



City of Grass Valley City Council Agenda Action Sheet

Title: Residential Permit Parking Program Discussion

Recommendation: Provide direction to staff on the implementation of a Residential Permit Parking program for implementation of terms via future ordinance/resolution adoption

Prepared by: Alexander K. Gammelgard, Chief of Police

Council Meeting Date: 08/12/2025

Date Prepared: 08/07/2025

Agenda: Administrative

Background Information: Over the past year or so, the City has been in contact with residents of the Mill Street area related to street parking availability concerns in the neighborhood. The City recently constructed a parking facility located at 309 Mill Street. That new facility is composed of a total of thirty-three (33) vehicle parking spaces - fourteen (14) - two of which are ADA - on the upper level and nineteen (19) on the lower level. The lot is currently posted for 3-hour parking in the upper level and traditional City parking permit use on the lower level.

Staff has met with a neighborhood liaison to discuss the desires and needs of the neighborhood related to parking access. The neighborhood expressed concern with adequate on-street parking inventory. The proximity of the neighborhood to the business improvement district sometimes creates parking impaction issues along Mill Street. Mill Street, in that area, does not have any time-based parking restrictions in place, making it an attractive “all day” parking area, thereby sometimes impacting residential on-street parking. Many of the homes in the area rely upon on-street parking options due to the lack of off-street on-premise parking.

Staff discussed objectives and concerns with the neighborhood, namely the City’s desire to not overly impact the Mill Street parking lot with residential vehicles as well as the neighborhood’s desire to utilize a portion of the Mill Street parking lot to provide parking options for the impacted area. Both parties agreed that the other’s concerns and interests were valid, and worked together to find a mutually agreeable solution.

The best solution was to find a balanced approach that achieves both goals. Over the past many months, the Mill Street Parking Lot utilization rate has been observed and the use of the lot, particularly of the lower section, allows for additional dedicated use without displacing current users.

The lower portion of the lot has eleven (11) spaces on the creek side and eight (8) spaces facing the retaining wall. The recommendation of staff is to assign the retaining wall side of the lower area for residential permit parking (RPP) pursuant to the draft RPP code amendment language (attached). Should council approve the draft language, staff will return with an ordinance to amend the code as well resolution(s) to set other fees and policies.

In addition to the RPP framework in the draft code language, staff is seeking approval on the following items:

- Cost for an RPP permit
 - Cost of a current quarterly traditional permit is \$60
- Assignment of spaces
 - Recommendation is for all lower spaces to be assigned as either type of permit, without particular space assignment
 - Alternatively the eight (8) lower spaces adjacent to the retaining wall could be designated as either type of permit (see attached overhead view)
- The number of RPP permits to be issued for the Mill Street parking lot
 - Recommendation is for issuance of RPP permits not to exceed eight (8)

Council Goals/Objectives: The execution of this action attempts to achieve Strategic Goal #1 - Community and sense of place; and, #6 - Exceptional Public Safety

Fiscal Impact: The cost of an RPP permit will be set by resolution of the council to be incorporated in the City fee schedule. Revenues are anticipated to be minimal, but will assist in overall administration of the program and parking management.

Attachments:

- Draft RPP code amendment language
- Overhead image of Mill Street Parking Lot

Funds Available: Yes.

Account #: 100-201 and/or 200-201

Reviewed by: