

# ATTACHMENT A: COST PROPOSAL FORM

## Attachment A COST PROPOSAL FORM

**INSTRUCTIONS:** Using this form, provide a total cost proposal for all services to be delivered, and a breakdown of costs delineated by tasks as described in your project plan. Include a schedule of hourly rates for all proposed staff and the amount of time each person will be devoted to this project. Define any reimbursable expenses requested to be paid by the City.

**All cost proposals shall be signed and dated per Section 7.2 of this RFP and shall be submitted in a separate sealed envelope or package.**

Fee structure for plan review	COST
Indicate the fee as a percentage of the City's collected plan review fee of a first-time review and on one recheck. This fee should include shipping and courier service unless your assigned inspector will deliver and return plans.	65%
Indicate the fee as a percentage of the City's collected plan review separated into a full review (architectural, utilities, grading, accessibility, structural, etc.) and a "structural only" review.	Full review - 65% Structural Only - 40%
Indicate fee to provide expedited plan review processing, consisting of a first-time review and on one recheck with a turn-around time of not more than five (5) working days.	1.25x
<b>FEE SCHEDULE:</b> Provide the hourly billing rates for each of the following personnel categories. If an additional charge will be assessed for mileage, indicate the charge per mile. Otherwise, this rate should be all inclusive for each of the respective job classifications:	COST
Building Official	\$150
Senior Building Inspector	\$110 - \$125
Certified Building Inspector	\$95 - \$105
Plans Examiner (if conducted at City Hall)	\$130
Certified Access Specialist (CASp) Plan Review / Transition Planning & Inspection	\$135 / \$155
Permit Technician	\$65 - \$85
Fire Plans Examiner- Fire Protection Systems	\$140
Fire Plans Examiner- Fire/Life Safety	\$130
Fire Inspector- Fire Protection Systems and Fire/Life Safety required	\$130 - \$145

Name of Firm: Bureau Veritas North America, Inc.

Authorized Signature: 

Printed Name and Title: Craig Baptista, Vice President - West, Plan Check & Inspection

Date: 3/19/2025