



City of Grass Valley City Council Agenda Action Sheet

Title: Engineering Services - Authorization to Award Contract

CEQA: N/A - Consultant selection is a procedural action. CEQA review will be completed as part of the project work

Recommendation: That Council 1) authorize the City Engineer to execute a contract with GHD pending legal review, for Civil Engineering Design, Project Management and Environmental Services, in an amount not to exceed \$1,449,871.25 for the Downtown Grass Valley Roundabout Project

Prepared by: Bjorn P. Jones, PE, City Engineer

Council Meeting Date: 02/25/2025

Date Prepared: 02/20/2025

Agenda: Consent

Background Information: On November 21, 2024, Staff issued a Request for Proposals (RFP) for engineering services for the Downtown Grass Valley Roundabout Project. The project requires a full service consultant to assist the City in project and grant management; environmental services; traffic modeling; surveying; geotechnical services; hydrology and hydraulic services; preliminary and final engineering; public outreach; and preparation of project plans, specifications and estimate.

Two consultant firms submitted proposals and City Staff reviewed, evaluated the proposals and deemed both to be responsive and well qualified. Consultant team interviews were then conducted by a panel of reviewers and GHD was ultimately selected as the preferred consultant. Following contract negotiations, a total not to exceed cost of \$1,449,871.25 was agreed upon with GHD.

Staff recommends that Council authorize the City Engineer to execute a contract with GHD, for engineering, project management and environmental services for the Downtown Grass Valley Roundabout Project. The City's standard Professional Services Agreement template will be utilized for the contract, subject to minor revisions requested by GHD and as approved by legal counsel.

Council Goals/Objectives: A contract for Engineering Services executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - High Performance Government and Quality Service

Fiscal Impact: Preliminary phases of the Downtown Grass Valley Roundabout Project were anticipated to be fully funded with Active Transportation Program (ATP) Grant funds. The total cost estimate and approved funding amount listed in the grant proposal for these phases was \$1,325,000. Once a more accurate construction cost estimate is developed the

City will look to move ATP grant funding forward into project development phases to fully fund the professional services contract.

Funds Available: Yes

Account #: 300-406-63455

Reviewed by: City Manager

Attachments: N/A