



**City of Grass Valley
City Council
Agenda Action Sheet**

Title: Fourth Amended Employment Agreement with City Manager Tim Kiser

CEQA: Not a project

Recommendation: That Council approve the Fourth Amended Employment Agreement with City Manager, Tim Kiser.

Prepared by: Michael G. Colantuono, City Attorney

Council Meeting Date: 11/14/2023

Date Prepared: 11/8/2023

Agenda: Consent

Background Information: The City appointed Tim Kiser City Manager in September 2017, in which position he has served since. Following his annual performance evaluation on October 24, 2023, the City Council requested that I prepare this report for consideration of the amended agreement to increase his salary to \$237,228 as a 3 percent cost-of living adjustment and merit increase retroactive to his salary review date of September 12, 2022. The amendment also provides for future cost of living adjustments when awarded to the City's executive management team members and adjusts the monthly medical retirement contribution from \$500 to \$800. These changes reflect the City's recently completed negotiations with its executive management team.

A copy of the fourth amendment to the City Manager's employment agreement is attached. If the City Council has any questions or comments on the amended agreement, I can address them before or during the November 14, 2023, meeting.

Council Goals/Objectives: The action reflects the City Council's commitment to prudent fiscal management.

Funds Available: Budget resources are available for the additional expense entailed in the amended employment agreement. **Account #:** N/A

Reviewed by: ____ Director of Administrative Services

Attachments: City Manager Fourth Amened Employment Agreement