



City of Grass Valley  
City Council  
Agenda Action Sheet

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**Title:** New Job Description for Parks Senior Maintenance Worker

**Recommendation:** That Council approve the new job description for Parks Senior Maintenance Worker.

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**Prepared by:** Timothy M. Kiser, City Manager

**Council Meeting Date:** 09/27/2022

**Date Prepared:** 09/22/2022

**Agenda:** Consent

**Background Information:** Job descriptions are routinely created and/or updated as part of the normal course of work to address change. The proposed new job description for Parks Senior Maintenance Worker is based upon the existing Senior Maintenance Worker job description. The major difference between the existing and new job descriptions is a Class B Driver's license is not required for the Parks Senior Maintenance Worker, but incumbents without a Class B Driver's License will not be eligible to progress beyond Step D of the salary schedule. Senior Maintenance Worker and Parks Senior Maintenance Worker will have the same salary schedule. A Class B license is not needed in Parks Maintenance due to the type of work activities, whereas a Class B license is needed in other areas of Public Works to operate the necessary equipment to perform work activities.

**Council Goals/Objectives:** This item executes portions of work tasks towards achieving/maintaining Recreation and Parks consistent with the City of Grass Valley Strategic Plan.

**Fiscal Impact:** The Parks Division of Public Works for this Budget Fiscal Year included the position of Parks Senior Maintenance Worker since the salary schedule for Parks Senior Maintenance Worker is the same as Senior Maintenance Worker.

**Funds Available:** Yes

**Account #:** 100-504

**Reviewed by:**

**Attachments:** Parks Senior Maintenance Worker Job Description.