



---

## GRASS VALLEY

### City Council Regular Meeting, Capital Improvements Authority and Redevelopment "Successor Agency"

---

Tuesday, April 09, 2024 at 6:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

Telephone: (530) 274-4310 - Fax: (530) 274-4399

E-Mail: [info@cityofgrassvalley.com](mailto:info@cityofgrassvalley.com)

Web Site: [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com)

## MINUTES

### CALL TO ORDER

Meeting called to order at 6:05 PM.

### PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Mayor Arbuckle.

### ROLL CALL

#### PRESENT

Councilmember Bob Branstrom  
Councilmember Haven Caravelli  
Councilmember Tom Ivy  
Vice Mayor Hilary Hodge  
Mayor Jan Arbuckle

### AGENDA APPROVAL

Motion made to approve the agenda as submitted by Councilmember Ivy, Seconded by Councilmember Caravelli.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Councilmember Ivy, Vice Mayor Hodge, Mayor Arbuckle

### REPORT OUT OF CLOSED SESSION

No closed session.

### INTRODUCTIONS AND PRESENTATIONS

### PUBLIC COMMENT

In person public comment: Public Comment Sign in Sheet #1 to 6 attached, Matthew Coulter

### CONSENT ITEMS

Remove Item #6 Water Conservation and Item #9 Planning Commissioner.

Public comment: Matthew Coulter

Motion made to approve consent with removal of #6 and #9 by Councilmember Branstrom, Seconded by Vice Mayor Hodge.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Councilmember Ivy, Vice Mayor Hodge, Mayor Arbuckle

1. Approval of the Regular Meeting Minutes of March 26, 2024  
**Recommendation:** Council approve minutes as submitted.
2. Approval of the Special Council Meeting Minutes of April 2, 2024  
**Recommendation:** Council approve minutes as submitted.
3. Canvass and Statement of Results for the March 5, 2024 Primary Municipal Election.  
**CEQA:** Not a Project  
**Recommendation:** Adopt Resolution No. 2024-12 finding and declaring the results of the March 5, 2024 Primary Municipal Election.
4. California Department of Tax and Fee Administration Agreements to implement the Local Sales and Use Tax Approved under Measure B.  
**CEQA:** Not a project  
**Recommendation:** That Council adopts; 1) Resolution No. 2024-13 authorizing the City Manager to sign required agreements with the California Department of Tax and Fee Administration to implement the Local Sales and Use Tax approved under Measure B. 2) Resolution No. 2024-14 authorizing the Examination of Sales or Transactions and use Taxes Records by the City Manager, Finance Director, and HDL Companies.
5. Resolution No. 2024-16 Temporarily Decreasing the Additional Business Taxes Collected from Cannabis Businesses within the City of Grass Valley for High Potency Cannabis and Cannabis Products.  
**CEQA:** Not a Project.  
**Recommendation:** That Council adopt Resolution No. 2024-16 to temporarily decrease the additional business taxes collected from cannabis businesses operating within the City of Grass Valley for high-potency cannabis products for five years.
6. 2024 Annual Measure E Street Rehabilitation Project - Authorization to Award Contract  
**CEQA:** Categorically Exempt - Section 15301 "Existing Facilities"  
**Recommendation:** That Council 1) award a contract for the 2024 Annual Measure E Street Rehabilitation Project to Consolidated Engineering, Inc., 2) authorize the Mayor to execute the construction contract, subject to legal review and, 3) authorize the City Engineer to approve construction change orders for up to 10% of the contract amount.
7. Health and Safety Code Section 13146.4 Report on Fire Inspections  
**CEQA:** Not a project  
**Recommendation:** That Council adopt Resolution 2024-15 which accepts the Grass Valley Fire Department report pursuant to Health and Safety Code Section 13146.4 annual inspections for 2022 and 2023
8. An amendment to an existing Memorandum of Understanding with Nevada County associated with the implementation of SB 1383 and other unfunded state mandates related to organic waste collection and recycling.  
**CEQA:** Not a project

**Recommendation:** Authorize the Mayor to sign the amendment to the Memorandum of Understanding with Nevada County and direct the Finance Director to adjust the budget.

**ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS**

9. Resolution No. 2024-15 20% Water Conservation from all City Customers Due to inoperable Drum and South Yuba Canals

**CEQA:** Not a Project.

**Recommendation:** That Council adopt Resolution No. 2024-15 requesting all City Water Customers voluntarily conserve 20% of their normal water usage for the next 90 days.

Tim Kiser, City Manager, gave presentation to the council and noted changes to the resolution number to 2024-17 and to change request of water conservation from 90 day to 150 days.

Council discussed a PR strategy,

Public Comment: Robin Galvin-Davis, unnamed, Marianne Boll-See, Matthew Coulter  
Change to Resolution # and conservation 150 days

Motion made to adopt Resolution No. 2024-17 as amended requesting all City Water Customers voluntarily conserve 20% of their normal water usage for the next 150 days by Vice Mayor Hodge, Seconded by Councilmember Branstrom.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Councilmember Ivy, Vice Mayor Hodge, Mayor Arbuckle

10. Appointment of Planning Commissioner

**CEQA:** Not a project

**Recommendation:** That Council approve the appointment of Jacob McDonald as Planning Commissioner for Mayor Arbuckle

Jan Arbuckle, Mayor, introduced her new proposed planning commissioner Jacob McDonald.

Public Comment: Robin Galvin-Davis, Matthew Coulter

Motion made to approve the appointment of Jacob McDonald as Planning Commissioner for Mayor Arbuckle by Councilmember Branstrom, Seconded by Councilmember Ivy.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Councilmember Ivy, Vice Mayor Hodge, Mayor Arbuckle

**REORGANIZATION RELATED ITEMS**

**PUBLIC HEARING**

11. Second Reading of Ordinance No. 826 Imposing a 3/8-cent (0.375%) Transaction and Use Tax for Fire Resiliency and Vegetation Management

**CEQA:** Not a Project.

**Recommendation:** That Council hold a second reading, waive the full reading, by title only, and adopt Ordinance No. 826 known as the “2023 Grass Valley Transactions and Use Tax Ordinance”.

Tim Kiser, City Manager, gave presentation.

Public Comment: Matthew Coulter, Tim McCall.

Motion made to hold a second reading, waive the full reading, by title only, and adopt Ordinance No. 826 known as the “2023 Grass Valley Transactions and Use Tax Ordinance” by Councilmember Branstrom, Seconded by Vice Mayor Hodge.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Councilmember Ivy, Vice Mayor Hodge, Mayor Arbuckle

## **ADMINISTRATIVE**

### 12. FY 2023-24 Mid-Year Budget Review

**CEQA:** Not a project

**Recommendation:** It is recommended that the City Council, by MOTION, approve the Mid-Year Budget Review and recommended revisions.

Andy Heath, Finance Director, gave presentation to the council.

Council discussed the UFLA for Cal Pers, Fire overtime, sports field bond discussion, requested a plan for how the City will stay on budget, and discussed PGE and Pioneer Community Energy.

Public Comment: unnamed, Matthew Coulter

Motion made to approve the Mid-Year Budget Review and recommended revisions by Vice Mayor Hodge, Seconded by Councilmember Caravelli.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Councilmember Ivy, Vice Mayor Hodge, Mayor Arbuckle

## **BRIEF REPORTS BY COUNCIL MEMBERS**

Councilmember Caravelli attended the ERC sub committee meeting and attended the Board Meeting of the ERC. Councilmember Branstrom attended the ERC Board Meeting, and art show at the Rood Center, and encourages the public to participate in the forum on the conflict in Gaza. Councilmember Ivy attended a forum with the goal of understanding where the community stands on the topic of a cease fire. Vice Mayor Hodge noted that April is arts and Culture Month, Rent will be opening at the Nevada Theater, and the Sierra Poetry Festival will be at the Center for the Arts. Mayor Arbuckle also attended the forum to discuss conflicts in Gaza and looking to find common ground.

## **CONTINUATION OF PUBLIC COMMENT**

### **ADJOURN**

Meeting adjourned at 8:49PM.

---

Jan Arbuckle, Mayor

---

Taylor Day, City Clerk

Adopted on: \_\_\_\_\_