



## City of Grass Valley City Council Agenda Action Sheet

---

**Title:** Mill Street Parking Lot - Temporary Parking Program

**CEQA:** N/A - Not a Project/Administrative Action

**Recommendation:** That Council authorize a temporary parking program of a combination of free and permit parking for the Mill St Parking Lot.

---

**Prepared by:** Bjorn P. Jones, PE, City Engineer

**Council Meeting Date:** 06/11/2024

**Date Prepared:** 06/6/2024

**Agenda:** Administrative

**Background Information:** The Mill Street Parking Lot Construction Project involves the construction of an outdoor parking lot containing 33 parking spaces, located on a City owned lot at 309 Mill Street. The project is nearing completion, and the City must decide on a parking program for how to best utilize the new spaces.

The parking lot is a tiered layout due to the steep site topography with 14 spaces on an upper level closer to Mill Street and 19 spaces on a lower level separated by retaining walls, closer to Wolf Creek. Walkways connect the lower to the upper level and the parking lot is approximately 800 feet along sidewalks to the entrance of the Mill St Pedestrian Plaza.

Due to the ease of access from the upper level it is proposed that these 14 spaces be designated as free public parking for use by downtown patrons and visitors, with a standard three hour time limit. For the lower 19 spaces an option would be to designate these as permit parking only, in order to encourage use by downtown employees during business hours and would open up to public parking after hours. No overnight parking is proposed. Electrical conduits have also been placed in the parking lot that would enable future installation of a parking pay kiosk, if so desired.

Staff requests that Council authorize a temporary parking program of a combination of free and permit parking, as described, or provide alternate direction on a proposed parking use system for the Mill St Parking Lot. After evaluation of how the parking lot is utilized over time and in conjunction with a broader parking study in the downtown area, the parking program could be revised to ensure the most efficient use of the limited available parking spaces.

**Council Goals/Objectives:** The Mill St Parking Lot Project executes portions of work tasks towards achieving/maintaining Strategic Plan goals - Community & Sense of Place, and Economic Development and Vitality.

**Fiscal Impact:** A small revenue stream may be associated with the sale of additional quarterly parking permits.

**Funds Available:** N/A

**Account #:** N/A

**Reviewed by:** City Manager

**Attachments:** N/A