

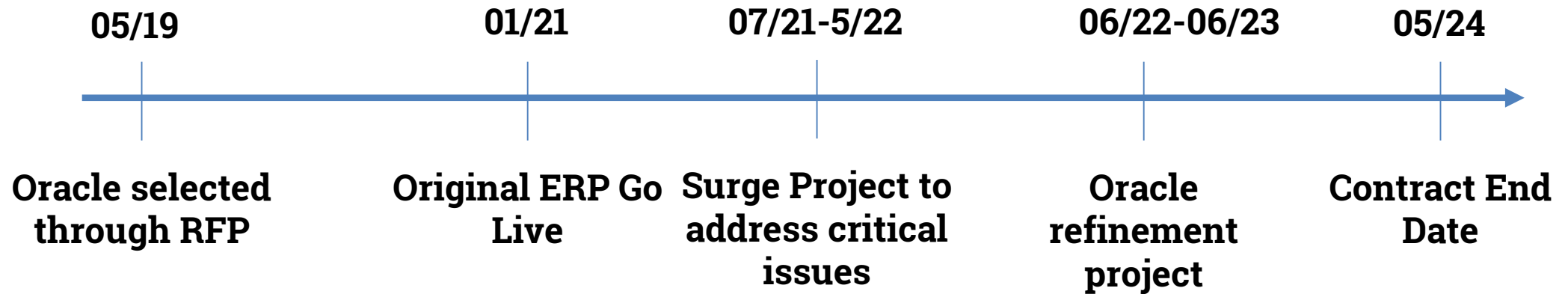


Update: Enterprise Resource Planning (ERP) and Financial Audits

January 24, 2023 City Council Work Session



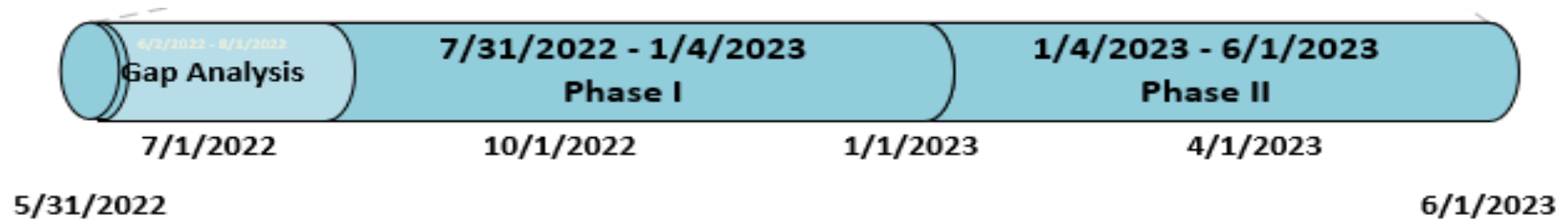
ERP Timeline



Refinement Project

Purpose:

- Identify & prioritize issues
- Develop and implement project plan with cross functional team
- Document, train and prepare employees to operate the system moving forward.



Refinement Project Wins



Payroll Stabilization

- Automation
- Integration
- Hiring key staff

Better employee experience

- New policies
- Training
- Tax documentation

Improved reporting

Conducted essential security review and license assessment

Project management oversight

- More visibility
- Clearer approval process
- Budget, resource tracking

2023 ERP Plan: Phase 2 Refinement

Overall project includes 53 items to address, including:

**Configuration and
system errors**

**Continued
reconciliation
activities**

**Support structure
for long-term
maintenance**

**More self-service
features for
employees,
vendors**

**Continued
improvement of
reporting and
dashboard
functionality**

**2021 and 2022
audit (knowledge
transfer and
report writing)**

**Completing comp
& class activities**

Audit Update

ERP go-live:
01/21

FY 2021
financial year
on new system*

Proactive
approach to late
submission**

FY 2021 audit in
process by
external audit
Plante Moran***



***Required significant data clean up, resulting in late submission of financial audit to the State.**

****Posted EMMA notice notifying bondholders of delay and system transition.**

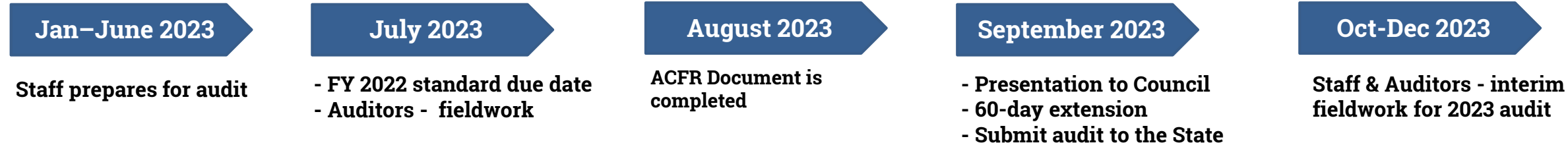
Unaudited statements submitted to ratings agencies as requested by December 31, 2022.

*****State grant funds and property taxes may be held in suspense until final audit submitted.**

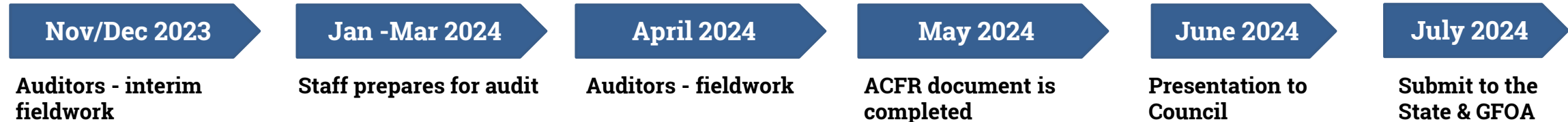
2021 Audit Schedule



2022 Audit Schedule



2023 Audit Schedule and Beyond - Standard Timeline



ERP Project Next Steps

