



City of Grass Valley City Council Agenda Action Sheet

Title: Professional Services Agreement - Authorization to Approve Change Order

CEQA: N/A - CEQA review will be completed as part of the project work

Recommendation: That Council authorize the City Engineer to approve a contract change order up to \$125,000 with GHD for added design and environmental work associated with the City's decision to revert to a signalized design alternative on the Downtown Grass Valley Roundabout Project

Prepared by: Bjorn P. Jones, PE, City Engineer

Council Meeting Date: 07/28/2026

Date Prepared: 07/22/2026

Agenda: Consent

Background Information: On July 14, 2026, Council directed Staff to proceed with a signalized design alternative for the Downtown Grass Valley Roundabout Project. As discussed at the meeting, reverting to this design does entail some design and environmental rework of a number of technical memos and drawings already prepared and accepted by Caltrans.

GHD, the City's consultant providing the engineering, project management and environmental services for the Downtown Grass Valley Roundabout Project, is discussing the scope of the needed changes with Caltrans and will present a request for contract cost adjustments to the City early next week.

In an effort to expedite approval of a change order and keep GHD working expeditiously on the design work and in order to stay on track with the tight grant delivery schedule, Staff requests that Council authorize the City Engineer to approve a change order up to \$125,000 for the added work.

Council Goals/Objectives: A contract for Engineering Services executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - High Performance Government and Quality Service

Fiscal Impact: Congestion Mitigation and Air Quality grant funds in the amount of \$300,000 were recently added to the project to cover Project Approval and Environmental Document phase costs. A positive balance was originally anticipated after completion of this phase of work; instead the fund balance will be likely be largely expended with this and other added work. However, sufficient grant funds remain to fund the estimated change order cost.

Funds Available: Yes

Account #: 300-406-63455

Reviewed by: City Manager

Attachments: N/A