



REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 15, 2025

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #160710 issued to Burggraf's Ace Hardware on July 18, 2025 for \$104.64 is lost. An authorized representative of payee has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #160710, issue new check and waive bond requirements for the check to Burggraf's Ace Hardware for the amount of \$104.64.