



City of Grass Valley City Council Agenda Action Sheet

Title: Purchase of Two 2023 Toyota RAV 4 Hybrid SUVs for use by City Staff as part of the City Motor Pool.

CEQA: Not a project.

Recommendation: That Council 1) approve the Fire Chief to enter into an agreement with Freeway Toyota using the California State Contract to purchase two 2023 Toyota RAV 4 Hybrid SUVs not to exceed \$69,000 and 2) authorize Administrative Services Director to make any needed budget adjustments and/or budget transfers to complete this procurement.

Prepared by: Mark Buttron, Fire Chief

Council Meeting Date: 01/24/2023

Date Prepared: 01/19/2023

Background Information: The City Staff vehicles are used for a variety of tasks while conducting City business. The new RAV 4 Hybrids will replace outdated vehicles that have exceeded their useful life and are now having mechanic and reliability issues.

Staff researched various procurement options; Freeway Toyota agreed to provide the vehicles through cooperative purchasing under the California State Contract #1-22-23-23C. The two RAV 4 Hybrid vehicles include a 5 year / 100,000-mile Platinum Extra Care Warranty.

Council Goals/Objectives: The action executes portions of work tasks towards achieving/maintaining Strategic Plan - High-Performance Government and Quality Service.

Fiscal Impact: Funding to complete this purchase is available in the City Contingency Fund.

Funds Available: Yes

Account #: 100-601-58000

Reviewed by: City Manager

Attachments: Freeway Toyota Quote