

From: Jeff Madsen



Date: 02/05/2024

To: City of Grand Rapids, Police Department

RE: Grand Rapids Police Department, Position of Police Officer

I am submitting my Letter of Interest for the position of Police Officer. With my extensive background in Law Enforcement, I hope you find that I would be a great candidate for the position. I believe it is well known I have made efforts and have shown great interest in becoming an Officer for the City of Grand Rapids

I started my Law Enforcement Career with the Coleraine Police Department, Keewatin Police Department, Nashwauk Police Department and the Itasca County Sheriff's Office in 1999. From that time I have held continuous employment in Law Enforcement. In 2002 I lost my position as a full time officer with the City of Nashwauk due to government/financial cuts, from there I obtained a full time position with the Hill City Police Department and eventually became the Chief of Police. I maintained full time employment as Peace Officer from 1999-2016 and have continued working part time since leaving the position as Chief of Police.

Throughout my career I have worked for the following departments; Coleraine Police Department, Keewatin Police Department, Nashwauk Police Department, Itasca County Sheriff's Office, Hill City Police Department and Aitkin County Sheriff's Office. During this time I have received training and experience in Standardized DWI Field Sobriety, Drugs that Impair, Occupant Protection Usage and Enforcement, First Witness Child Abuse Investigation and Interviewing, Domestic Violence Investigation and Interviewing, Physical and Neglect Child Abuse Injury Reconstruction, Investigating Computer Facilitated Crimes Against Children, Auto Theft Latent Prints, Tazer M26 and X26 Usage, Safety and Loss Control, Blandin Community Leadership Program, CLEO and Command (Chief Law Enforcement Officers Training), Crisis Intervention Training and I'm trained as a D.A.R.E instructor. I also possess the experience in working within a government position. People skills and public relations are always a very important quality to have and maintain in this position, which I believe I possess. Through my Law Enforcement career, I have received numerous hours of training in Personnel Management, Conflict Communications & Interventions, and Leadership Training Programs.

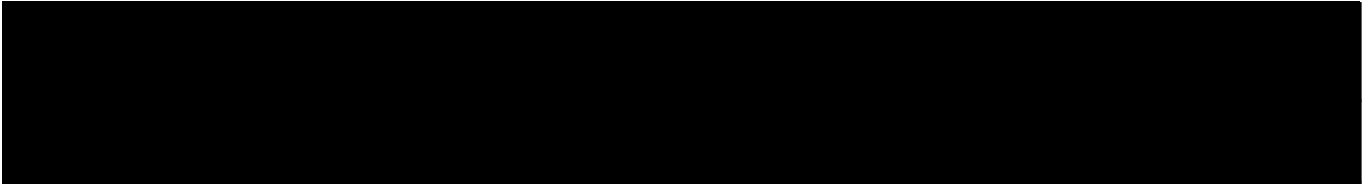
With the combinations of my experiences I feel I would make a great fit for the position. My family and I have been lifelong attributes to the Grand Rapids area, where we have chosen to stay. I have a strong history of commitment and hope to obtain a position as I feel I would be a great asset to the City of Grand Rapids.

Thank you for your time and consideration, I look forward to meeting with you in the near future.

Sincerely,

  
Jeff Madsen

# Jeffrey Allen Madsen



## CAREER OBJECTIVE

To obtain a progressive position which focuses on teamwork, employee/employer relationships with the ability for growth with my extensive background.

## EDUCATION

**HIBBING COMMUNITY COLLEGE, Hibbing, MN**

- \* *Associates in Applied Science/Law Enforcement*
  - o *Certificate of Completion of the Law Enforcement Program*

## CAREER HISTORY



<b>HILL CITY POLICE DEPARTMENT, Hill City, MN</b>	2004-2010	<b>Deputy Sheriff</b>
	2016-Present	<b>Patrol Officer</b>
	2005-2016	<b>Chief of Police</b>
<b>GRAND RAPIDS POLICE DEPARTMENT, GRAND RAPIDS, MN</b>	2018-2021	<b>Security Officer</b>
<b>NASHWAUK POLICE DEPARTMENT, Nashwauk, MN</b>	1999-2006	<b>Patrol Officer</b>
<b>KEEWATIN POLICE DEPARTMENT, Keewatin, MN</b>	1999-2006	<b>Patrol Officer</b>
<b>COLERAINE POLICE DEPARTMENT, Coleraine, MN</b>	1999-2006	<b>Patrol Officer</b>
<b>ITASCA COUNTY SHERIFF'S OFFICE, Grand Rapids, MN</b>	1999-2002	<b>Deputy Sheriff</b>

### Duties in my Law Enforcement Career

- \* *Facilitate the day-to-day operations of the Police Department*
  - o *Scheduling*
  - o *Budgeting*
  - o *Training assistance*
  - o *Vehicle maintenance*
  - o *IT management of department computers and software*
  - o *Participation in the hiring process*
  - o *Working with City Departments and the City Council*
- \* *Enforce the Federal, State and Local laws*
- \* *Cooperative work with county and state agencies*
- \* *Conduct arrests and transport criminals to appropriate facilities*
- \* *Responsible for first line of support for all emergency situations*
- \* *Represent Hill City Police Department with regards to court hearings*
- \* *Research and apply for grants to acquire revenue and equipment*
- \* *Public relationship building*
- \* *Work with local businesses and schools*
- \* *Coordinate coverage for special events*

