



## City of Grass Valley City Council Agenda Action Sheet

---

**Title:** Wolf Creek Trail Project - Professional Services Agreement Amendment

**CEQA:** N/A - Not a Project

**Recommendation:** That Council 1) authorize the City Engineer to execute a contract amendment with Surf 2 Snow Environmental Resource Management in the amount of \$60,000

---

**Prepared by:** Bjorn P. Jones, PE, City Engineer

**Council Meeting Date:** 01/09/2024

**Date Prepared:** 12/28/2023

**Agenda:** Consent

**Background Information:** On April 19, 2023, Council accepted the engineering and environmental work performed by Surf to Snow Environmental Resource Management, Inc. (S2S ERM) for the Wolf Creek Trail Project. Subsequently on June 13, 2023 a Mitigated Negative Declaration was adopted for the project in accordance with the California Environmental Quality Act.

Since this time City Staff have been seeking grant funding that would be suitable to pursue for further design and construction work of the Wolf Creek Trail Project. The Active Transportation Program (ATP) Cycle 7 has been identified as a practical opportunity, with the ATP program purposes and goals well matched to the objectives of the Trail Project. A Call for Projects is expected for the ATP Cycle 7 in March 2024 with applications due in June 2024. Based on prior cycles, the ATP Program is extremely competitive, and the use of a grant writing consultant is recommended in order to compile and present a refined application.

S2S ERM and their subconsultant Restoration Design Group (RDG) both have experienced grant writers on staff and have offered their services to assist the City in grant application preparation. As they are intimately familiar with Wolf Creek Trail Project and already possess many of the maps and background material needed for the grant application, a cost savings would be realized by executing an amendment to the prior Professional Services Agreement.

Additionally, further analysis of the proposed alignment of the trail system in some locations is desired and a contract amendment with S2S ERM would allow them continue engineering and design work as directed by Engineering. Staff requests that Council approve a contract amendment in the amount of \$60,000 to fund the added grant writing and design work.

**Council Goals/Objectives:** The Wolf Creek Trail Project executes portions of work tasks towards achieving/maintaining Strategic Goal #1 - Community and Sense of Place and Strategic Goal #3 - Recreation and Parks

**Fiscal Impact:** The Wolf Creek Trail Project was funded in the FY 2023/24 CIP Budget with \$100,000 in Measure E funds.

**Funds Available:** Yes

**Account #:** 300-406-63350

**Reviewed by:** \_\_\_\_\_ City Manager