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## GRASS VALLEY

### City Council Regular Meeting, Capital Improvements Authority and Redevelopment "Successor Agency"

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Tuesday, January 24, 2023 at 7:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

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## MINUTES

### CALL TO ORDER

Meeting called to order at 7:01 pm.

### PLEDGE OF ALLEGIANCE

Mayor Arbuckle led the Pledge of Allegiance.

### ROLL CALL

#### PRESENT

Councilmember Bob Branstrom

Councilmember Haven Caravelli

Councilmember Tom Ivy

Vice Mayor Hilary Hodge

Mayor Jan Arbuckle

### AGENDA APPROVAL -

Tim Kiser, City Manager, request to remove item number 7 from the agenda to bring back at a later date.

Motion to approve agenda by Councilmember Branstrom, Seconded by Councilmember Caravelli.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Councilmember Ivy, Vice Mayor Hodge, Mayor Arbuckle

### REPORT OUT OF CLOSED SESSION

### INTRODUCTIONS AND PRESENTATIONS

1. Overview of the Holiday festivities with our Police & Fire Departments.

### PUBLIC COMMENT -

In person: Brenda English, Penny Short, Paula Newman

## **CONSENT ITEMS** -

Motion made to approve agenda with removal of item number 7 from agenda by Councilmember Branstrom, Seconded by Vice Mayor Hodge.

Voting Yea: Councilmember Caravelli, Councilmember Ivy, Mayor Arbuckle

2. Approval of the Regular Meeting Minutes of January 10, 2023.

**Recommendation:** Council approve minutes as submitted.

3. Assembly Bill 361 Resolution

**CEQA:** Not a project

**Recommendation:** Adopt resolution R2023-02 authorizing remote teleconference meetings of the City Council and other legislative bodies of the City pursuant to government code section 54953(e)

4. Local Emergency Proclamation (COVID-19)

**CEQA:** Not a project

**Recommendation:** Continuance of Novel Coronavirus (COVID-19) proclamation declaring a Local State of Emergency

5. Local Emergency Proclamation (Drought Conditions)

**CEQA:** Not a project

**Recommendation:** Drought Conditions proclamation declaring a Local State of Emergency

6. Authorization to enter into an agreement to provide supplemental plan review, inspection, and other related services for the Building Department and the Fire Department.

**CEQA:** Not a project

**Recommendation:** That Council authorize the Community Development Director to enter into a contract, subject to legal review, for supplemental Building Department and Fire Department services.

7. Sewer System Management Plan

**CEQA:** Not a project

**Recommendation:** Council to adopt a revised Grass Valley Sewer System Management Plan (SSMP), subject to legal review.

8. Laboratory Testing and Analytical Services - Authorization to Award Contract

**CEQA:** Not a project

**Recommendation:** That Council 1) authorize the City Engineer to execute a contract with Cranmer Engineering, Inc., not to exceed \$150,000 plus contingency for the initial three year term of the agreement pending legal review, for Laboratory Testing and Analytical Services

9. On-Call Striping, Marking and Signing - Authorization to Award Contract

**CEQA:** Exempt - Existing Facilities 15301(c)

**Recommendation:** That Council 1) authorize the City Engineer to execute a contract with Sierra Traffic Markings Inc., not to exceed \$300,000 plus contingency for the initial term of the project, pending legal review, for on-call striping, marking and signing services.

10. Purchase of Two 2023 Toyota RAV 4 Hybrid SUVs for use by City Staff as part of the City Motor Pool.

**CEQA:** Not a project.

**Recommendation:** That Council 1) approve the Fire Chief to enter into an agreement with Freeway Toyota using the California State Contract to purchase two 2023 Toyota RAV 4 Hybrid SUVs not to exceed \$69,000 and 2) authorize Administrative Services Director to make any needed budget adjustments and/or budget transfers to complete this procurement.

11. Grant writing services for Assistance to Firefighter Grant (AFG) and Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

**CEQA:** Not a project

**Recommendation:** That Council 1) approve the Fire Chief to enter into an agreement with BKF Engineering for grant writing services not to exceed \$15,000 2) authorize Administrative Services Director to make any needed budget adjustments and/or budget transfers to complete this procurement.

12. Public Works and Administrative Departments Restructuring

**CEQA:** Not a project

**Recommendation:** That Council 1) Review and approve the job description and associated salary schedule for the Deputy Public Works Director; 2) review the proposed employment agreement (including Appendix A) for City Clerk position, subject to legal review; 3) approve adding the Deputy Public Works Director and City Clerk positions to the allotted/authorized City positions; 4) authorize the City Manager to execute the agreement and associated promotions; and 5) authorize the Administrative Services Director to make any necessary budget adjustments and/or amendments to complete this action.

## **ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS**

### **REORGANIZATION RELATED ITEMS**

#### **PUBLIC HEARING**

#### **ADMINISTRATIVE**

13. Schedule a Special Meeting to discuss potential significant Capital Projects

**CEQA:** Not a project.

**Recommendation:** That Council schedule a Special Meeting to discuss and provide direction on potential future capital projects.

Council agreed to have special meeting on February 9th at noon held in Grass Valley City Council chambers.

## **BRIEF REPORTS BY COUNCIL MEMBERS**

Councilmember Branstrom attended league of Cal Cities meeting. Councilmember Caravelli lunch with Janett and Gill from the ERC, and attended a meeting with Waste Management. Councilmember Ivy attended a meeting with Waste Management discussing the City's contract, and attended a meeting Nevada County Foundation. Vice Mayor Hodge attended a Chamber Mixer, and remind everyone below freezing temperatures are coming. Mayor Arbuckle attended Downtown Merchant Meeting, Nevada County Law and Fire Council Meeting, Countywide oversight board meeting, League of California New Mayor and Councilmembers meet and greet, Waste Management Meeting, County Wide Workshop, Martini's and a Movie, and she is starting up Monday's with the Mayor.

## **ADJOURN**

Meeting adjourned at 7:37 pm.

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Jan Arbuckle, Mayor

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Taylor Day, City Clerk

Adopted on: \_\_\_\_\_