## **COMPUTER LITERACY**

**\*Microsoft Word \*Excel \*Windows \*Outlook \*Internet Explorer \*Zuercher \*Google**

## **LICENSES AND CERTIFICATES**

**\*Crisis Intervention, MNCIT**

**\*DWI Detection & Standardized Field Sobriety Testing, Drugs that Impair Driving**

**\*Occupant Protection Usage and Enforcement**

**\*Safety & Loss Control, League of Minnesota Cities**

**\*Domestic Violence Investigation and Intervention**

**\*D.A.R.E. Instructor**

**\*Physical and Neglect, Child Abuse Injury Reconstruction Techniques**

**\*Investigating Computer Facilitated Crimes Against Children**

**\*First Witness, Child Abuse Investigative Interviewing**

**\*Chief Law Enforcement Officers Training, MN Chiefs of Police Association**

**\*Blandin Leadership Training Program**

## **VOLUNTEER EXPERIENCE**

**\*FireFighter and First Responder for City of Hill City**

## **COMMUNITY ACTIVITIES**

**\*Swim Instructor for Grand Rapids YMCA**

**\*Little League Baseball Coach for Itasca Little League**

**\*Grand Rapids Area Hockey Association, assist with skating instruction for youth hockey**

**\*Active with activities with my children, in and out of school settings**

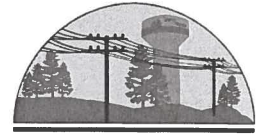
# Employment Application



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

420 N. Pokegama Avenue  
Grand Rapids, MN 55744  
(218)326-7606  
(218)326-7608 Fax  
www.cityofgrandrapids.com

500 SE 4th Street  
Grand Rapids, MN 55744  
(218)326-7024  
(218)326-7698 Fax  
www.grpuc.org



**GRAND RAPIDS  
PUBLIC UTILITIES**  
Service is Our Nature

Equal Opportunity Employers

*Please complete by printing in ink or typing. The application must be signed for employment consideration.*

Thank you for considering employment with the City of Grand Rapids and Grand Rapids Public Utilities. We welcome you as an applicant and look forward to reviewing your application information. It is our policy to provide equal opportunity in employment. The City of Grand Rapids and Grand Rapids Public Utilities will not discriminate on the basis of race, color, creed, age, religion, national origin, marital status, disability, sex, sexual orientation, familial status, status with regard to public assistance, local human rights commission activity, or any other basis protected by law.

Please furnish complete information on the application form, so we may accurately and completely assess your qualifications. You may attach any other information that provides additional details about your qualifications for employment in the position you seek. Please refer to the Applicant Data Practices Advisory for guidance regarding how your application information will be used, the consequences of providing or not providing information, and more.

The City of Grand Rapids and Grand Rapids Public Utilities accommodates qualified persons with disabilities in all aspects of employment, including the application process. If you believe you need a reasonable accommodation to complete the application process, please contact Human Resources at 218-326-7606.

## PERSONAL INFORMATION

NAME Last <b>Madsen, Jeffrey</b>	First <b>Allen</b>	Middle	POSITION APPLIED FOR: <b>Patrol Officer</b>
[REDACTED]			TODAY'S DATE: <b>02/05/24</b> +
			DATE AVAILABLE TO WORK: <b>Open</b>
			STATUS DESIRED: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal
EMAIL ADDRESS: [REDACTED] +			
Are you a U.S. citizen or do you have legal Authorization to work in the U.S.? Proof of age and/or eligibility to work may be requested.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Do you have a valid driver's license? (For driving positions only)
Will your continued employment require employer sponsorship?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are you <u>under</u> 18 years of age? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

**EDUCATIONAL INFORMATION**

School Name, City and State		Major Area of Study
High School:  <b>Unity, Balsam lake WI</b>	Diploma <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO GED <input type="checkbox"/> YES <input type="checkbox"/> NO	
College:  <b>Hibbing Community Col.</b>	Degree Completed: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed <u>3</u> Semester/Credit hours earned _____	<b>AAS, Law Enforcement</b>
Graduate School:	Degree Completed: <input type="checkbox"/> YES <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed _____ Semester/Credit hours earned _____	
Technical or Vocational Programs:	(indicate type of certificate earned)	

**List any other courses, seminars, workshops, or training you have that may provide you with skills related to this position:**

Professional Peace Officers Education, Standardized Field Sobriety Testing, Advanced Field Sobriety Testing, Drugs that Impair, Occupant Protection Usage and Enforcement, First Responder, Maximizing the Opportunity Interview and Interrogation, First Witness Investigative Interviewing, Auto Theft Latent Prints, Domestic Violence Investigation and Intervention, Physical and Neglect Child Abuse Injury Reconstruction Techniques, Investigation Computer Facilitated Crimes. Railroad Accident Investigation. DARE

