



## City of Grass Valley City Council Agenda Action Sheet

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**Title:** Reimbursement of Employee Expenses for the Maintenance and Training of Peer Support Dogs Policy

**Recommendation:** That Council 1) approve a Resolution No. 2022-87 - Adopting a Policy to Reimburse Employee Handlers of Peer Support Dogs; and 2) authorize the Administrative Services Director to make any budget adjustments and/or transfers associated with the reimbursement of employee expenses for the maintenance and training of peer support dogs policy.

**Prepared by:** Timothy M. Kiser, City Manager

**Council Meeting Date:** 12/13/2022

**Date Prepared:** 12/07/2022

**Agenda:** Consent

**Background Information:** On November 22, 2022, City Council approved the Facility Dog Program and obtaining a Facility Dog for the City through 4 Paws 2 Freedom. As part of the action on November 22, 2022, the City Attorney was authorized to prepare an agreement between the City and the handler regarding the terms for splitting of dog expenses and responsibilities. After discussions with the City Attorney, it was decided a City Policy would be the better way to document each parties' responsibilities. The primary handler would be responsible for the dog and treat it as a pet during non-work shifts, taking responsibility for feeding, grooming, toys, treats, and other non-work-related items. The City would be responsible for liability insurance, veterinary expenses (except for injuries during non-work hours), pet health insurance costs, training equipment, and supplies related to the dog's work duties. Attached is a the resolution and policy on reimbursement of employee expenses for the Maintenance and Training Peer Support Dogs.

**Council Goals/Objectives:** The action executes portions of work tasks towards achieving/maintaining Strategic Plan - High Performance Government and Quality Service.

**Fiscal Impact:** Costs associated with the purchase of a facility dog will be primarily offset by funds from 4 Paws 2 Freedom through a grant they received. Other costs, to the extent not funded by the Primary Handler, can be covered with budgeted reserve funds

**Funds Available:** Yes

**Account #:** Various

**Reviewed by:** City Manager

**Attachments:** Resolution No. 2022-87; Policy to Reimburse Employee Handlers of Peer Support Dogs