



## City of Grass Valley City Council Agenda Action Sheet

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**Title:** Conflict of Interest Code Update

**Recommendation:** That Council approve the City Manager signing of the City of Grass Valley Biennial Notice and adopt the 2022 Conflict of Interest Code and corresponding Resolution 2022-54 approving changes to the code.

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**Prepared by:** Taylor Day, Deputy City Clerk

**Council Meeting Date:** 06/28/2022

**Date Prepared:** 06/23/2022

**Agenda:** Consent

**Background Information:** The City last updated its Conflict of Interest Code in March 2020. The Political Reform Act requires every local agency to review its Conflict of Interest Code biennially to ensure it is accurate and/or to determine if it needs to be amended. Once a determination has been made a notice must be submitted to the code reviewing body. Attached is the Biennial Notice of Review showing that it has been determined that the following revisions are necessary to the Conflict of Interest Code:

- Add City Administrator/City Manager (added)
- Add Deputy City Clerk position (added)
- Add Deputy Administrative Services (added)
- Add Deputy Police Chief (added)
- Add Utilities Director (added)

**Council Goals/Objectives:** N/A

**Fiscal Impact:** N/A

**Funds Available:** N/A

**Account #:** N/A

**Reviewed by:** City Manager

**Attachments:**

- R2022-54
- Revised Conflict of Interest Code
- Local Biannual Notice Form