



City of Grass Valley City Council/ Agenda Action Sheet

Title: Historical Commission Policy Document

CEQA: Not a Project.

Recommendation: That Council review and approve the Historical Commission policy document

Prepared by: Amy Wolfson, City Planner

Council Meeting Date: 05/28/2024

Date Prepared: 05/22/2024

Agenda: Administrative

Background Information:

At the special joint meeting of the City Council and the Historical Commission, held on April 9, 2024, Council provided direction to staff to prepare a policy document that outlines the ways in which the Historical Commission can pursue special projects that may require staff time and financial resources to accomplish. Specifically, the following direction was provided:

- That the commission report to Council on a quarterly basis so that they can consider potential projects for the upcoming quarter.
- That staff provide a means for the commission to convene when staff does not have a development review project for them to consider.
- That a Historical Commission liaison be assigned to the Development Review Committee (DRC) to relay historical commission recommendations.

Staff recommends that the Council consider the policy document, make any modifications as needed, and approve the document as may be amended at the meeting.

Council Goals/Objectives: The execution of this action attempts to achieve Strategic Goal #5 - High Performance Government and Quality Service.

Fiscal Impact: This action does not have a Fiscal Impact.

Funds Available: N/A

Account #: N/A

Reviewed by: Tim Kiser, City Manager

Attachments: Grass Valley Historical Commission Duties Policy