

CITY OF GREELEY, COLORADO
ORDINANCE NO. 18, 2023

**AN ORDINANCE AMENDING SECTION 2.553 OF THE GREELEY
MUNICIPAL CODE RELATING TO THE OFFICIAL POSTING SITE
FOR BOARDS AND COMMISSIONS MEETING NOTICES**

WHEREAS, the Colorado Open Meetings Act, C.R.S. §24-6-402, includes a requirement that each year the governing body is required to designate public places(s) for posting meeting notices; and

WHEREAS, effective July 2019, changes to this law intend local governments to transition away from relying on posting physical notices of public meetings in physical locations and toward posting notices on its public website; and

WHEREAS, designating the City of Greeley's (City) meeting portal found at <https://greeley-co.municodemeetings.com/> and posted prominently throughout the City's public website, www.greeleygov.com, as the official posting location for meeting notices of the Boards and Commissions meets the requirements of the Open Meetings Act; and

WHEREAS, C.R.S. §24-6-402 (2)(c)(III) requires designation of a public location for physical notices in the event of exigent or emergency circumstances that may prevent the public from accessing a notice online; and

WHEREAS, Greeley Municipal Code Sec. 2-553 designates both entrances to City Hall as the official posting sites for physically posting meeting notices for Council's appointed Boards and Commissions; and

WHEREAS, with the remodel of City Hall completed in 2020, there are no longer physical bulletin boards accessible to the public at the building entrances; and

WHEREAS, for the purpose of designating a backup physical location for posting, the electronic monitors located in the public lobby of City Hall is recommended; and

WHEREAS, monitors have been installed in the City Hall lobby, in addition to similar displays existing in other City facilities; and

WHEREAS, the City Clerk's Office has worked with the Facilities Division of the Public Works Department to ensure that all Boards and Commissions meeting notices are being posted on the City Hall monitor. In addition, a hard copy of the agendas will be located on the City Clerk's counter in the main lobby.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREELEY, COLORADO:

Section 1. That Section 2-553 contained in Chapter 10, Boards and Commissions, of Title 2, Administration and General Government, of the Greeley Municipal Code shall be amended as shown in Appendix A.

Section 2. This Ordinance shall take effect on the fifth day following its final publication, as provided by Section 3-16 of the Greeley City Charter.

PASSED AND ADOPTED, SIGNED AND APPROVED ON THIS ____ DAY OF MAY, 2023.

ATTEST:

THE CITY OF GREELEY, COLORADO

By: _____
City Clerk

By: _____
Mayor

APPENDIX A
**ORDINANCE AMENDING SECTION 2.553 OF THE GREELEY
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FOR BOARDS AND COMMISSIONS MEETING NOTICES**

Section 2-553 contained in Chapter 10, Boards and Commissions, of Title 2, Administration and General Government, of the Greeley Municipal Code, shall be amended to read as follows:

Sec. 2-553. – Powers and duties.

- (a) Annually each board shall select from its membership appointed by the city council, a chair and vice chair, and establish its own rules of procedure not in conflict with the city Charter or laws and ordinances of the city.
- (b) Each board may establish subcommittees or invite any number of nonvoting, ex officio members to participate in meetings or assist in carrying out its responsibilities.
- (c) Proceedings shall be conducted in accordance with Robert's Rules of Order.
- (d) With openness and accessibility being addressed in state law as well as council's goals, each board shall notify the public of meetings to be held by posting meeting notices ~~at both entrances to city hall~~ prominently throughout the City's public website as well as in the public lobby of City Hall Additionally, records of board meetings and actions shall be open and accessible to the public pursuant to the Colorado Open Records Act.