



GRASS VALLEY
Special City Council Meeting

Monday, February 05, 2024 at 5:00 PM
Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California
Telephone: (530) 274-4310 - Fax: (530) 274-4399
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MINUTES

CALL TO ORDER

Meeting called to order at 5:02 pm.

PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Mayor Arbuckle.

ROLL CALL

PRESENT

Councilmember Bob Branstrom
Councilmember Haven Caravelli
Vice Mayor Hilary Hodge
Mayor Jan Arbuckle

ABSENT

Councilmember Tom Ivy

AGENDA APPROVAL -

Motion made to approve the agenda by Vice Mayor Hodge, Seconded by Councilmember Branstrom.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Vice Mayor Hodge, Mayor Arbuckle

PUBLIC COMMENT - There will be no General public comments on items not agenized in this Special Council meeting, however public comments are encouraged on agenized items. General public comments may be made at the next regular scheduled meeting held on February 13th, 2024.

CONSENT ITEMS -

Motion made to approve consent as submitted by Vice Mayor Hodge, Seconded by Councilmember Branstrom.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Vice Mayor Hodge, Mayor Arbuckle

1. Adopt Resolution No. 2024-05 and Resolution No. 2024-006 Declaring Equipment of the City of Grass Valley Surplus

CEQA: Not a Project

Recommendation: That council 1) Adopt Resolution No 2024-05, and No. 2024-06 Declaring Equipment as Surplus and Authorizing Disposition of listed equipment.

ADMINISTRATIVE

2. Establish a Policy Governing the Use of the Mill Street Plaza Area by the Public and for City-Sponsored Events

CEQA: Not a Project

Recommendation: That Council review and approve the Mill Street Plaza Use & Events Policy subject to legal review.

Tim Kiser, City Manager, gave overview of the Mill Street policy to council.
Councilmember Caravelli had to recues herself due to owning property within 500 ft.

Modification to the guidelines (3.a) to state "*the pedestrian areas*" of public streets when it is not reserved for an event..

Public Comment: Joshua, Sherly Ozgood, Jaquilin Alguary, Lillie Robertson, Joy Porter, Matthew Coulter

Discussion was had about religious type events and utilization of the space and diversity of events downtown.

3. Wildfire Hazard and Risk Assessment for the City of Grass Valley

CEQA: Not a Project

Recommendation: That Council review and provide comments on the administrative draft of the Wildfire Hazard and Risk Assessment for the City of Grass Valley.

Mark Buttron, Fire Chief, along with Scott Eckardt from Dudek gave overview to the Council.

Public comment: Jaquilin Alguary, Matthew Coulter

Break taken at 6:02 pm meeting reconvened at 6:06 pm.

4. Modifying Public Comment at the City Council Meetings

CEQA: Not a Project

Recommendation: That Council 1) have a discussion on how to improve the public comment portion of City Council meetings, and review and approve a resolution of the City Council of Grass Valley regarding public comment at council meetings

Tim Kiser, City Manager, gave overview of the item.

Public Comment: Unknown, Jaquilin Palm, Sherly, Matthew Coulter

Virtual Public Comment: Attached

Council discussed implementing speaker cards with 30 min allotted time at beginning of the agenda and the remaining at end of meeting.

Motion made to have a discussion on how to improve the public comment portion of City Council meetings, and review and approve a resolution of the City Council of Grass Valley regarding public comment at council meetings to have speaker cards and allow 30 minutes at beginning of meeting and remainder at end by Vice Mayor

Hodge, Seconded by Councilmember Caravelli.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Vice Mayor Hodge, Mayor Arbuckle

5. City Manager and Community Development Department Restructuring

CEQA: Not a Project

Recommendation: That Council 1) review and approve the proposed reorganization of the City Manager and Community Development Departments; 2) approve the job description and associated salary schedule for the Deputy City Manager I/II, subject to legal review; 3) approve the reclassification of one of the approved Community Services Analyst I to a Community Services Analyst II, which is a flexibly staffed position; 4) approve adding the Deputy City Manager I and reclassifying a Community Services Analyst to a level II to the allotted/authorized City positions; 5) review the proposed agreements (including Appendix A) for the Deputy City Manager I position; 6) authorize the City Manager to execute the Deputy City Manager I agreement subject to legal review; and 7) authorize the Administrative Services Director to make any necessary budget adjustments and/or amendments to complete these actions.

Tim Kiser, City Manager, gave overview of item to the council.

Public Comment: Matthew Coulter

Motion made to 1) review and approve the proposed reorganization of the City Manager and Community Development Departments; 2) approve the job description and associated salary schedule for the Deputy City Manager I/II, subject to legal review; 3) approve the reclassification of one of the approved Community Services Analyst I to a Community Services Analyst II, which is a flexibly staffed position; 4) approve adding the Deputy City Manager I and reclassifying a Community Services Analyst to a level II to the allotted/authorized City positions; 5) review the proposed agreements (including Appendix A) for the Deputy City Manager I position; 6) authorize the City Manager to execute the Deputy City Manager I agreement subject to legal review; and 7) authorize the Administrative Services Director to make any necessary budget adjustments and/or amendments to complete these actions. by Vice Mayor Hodge, Seconded by Councilmember Branstrom.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Vice Mayor Hodge, Mayor Arbuckle

ADJOURN

Meewting adjourned at 6:49 pm.

Jan Arbuckle, Mayor

Taylor Day, City Clerk