



City of Grass Valley City Council Agenda Action Sheet

Title: CDBG Memorial Park Facilities Improvement Project - Program Amendment

Recommendation: That Council authorize a Community Development Block Grant (CDBG) program budget amendment to allocate additional Program Income (PI) towards the CDBG Memorial Park Facilities Improvement Project construction contract.

Prepared by: Bjorn P. Jones, PE, City Engineer

Council Meeting Date: 6/28/2022

Date Prepared: 6/23/2022

Agenda: Administrative

Background Information: On August 26, 2020, the City was notified of its award of a Community Development Block Grant in the amount of \$3,499,281 for the CDBG Memorial Park Facilities Improvement Project. The Project involves the construction of new swimming pools, softball field turf installation, restroom replacement, and pickleball and basketball court construction, among other numerous park facility improvements. A construction contract with Western Water Features was executed in the amount of \$4,734,436 on June 8, 2021, to complete the CDBG Memorial Park Facilities Improvement Project and is now nearing completion.

In the original grant application process, Staff requested that an estimated \$160,000 in Program Income collected during the grant period be allocated towards the project budget. In fact, significantly more PI funds have accumulated during the project timeline and are anticipated to total approximately \$760,000. The California Department of Housing and Community Development administers the CDBG Program and requires the execution of a budget amendment to add any available funds to the project after initial approval. A Council Resolution and an opportunity for public participation on the use of PI funds is requested in order to enact the amendment.

Amending the CDBG Program project budget to allow the use of up to \$600,000 in additional PI funds will more completely fund the public facility improvements and will be used 100% to cover construction costs of activities identified in the original project scope of work. Staff request that Council approve the attached Resolution, authorizing the budget amendment and allow for any public comment on the use of this funding.

Council Goals/Objectives: Improvements funded with this action execute portions of work tasks towards achieving/maintaining Strategic Plan Goal - Recreation and Parks.

Fiscal Impact: Added PI will reduce the local funds (Measure E) necessary to fully fund the project.

Funds Available: Yes

Account #: 300-406-64140

Reviewed by: ____ City Manager