



**CITY OF GRASS VALLEY**  
**ADMINISTRATION**  
125 East Main Street  
Grass Valley, CA 95945  
(530)274-4310

**Council Members**  
Jan Arbuckle, Mayor  
Hilary Hodge, Vice Mayor  
Bob Branstrom  
Haven Caravelli  
Tom Ivy

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April 10, 2024

CA Department of Tax and Fee Administration  
Local Revenue Branch  
Attn: Warrant Desk  
450 N Street, MIC: 27  
Sacramento, CA 95814

**Subject: City of Grass Valley - Jurisdiction Code No. 29031**

**Authorization to Review Confidential Sales and Use Tax and Transactions and Use Tax Information per Section 7056 of the Revenue and Taxation Code.**

Dear Ms. Anh Huang:

Resolution No. 2024-13, Section 1, authorizes the City Manager and Finance Director to designate in writing to the CA Department of Tax and Fee Administration other officers and/or employees of the jurisdiction with authority to receive and examine sales and use tax records for the jurisdiction.

Accordingly, City Manager, Finance Director, and HDL Companies for the City of Grass Valley is hereby authorized to receive and review sales or transactions and use tax records for the City of Grass Valley from the CA Department of Tax and Fee Administration.

Sincerely,

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Tim Kiser, City Manager