



City of Grass Valley City Council Agenda Action Sheet

Title: Adoption of the Updated Injury and Illness Prevention Program (IIPP) and Heat Illness Prevention Plan (Indoor and Outdoor)

CEQA: Not a project

Recommendation: That the City Council adopt the updated Injury and Illness Prevention Program (IIPP) and the new Heat Illness Prevention Plan (Indoor and Outdoor) as submitted.

Prepared by: Taylor Whittingslow, Deputy City Manager

Council Meeting Date: 07/08/2025

Date Prepared: 07/02/2025

Agenda: Consent

Background Information: The California Occupational Safety and Health Administration (Cal/OSHA) requires all employers to maintain a written Injury and Illness Prevention Program and, as of 2024, a comprehensive Heat Illness Prevention Plan that covers both indoor and outdoor work environments. These programs must outline procedures for hazard prevention, employee training, emergency response, and environmental safety.

Injury and Illness Prevention Program (IIPP):

The IIPP has been updated to reflect current Cal/OSHA regulations and best practices. The program outlines the City's commitment to workplace safety, hazard communication, training, and responsibilities of staff and supervisors. It includes enhancements to recordkeeping, employee access to safety documentation, hazard reporting, and inspection protocols.

Heat Illness Prevention Plan (Indoor and Outdoor):

Following the adoption of Cal/OSHA's new indoor heat illness standard in 2024, the City has developed a comprehensive plan to protect employees working in hot environments. The policy includes procedures for:

- Ensuring access to water and shade or cool-down areas.
- Monitoring temperature conditions.
- Implementing acclimatization protocols and emergency procedures.
- Conducting training and compliance checks for high-heat conditions ($\geq 95^{\circ}\text{F}$).

This policy applies to all applicable indoor and outdoor workspaces under City control and meets the requirements of California Code of Regulations, Title 8, Sections 3395 and 3396.

Council Goals/Objectives: The execution of this action attempts to achieve Strategic Goal #5 - High Performance Government and Quality Service.

Fiscal Impact: There is no significant fiscal impact associated with the adoption of these policies. Any minor costs associated with additional equipment, training, or resources will be absorbed within existing department budgets.

Funds Available: Yes

Account #: Various

Reviewed by: City Manager

Attachments: IIPP Policy & Heat Illness Prevention (Indoor & Outdoor) Policy