



Agenda & Meeting Management Software Solution



Heidi Leatherwood,
City Clerk

Municode Meetings to CivicClerk

Municode Meetings since 2018, now upgraded to CivicClerk

Civic Plus is the parent company of Municode and Civic Clerk



CivicClerk offers:

- Cloud-based security
- Digital access
- Electronic voting

How this helps Greeley



- Enhancements
 - Solves the problem of customizable workflow approvals
 - Allows latest technology for multiple streaming modes
 - Access on mobile devices through phone or tablet
 - Integrates with existing city management systems

What this means for Councilmembers

Board Portal – Internal facing

- Access point for agenda packet
 - Remote capability
 - Take notes, annotate, highlight, search functions
- Access electronic votes

Example of Electronic Voting Display

ORDINANCE OF THE CITY TO ESTABLISH A YOUTH ADVISORY BOARD

PROPOSITION

BOOKMARK

SPEAKER

IN PROGRESS

CURRENT ITEM

AFTER-NOW ON

VOTING

START VOTE

MARK ALL AS YES

RESET VOTE

CARD VIEW

LIST VIEW

PERSON	INITIATE	SECOND	YES	NO	ABS
Lisa Thompson	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Jack Taylor	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Amy Bennett	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Thomas Kaiser	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Megan Asikainen	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

5

0

0

YES

NO

ABSTAIN

Save as:

CURRENT ITEM

1. 21-23: AN ORDINANCE OF THE CITY TO ESTABLISH A YOUTH ADVISORY BOARD

VOTE RESULTS

YES

Lisa Thompson

YES

Jack Taylor

YES

Amy Bennett

YES

Thomas Kaiser

YES

Megan Asikainen

Passed 5-0-0

What this means for Residents

Resident Portal on City website

- Single Access Point
 - Agenda Packets
 - Searchable data – past meetings, agendas, voting
 - Watch recorded videos
 - stream live meetings

Resident Portal – Streaming, Reviewing Votes and accessing Agenda in one screen

Motions/Votes Detail

Motion: Amend to Remove \$123,000 Public Works Equipment Purchase. **Passed**


Initiated by **Jack Taylor**, seconded by **Mark Edwards**

Yes	No	Abstain
5	1	1
1. Megan Asikainen 2. Mark Edwards 3. Jack Taylor 4. Lisa Thompson 5. Thomas Kaiser	1. Amy Bennett	1. Jennifer Leibrock

Motion: Approve as Amended. **Passed**

Initiated by **Lisa Thompson**, seconded by **Jack Taylor**

Yes	No	Abstain
7	0	0
1. Megan Asikainen 2. Mark Edwards 3. Amy Bennett 4. Jennifer Leibrock 5. Jack Taylor		



Timeline 2023

March

Work with IT on security and Laserfiche

Build templates, user information, workflows

April - May

Testing, trials and training for staff and Council

June-Aug

Go Live (June)
Continuous training as needed

Thank you.



Questions?