



## ITEM SUMMARY

**MEETING DATE:** October 17, 2022  
**FROM:** Andrea McCue, City Manager, Administration  
**SUBJECT:** Res. 2022-56 – Code Compliance Fees

### BACKGROUND

The City currently administers a code compliance program in accordance with Chapter 162, Part I, Florida Statutes, and an alternative citation program for code violations. In administering the program, the City incurs administrative costs when imposing a lien and processing of applications for lien reductions, release of liens and partial release of liens. The City would like to establish fees to offset some of the administrative costs and establish a Property Enhancement Grant Program Account where a portion of the Code Compliance Fees will be deposited to help offset the cost of the Property Enhancement Grant Program.

### ANALYSIS

Although allowed by Florida Statutes, the City will not assess an administrative fee for a property owner's violation(s) which is brought into compliance within the timeframe either set by the City or the Special Magistrate.

### FINANCIAL INFORMATION

A \$75.00 fee will be imposed for each case in which a code compliance lien is imposed. The cost fairly represents a minimal fee to cover administrative costs for the additional work directly attributed to the enforcement of the lien.

A \$150.00 fee would be imposed for:

- Application for Fine or Lien Reduction
- Application for Release of Lien Order
- Application for Partial Release of Lien

The \$150.00 fee includes the \$75.00 administrative cost when a code compliance lien is imposed.

5% of the code compliance fees, fines, liens, and other charges paid to the City will go into the Property Enhancement Grant Program Account with the specific intent of assisting homestead property owners seeking to improve the overall appearance of their properties within the City.

The City Manager may recommend to the City Council changes to the use of the funds deposited but any such changes will be in the form of a resolution.

### LEGAL

The City Attorney has prepared the Resolution.

### STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2022-56.

