

DATE: 12/07/2022  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES  
 FOR 11 PERIODS ENDING NOVEMBER 30, 2022

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
<b>REVENUES</b>							
<b>TAXES</b>							
211-00-31-00-0100	CURRENT	0.00	697,007.57	370,502.79	0.00	326,504.78	53
211-00-31-00-0200	DELINQUENT	0.00	0.00	2,398.48	0.00	(2,398.48)	100
211-00-31-00-4055	FISCAL DISPARITIES	0.00	62,323.43	62,323.43	0.00	0.00	100
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		<b>0.00</b>	<b>759,331.00</b>	<b>435,224.70</b>	<b>0.00</b>	<b>324,106.30</b>	<b>57</b>
<b>TOTAL TAXES</b>		<b>0.00</b>	<b>759,331.00</b>	<b>435,224.70</b>	<b>0.00</b>	<b>324,106.30</b>	<b>57</b>
<b>INTERGOVERNMENTAL</b>							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	91,772.54	0.00	36,227.46	72
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	707.22	0.00	(707.22)	100
<b>TOTAL</b>		<b>0.00</b>	<b>128,000.00</b>	<b>92,479.76</b>	<b>0.00</b>	<b>35,520.24</b>	<b>72</b>
<b>TOTAL INTERGOVERNMENTAL</b>		<b>0.00</b>	<b>128,000.00</b>	<b>92,479.76</b>	<b>0.00</b>	<b>35,520.24</b>	<b>72</b>
<b>CHARGES FOR SERVICES</b>							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	152.38	2,000.00	2,174.00	0.00	(174.00)	109
211-00-34-00-7975	INTERNET	135.45	2,000.00	1,327.48	0.00	672.52	66
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	120.00	0.00	(20.00)	120
211-00-34-00-7982	PASSPORT PROCESSING FEE	2,975.00	18,200.00	26,035.00	0.00	(7,835.00)	143
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	27.12	500.00	426.62	0.00	73.38	85
<b>TOTAL</b>		<b>3,289.95</b>	<b>28,081.00</b>	<b>38,128.10</b>	<b>0.00</b>	<b>(10,047.10)</b>	<b>136</b>
<b>TOTAL CHARGES FOR SERVICES</b>		<b>3,289.95</b>	<b>28,081.00</b>	<b>38,128.10</b>	<b>0.00</b>	<b>(10,047.10)</b>	<b>136</b>

FINES & FORFEITS

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<b>REVENUES</b>							
<b>FINES &amp; FORFEITS</b>							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	13.20	0.00	(13.20)	100
<b>TOTAL</b>		0.00	0.00	13.20	0.00	(13.20)	100
<b>TOTAL FINES &amp; FORFEITS</b>		0.00	0.00	13.20	0.00	(13.20)	100
<b>MISCELLANEOUS REVENUE</b>							
211-00-37-00-2310	DONATIONS	3,393.07	1,500.00	11,671.72	0.00	(10,171.72)	778
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	486.66	0.00	486.66	0.00	(486.66)	100
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,422.64	0.00	(122.64)	109
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	800.00	0.00	33,877.30	0.00	(33,877.30)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	137.89	0.00	2,344.16	0.00	(2,344.16)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	2,453.88	0.00	546.12	82
<b>TOTAL</b>		4,817.62	7,800.00	52,256.36	0.00	(44,456.36)	670
<b>TOTAL MISCELLANEOUS REVENUE</b>		4,817.62	7,800.00	52,256.36	0.00	(44,456.36)	670
<b>OTHER SOURCES</b>							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL OTHER SOURCES</b>		0.00	0.00	0.00	0.00	0.00	0

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TOTAL REVENUES:		8,107.57	923,212.00	618,102.12	0.00	305,109.88	67
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	29,782.15	387,168.00	337,328.57	0.00	49,839.43	87
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	5,962.00	80,820.00	61,164.34	0.00	19,655.66	76
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	0.00	8,510.00	11,266.77	137.70	(2,894.47)	134
211-00-75-10-1210	PERA	2,680.81	35,099.00	29,715.99	0.00	5,383.01	85
211-00-75-10-1220	FICA	2,197.17	29,015.00	24,356.57	0.00	4,658.43	84
211-00-75-10-1250	MEDICARE	513.84	6,786.00	5,696.18	0.00	1,089.82	84
211-00-75-10-1310	HEALTH INSURANCE	9,162.00	116,541.00	100,782.00	0.00	15,759.00	86
211-00-75-10-1330	LIFE INSURANCE	30.08	232.00	210.93	76.14	(55.07)	124
211-00-75-10-1347	VISION INSURANCE	0.52	0.00	2.53	0.00	(2.53)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	212.34	3,018.00	2,283.74	0.00	734.26	76
TOTAL PERSONNEL		50,540.91	667,189.00	572,807.62	213.84	94,167.54	86
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	188.46	8,500.00	6,525.73	34.30	1,939.97	77
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	573.76	0.00	926.24	38
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	438.68	0.00	561.32	44
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	332.64	3,000.00	3,359.16	192.00	(551.16)	118
211-00-75-20-2070	COMPUTER INVENTORY	69.22	2,500.00	365.36	0.00	2,134.64	15
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	12,000.00	13,360.60	0.00	(1,360.60)	111
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	2,980.62	0.00	(1,980.62)	298
211-00-75-20-2095	PRGM SUP & MATERIALS	0.00	500.00	3,593.06	0.00	(3,093.06)	719

