



City of Grass Valley
City Council
Agenda Action Sheet

Title: Laboratory Testing and Analytical Services - Authorization to Award Contract

CEQA: Not a project

Recommendation: That Council 1) authorize the City Engineer to execute a contract with Cranmer Engineering, Inc., not to exceed \$150,000 plus contingency for the initial three year term of the agreement pending legal review, for Laboratory Testing and Analytical Services

Prepared by: Bjorn P. Jones, PE, City Engineer

Council Meeting Date: 01/24/2023

Date Prepared: 01/19/2023

Agenda: Consent

Background Information: On December 14, 2022, staff issued a Requests for Proposals (RFP) for laboratory testing and analytical services. The professional services will be utilized to perform regulatory testing at the City's Wastewater and Water Treatment plants.

Two firms submitted proposals and a review committee reviewed and ranked the proposals. Staff recommends entering into Professional Services Agreements with the top ranking firm, Cranmer Engineering, Inc., The standard professional service agreement will be used.

The initial term will be a three year agreement with optional one year extensions. The annual contract will specify a not to exceed amount based upon the estimated testing required annually. Testing quantities and compounds to be tested for varies with changing regulatory requirements and with supplemental requests from the State Water Board. Currently based on the past testing needs, the annual costs are estimated to be \$27,505 for the Wastewater Plant testing portion and \$18,880 for the Water Plant.

Staff recommends that Council authorize the City Engineer to execute a contract with Cranmer Engineering, Inc., pending legal review, for Laboratory Testing and Analytical Services

Council Goals/Objectives: Laboratory Testing and Analytical Services executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - Water & Wastewater Systems & Underground Infrastructure

Fiscal Impact: Laboratory Testing and Analytical Services will be fully funded with appropriate Wastewater or Water Rate Funds

Funds Available: Yes

Account #: 500-702/ 510-802-51110

Reviewed by: _____ City Manager