



REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 15, 2025

AGENDA ITEM: Consider a resolution approving the Final Plat for Crystal Lake Estates Second Addition and authorize the Mayor and City Clerk to sign plat documents.

PREPARED BY: Will Richter, Zoning Administrator

BACKGROUND:

The Planning Commission has forwarded a favorable recommendation for the Final Plat of Crystal Lake Estates Second Addition. There have been no changes since Council approval of the Preliminary Plat. The final step in the process is for Council to approve the Final Plat by adopting the attached resolution and authorize the Mayor and City Clerk to sign plat documents.

The recap of steps taken before bringing the Final Plat for City Council approval:

A proposed preliminary plat entitled Crystal Lake Estates Second Addition was submitted by the Grand Rapids Economic Development Authority on October 6, 2025.

The preliminary plat has been reviewed by Community Development staff and found in compliance with the subdivision ordinance.

The Subdivision Review Committee has examined the preliminary plat and found no technical issues.

At the November 6 Regular Meeting, the Planning Commission took up consideration of the preliminary plat of Crystal Lake Estates Second Addition, conducted a public hearing, and made a recommendation to the City Council for its approval.

At the November 24, 2025, City Council meeting the Council acted on the Planning Commission recommendation and approved the Preliminary Plat.

On December 4, 2025, the Planning Commission reviewed the Final Plat for Crystal Lake Estates Second Addition and forwarded a recommendation to the City Council for its approval.

REQUESTED COUNCIL ACTION:

Make a motion approving the Final Plat of Crystal Lake Estates as recommended by the Planning Commission, adopt the attached resolution, and authorize the Mayor and City Clerk to sign the plat documents.