



# City of Grass Valley City Council Agenda Action Sheet

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**Title:** Public Hearing on Status of Vacancies and Recruitment/Retention Efforts - Government Code §3502.3 (AB 2561)

**CEQA:** Not a project

**Recommendation:** That Council conduct a public hearing as required by Government Code §3502.3 to: 1) Present information on the status of vacancies; 2) Outline current recruitment and retention efforts; 3) Receive input from recognized employee organizations

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**Prepared by:** Taylor Whittingslow, Deputy City Manager

**Council Meeting Date:** 06/9/2026

**Date Prepared:** 06/5/2026

**Agenda:** Public Hearing

**Background Information:** Effective January 1, 2025, AB 2561 (Gov. Code §3502.3) requires the City to hold an annual public hearing before City Council to address vacancy levels and related staffing issues. Recognized employee organizations must be notified in advance and provided an opportunity to present during the hearing.

**Current Status:**

Bargaining Unit	Authorized Positions	Vacancies	Vacancy Rate	Vacant Positions
Non-Union	11	1	9%	City Manager
Unit 1	13	0	0%	None
Unit 10	7	0	0%	None
Unit 2 (Local 39)	23.5	1	4%	Maintenance Worker I/II (Water/Sewer)
Unit 3 (Local 39)	11	1	9%	Community Services Officer (CSO)(Animal Control)
Unit 6	25.5	1	4%	Police Sergeant
Unit 8 (Local 3800)	30	1	3%	Fire Fighter

**Recruitment Statuses:**

- *City Manager*: Council is currently working with a recruiter to recruit for the position.
- *Maintenance Worker III*: This position was being held vacant to evaluate the enterprise fund(s) health but staff is looking to recruit for the position in the FY 26/27.
- *Community Services Officer (CSO)(Animal Control)*: The position was underfilled by an Animal Control Officer and a Kennel Assistant, with a midyear budget authorization and will not be budgeted in the FY 26/27 budget.
- *Police Sergeant*: This position has been filled by an additional Lieutenant for a portion of the year and individual has been selected to fill the position in the start of July 2026.
- *Fire Fighter*: The position has a candidate in background with anticipated start of mid-June 2026.

All recognized bargaining units were properly noticed in accordance with AB 2561 requirements and were given the opportunity to present at the public hearing. This year, none of the bargaining units submitted a request to present.

**Council Goals/Objectives:** This executes portions of work tasks to achieve/maintain the Strategic Plan—Open and Collaborative City Government.

**Fiscal Impact:** N/A

**Funds Available:** N/A

**Account #:** N/A

**Reviewed by:** City Manager

**Attachments:** Notice sent to Union Representatives