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DATE: January 31, 2022  
TO: Historic Preservation Commission  
FROM: Elizabeth Kellums, Planner III  
RE: Designation of meeting day, time and location

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Each year at its first meeting, the Historic Preservation Commission designates the Commission meeting day, time and location for the upcoming year. A recommended motion is below.

Recommended Motion:

Motion that the Historic Preservation Commission meetings during 2022 will be held in person on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month at 4:00 p.m. at the City Council Chambers, City Center South, 1001 11<sup>th</sup> Avenue, Greeley, Colorado, except in the event of cancellation due to holidays, attendance at conferences, and/or having no agenda items. If in-person meetings are prohibited due to circumstances beyond the control of the City, the meetings will be held virtually on Zoom.