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<b>EXPENSES</b>							
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	2,812.32	32.97	(845.29)	142
211-00-75-20-2110	BOOKS	3,784.46	39,000.00	48,704.75	3,596.63	(13,301.38)	134
211-00-75-20-2120	AUDIO/VISUAL	456.71	9,000.00	8,484.53	1,396.81	(881.34)	110
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	1,455.07	0.00	544.93	73
211-00-75-20-2140	PERIODICALS	5,523.75	7,500.00	5,575.55	0.00	1,924.45	74
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	572.85	3,000.00	2,083.48	197.92	718.60	76
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	359.98	0.00	(359.98)	100
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>		<b>10,928.09</b>	<b>92,500.00</b>	<b>100,672.65</b>	<b>5,450.63</b>	<b>(13,623.28)</b>	<b>115</b>
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	11,128.28	0.00	(10,628.28)	2226
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,123.63	0.00	376.37	75
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	59.76	1,000.00	666.50	59.76	273.74	73
211-00-75-30-3090	JANITORIAL SERVICES	1,700.00	20,400.00	16,575.00	1,700.00	2,125.00	90
211-00-75-30-3100	OTHER CONTRACTED SERVICES	205.00	26,323.00	15,083.26	0.00	11,239.74	57
211-00-75-30-3210	TELEPHONE	374.43	6,000.00	4,171.19	0.00	1,828.81	70
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	2,294.93	0.00	1,205.07	66
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	216.00	0.00	(216.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	1,399.10	128.15	472.75	76
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	420.00	0.00	180.00	70
211-00-75-30-3610	GENERAL INSURANCE	1,717.00	9,000.00	18,887.00	0.00	(9,887.00)	210
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	28,062.03	0.00	6,937.97	80
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	1,391.30	0.00	608.70	70
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	2,749.82	0.00	5,250.18	34
211-00-75-30-4000	MAINTENANCE CONTRACTS	1,408.00	9,500.00	7,955.60	0.00	1,544.40	84
211-00-75-30-4010	BUILDING MAINT/REPAIRS	0.00	15,000.00	17,732.78	0.00	(2,732.78)	118
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	1,536.23	0.00	(536.23)	154
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	2,246.74	120.00	6,633.26	26

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<b>EXPENSES</b>							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,500.00	1,753.34	0.00	1,746.66	50
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	3,529.88	8,000.00	11,229.23	0.00	(3,229.23)	140
211-00-75-30-4100	EQUIPMENT LEASES	120.43	1,500.00	1,324.73	0.00	175.27	88
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	0.00	30.00	0.00	(30.00)	100
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	0.00	200.00	0.00	0.00	200.00	0
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>		<b>9,114.50</b>	<b>163,523.00</b>	<b>147,976.69</b>	<b>2,007.91</b>	<b>13,538.40</b>	<b>92</b>
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
<b>TOTAL GENERAL ADMINISTRATION</b>		<b>70,583.50</b>	<b>923,212.00</b>	<b>821,456.96</b>	<b>7,672.38</b>	<b>94,082.66</b>	<b>90</b>
<b>TOTAL EXPENSES:</b>		<b>70,583.50</b>	<b>923,212.00</b>	<b>821,456.96</b>	<b>7,672.38</b>	<b>94,082.66</b>	<b>90</b>
<b>TOTAL FUND REVENUES</b>		<b>8,107.57</b>	<b>923,212.00</b>	<b>618,102.12</b>	<b>0.00</b>	<b>305,109.88</b>	<b>67</b>
<b>TOTAL FUND EXPENSES</b>		<b>70,583.50</b>	<b>923,212.00</b>	<b>821,456.96</b>	<b>7,672.38</b>	<b>94,082.66</b>	<b>90</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>(62,475.93)</b>	<b>0.00</b>	<b>(203,354.84)</b>			
<b>TOTAL ALL FUND REVENUES</b>		<b>8,107.57</b>	<b>923,212.00</b>	<b>618,102.12</b>	<b>0.00</b>	<b>305,109.88</b>	<b>67</b>
<b>TOTAL ALL FUND EXPENSES</b>		<b>70,583.50</b>	<b>923,212.00</b>	<b>821,456.96</b>	<b>7,672.38</b>	<b>94,082.66</b>	<b>90</b>
<b>ALL FUND SURPLUS (DEFICIT)</b>		<b>(62,475.93)</b>	<b>0.00</b>	<b>(203,354.84)</b>			