



City of Grass Valley City Council Agenda Action Sheet

Title: Prefabricated Restroom Site Improvements Project - Authorization to Award Contract

CEQA: Categorically Exempt - Section 15301 "Existing Facilities"

Recommendation: That Council 1) award a contract for the Prefabricated Restroom Site Improvements Project to the lowest responsive bidder, subject to the bid protest period, 2) authorize the Mayor to execute the construction contract, subject to legal review and, 3) authorize the City Engineer to approve construction change orders for up to 10% of the contract amount.

Prepared by: Bjorn P. Jones, PE, City Engineer

Council Meeting Date: 12/09/2025

Date Prepared: 12/4/2025

Agenda: Consent

Background Information: The Prefabricated Restroom Site Improvements Project includes the preparatory demolition, grading and utility work necessary to install three prefabricated restrooms the City has procured from Public Restroom Company; two for Condon Park and one for the South Church St Parking Lot. The project also includes accessibility improvements, pavement maintenance and striping of the access roads, trails, and parking lots in Condon Park and the City parking lot.

Bids will be opened on the afternoon of the Council meeting date, December 9, 2025. A bid summary will be compiled and provided to Council at the meeting. The Engineer's Estimate for the project is \$650,000.

Staff recommends that Council authorize the award and execution of a contract for the Prefabricated Restroom Site Improvements Project to the lowest responsive bidder, up to \$750,000 and authorize the City Engineer to approve construction change orders for up to 10% of the contract amount.

Council Goals/Objectives: The Prefabricated Restroom Site Improvements Project executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - Recreation & Parks.

Fiscal Impact: The purchase and installation of prefabricated restrooms was fully funded in the FY 25/26 Capital Improvement Program Budget with Measure E and Special Project Funds, as well as a cost share contribution from the Grass Valley Downtown Association (GVDA). The pavement maintenance and striping work was budgeted as a separate project, also funded with Measure E funds. In total, after

subtracting the purchase cost of the restrooms already encumbered, approximately \$800,000 is budgeted for the site improvement and maintenance work included in this contract.

Funds Available: Yes

Account #: 200-406-64140

Reviewed by: City Manager

Attachments: N/A