



## City of Grass Valley City Council Agenda Action Sheet

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**Title:** Council Chambers and Hullender Conference Room Audio, Video and Sound System Broadcast Upgrade.

**Recommendation:** The Council 1) approves the City Manager to execute a Professional Services Agreement with Conti, LLC to complete audio, video, and sound system broadcasting upgrades in the Council Chambers and Hullender Conference Room subject to legal review; 2) allow City Manager to approve a 5% contingency; 3) allow Finance Director to make any necessary budget adjustments and transfers.

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**Prepared by:** Zac Quentmeyer, Community Services Analyst II

**Council Meeting Date:** 10/25/2022

**Date Prepared:** 10/14/2022

**Agenda:** Consent

**Background Information:** The COVID-19 pandemic dramatically changed the way citizens interface with local governments. Community demands for virtual involvement and participation in public meetings have increased since March 2020. While evaluating how to best meet the ever changing community demands, staff determined that updating the existing antiquated audio and video equipment in the Council Chambers is required to maintain equitable and meaningful access for the public. Upgrading the existing equipment will allow the City to meet current and future expected broadcasting and community needs. Additionally, the COVID-19 pandemic highlighted a need to be able to broadcast from multiple locations and receive input from the community in new ways. Therefore, this project includes adding audio and video equipment to the Hullender Conference Room to provide additional opportunities for public participation during highly attended or challenging public forum conditions.

**Council Goals/Objectives:** Upgrading Council Chambers and Hullender Conference Room audio, video, and sound system equipment fulfills High Performance Government and Quality Service objectives outlined in the adopted Grass Valley Strategic Plan.

**Fiscal Impact:** \$125,299.65 (includes 5% cost increase contingency)

**Funds Available:** Yes

**Account #:** various accounts

**Reviewed by:** City Manager

**Attachments:** Draft Professional Services Agreement