



City of Grass Valley City Council Agenda Action Sheet

Title: Prefabricated Restrooms - Approve Purchase Agreements

CEQA: N/A - Not A Project

Recommendation: That Council 1) approve the purchase of three prefabricated restrooms from Public Restroom Company, 2) authorize the City Engineer to execute purchase agreements with Public Restroom Company in the amount not to exceed \$240,000 per installed turnkey structure, subject to legal review, and 3) authorize the Finance Director to execute the necessary budget transfer of Measure E funds to fully fund the purchases.

Prepared by: Bjorn P. Jones, PE, City Engineer

Council Meeting Date: December 10, 2024

Date Prepared: December 4, 2024

Agenda: Consent

Background Information: In September 2024, the City executed a Memorandum of Understanding with the Grass Valley Downtown Association (GVDA) to collaborate on the construction of new public restrooms at the South Church St municipal parking lot. Additionally, as approved in the 2024/25 Capital Improvement Project Budget, two of the outdated public restrooms at Condon Park are proposed to be replaced with modern, accessible, prefabricated units.

Staff has been working with Public Restroom Company (PRC) to finalize quotes for the purchase of three new prefabricated restroom units. In the past five years, PRC has provided the City with several other prefabricated units (restrooms, maintenance building and pool building) at other parks and all the buildings continue to function commendably. PRC is an approved Sourcewell supplier, a cooperative purchasing agency which conducts competitive solicitations on behalf of government agencies, allowing the City to contract with PRC without repeating the timely procurement process. Staff proposes to follow a similar approach to several of the prior PRC installs, whereby the City purchases the prefabricated units directly from PRC and then contracts separately for the grading, prep work and associated improvements.

Proposals for the three prefabricated units are attached to this report and represent the maximum price with all optional amenities included. Revised quotes are under evaluation for some locations where features such as hand dryers and hot water heaters may not be essential. Staff recommends that Council approve the purchase of three prefabricated restrooms from Public Restroom Company and authorize the City Engineer to execute

purchase agreements with Public Restroom Company in the amount not to exceed \$240,000 per installed turnkey structure.

Council Goals/Objectives: The purchase and installation of new restrooms executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - Recreation & Parks.

Fiscal Impact: The purchase and installation of two park restrooms was fully funded in the FY 24/25 Capital Improvement Program Budget. The cost of a third restroom unit will be shared equally between the City and the GVDA and funded with the requested transfer of available Measure E funds.

Funds Available: Yes

Account #: 200-406-64140

Reviewed by: City Manager

Attachments: PRC Sourcewell Contract, Price Proposals (3 locations)