



City of Grass Valley City Council Agenda Action Sheet

Title: Residential Permit Parking Program

CEQA: Not a project

Recommendation: (1) Introduce the attached ordinance 836, waive full reading, and read by title only; and (2) approve Resolution 2025-44 effective upon passage of the ordinance

Prepared by: Alexander K. Gammelgard, Chief of Police

Council Meeting Date: 08/26/2025

Date Prepared: 08/18/2025

Agenda: Administrative

Background Information: After a presentation from staff at the last Council meeting, Mayor Hodge, and council members Arbuckle and Bonomolo provided direction related to implementation of a residential permit parking (RPP) program. Background information about the evolution of the program and history can be found in the staff report for the 08/12/2025 meeting. Note: In the previous staff report and discussion with Council, the cost of a traditional City parking permit was incorrectly stated at \$60/quarter. The actual cost is \$55/quarter under the existing fee schedule.

Council provided direction to staff to provide the framework for implementation of the RPP program. The attached ordinance and resolution set policy for implementation. The ordinance is being introduced at this meeting, with a second reading to be conducted at the first regularly scheduled council meeting in September (09/09/2025). If adopted, it would be effective 30 days after the second reading (10/09/2025). The resolution, if adopted, will be effective on the same date the ordinance takes effect.

The following are the terms of the RPP program as found in the attached ordinance and resolution:

- Proximity eligibility
 - Eligible residents of residential properties with a parcel within 200ft of the 309 Mill Street parcel are eligible to apply for a permit
- Cost for an RPP permit is set at \$55 per quarter or \$200 per year
 - The dates of issuance will be the same as other permits for quarterly permits
 - The date of issuance for annual permits will be for the calendar year (Jan-Dec)
- Assignment of spaces
 - Spaces in the lower section of the Mill Street Parking lot (309 Mill Street) will be available for both RPP permits and regular permits. There are a total of nineteen (19) spaces in the lower area (see attached overhead for designated spaces).
- Number of RPP Permits
 - The City will issue no more than eight (8) RPP permits at any given time on a first come first served basis.

Council Goals/Objectives: The execution of this action attempts to achieve Strategic Goal #1 - Community and sense of place; and, #6 - Exceptional Public Safety

Fiscal Impact: The issuance of RPP permits is anticipated to increase revenues to the City general fund by approximately \$1,400 per year, assuming 75% full-rate and 25% income-eligible issues of 100% of permits on an annual basis. Actual revenues will depend on issuance interval (quarterly or annual), use rate, and income-eligibility qualifying rate.

Attachments:

- RPP ordinance 836, including language cleanup from existing code
- RPP Resolution 2025-44
- Overhead image of Mill Street Parking Lot showing eligible spaces

Funds Available: Yes.

Account #: 100-41700

Reviewed by: City Manager