



# City of Grass Valley City Council Agenda Action Sheet

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**Title:** Downtown Public Restroom Project (Church Street Parking Lot)

**CEQA:** Exempt - Not a Project

**Recommendation:** That Council 1) review a proposed public restroom project funding; 2) authorize the Mayor to sign a Memorandum of Understanding (MOU) with GVDA for funding a portion of the proposed restroom, subject to legal review; and 3) authorize the Administrative Services Director to make necessary budget adjustments or transfers to add the project current budget.

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**Prepared by:** Timothy M. Kiser P.E., City Manager

**Council Meeting Date:** 10/08/2024

**Date Prepared:** 10/02/2024

**Agenda:** Administrative

**Background Information:** On June 25, 2024, the City Council finalized the Measure E Projects for the FY 2024/25 Capital Improvement Program. Both the Measure E Oversight Committee and the City Council agreed to remove the proposed downtown restroom from the Measure E program, as the project did not align with the intent of the sales tax measure. At that time, the Council requested staff to explore alternative funding options for this much-needed project.

Staff worked with the Grass Valley Downtown Association (GVDA) and secured a commitment to use Business Improvement District (BID) funds to fund half of the restroom's cost. With this commitment, the City could proceed with the project, with reimbursement from GVDA over time.

If the City Council wishes to move forward, the City can utilize Special Project funds, designated for one-time capital improvements, to cover the construction and installation of the restroom in the Church Street Parking Lot. Current funds are sufficient to complete the project, estimated at \$400,000, with \$120,000 to be reimbursed by GVDA through BID funds over time. The restroom is expected to cost \$240,000, with improving the four ADA parking stalls, bringing utilities to the location, and sidewalk around the restroom is estimated to cost about \$160,000.

Staff has worked with GVDA to draft an agreement for this reimbursement to ensure the project progresses without delay.

**Council Goals/Objectives:** This action executes portions of work tasks towards achieving/maintaining Strategic Plan - Community & Sense of Place and Economic Development and Vitality

**Fiscal Impact:** The proposed downtown restroom project could be funded with Special Project funds and the MOU with the GVDA would reimburse the Special Project fund \$120,000 over time.

**Funds Available:** Yes

**Account #:** TBD

**Reviewed by:** City Manager

**Attachments:** GVDA MOU & Conceptual Layout