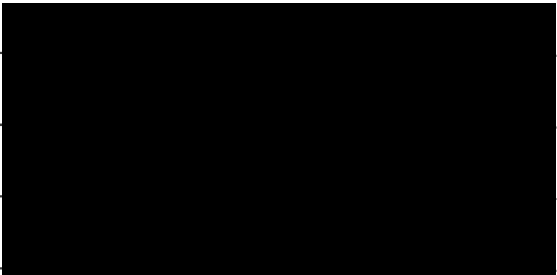
**List any current licenses or certificates you possess which may be related to this position:**


[REDACTED]


**List any current registration(s) or membership(s) related to the position for which you are applying:**

I currently belong to LELS through Aitkin County which provides me with MPPOA, Minnesota Police and Peace Officers Association and LDF, Legal Defense Fund

**EMPLOYMENT EXPERIENCE**

CURRENT EMPLOYMENT INFORMATION			
EMPLOYER 	DATES EMPLOYED		JOB TITLE: <b>Transport/Security Deputy</b>
	FROM	TO	
	07/22	Present	NAME OF LAST SUPERVISOR: <b>Dan Guida or Heidi Lenk</b>
DESCRIBE YOUR WORK IN THIS JOB: Screen visitor to the Judicial Center, Monitor Cameras for the entire Government/Judicial Center, Respond to calls within the Government/Judicial Center, Work with County Safety Committee, Work and process evidence in the evidence room, to include processing new evidence, sort and organize all evidence, Paperwork and other duties as assigned. Public Relations			
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: N/A			

PREVIOUS EMPLOYMENT INFORMATION			
List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary.			
EMPLOYER 	DATES EMPLOYED		JOB TITLE: <b>Patrol Officer</b>
	FROM	TO	
	06/16	Present	NAME OF LAST SUPERVISOR: <b>Ron Saxton</b>
DESCRIBE YOUR WORK IN THIS JOB: Responding to Calls of the Citizens, Enforce Federal, State and Local Laws, Traffic Enforcement, Preventative Patrols, Paper Services, Public Relations and Regular Contact and Support with Other Law Enforcement Agencies and Government Bodies.			
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: N/A			

EMPLOYER <b>Hibbing Taconite Company</b>	DATES EMPLOYED		JOB TITLE: <b>Pro-Truck Operator/ ERT</b>
	FROM	TO	
ADDRESS <b>4950 Taconite Access Rd</b>	09/21	7/22	NAME OF LAST SUPERVISOR: <b>Carl Boben</b> 
CITY, STATE, ZIP <b>Hibbing MN, 55746</b>	DESCRIBE YOUR WORK IN THIS JOB: Operate pro-trucks to assigned locations throughout the mine, inspect equipment prior to and at the end of shift, other duties as assigned.		
TELEPHONE Area Code + Number <b>2182625950</b>	ERT (emergency Response Team), respond to medical emergencies within the mine, attend monthly trainings/meetings.		
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: <b>to back into Law Enforcement</b>			



**UNPAID EXPERIENCE**

Describe any unpaid or volunteer experience relevant to the position for which you are applying (you may include, if you wish, information which would reveal race, sex, religion, age, disability, or other protected status).

I have assisted with Polar Plunge, National Night Out and Shop with a Hero, I have taught Swimming lessons at the YMCA, Coached Baseball and Hockey, many hours assisting with



**MILITARY EXPERIENCE**

Did you serve in the U.S. Armed Forces?  Yes  No

Describe your duties:

Do you wish to apply for Veteran's Preference points:  Yes  No

If you answered "yes," you must complete the enclosed application for Veterans' Preference Points, and submit the application and required documentation to the City of Grand Rapids by the application deadline of the position for which you are applying.

**AUTHORIZATION**

**\*PLEASE READ CAREFULLY BEFORE SIGNING\***

I certify that all information I have provided in this application for employment is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or if employed, will be grounds for dismissal, regardless of length of employment or when the misrepresentation or omission is discovered.

I understand that submission of an application does not guarantee employment. I acknowledge that I have received a copy of the job description summary for the position/s for which I am applying. I further acknowledge my understanding that employment with the City of Grand Rapids and/or Grand Rapids Public Utilities is "at will," and that employment may be terminated by either the City of Grand Rapids, Grand Rapids Public Utilities, or me at any time, with or without notice. I understand that none of the documents, policies, procedures, actions, statements of the City of Grand Rapids, Grand Rapids Public Utilities, or its representatives used during the employment process is deemed a contract of employment, real or implied. I further understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the City of Grand Rapids and/or Grand Rapids Public Utilities. In consideration for employment, if employed, I agree to conform to the rules, regulations, policies, and procedures of the City of Grand Rapids and/or Grand Rapids Public Utilities at all times and understand that such obedience is a condition of employment.

I understand that if offered a position with the City of Grand Rapids or Grand Rapids Public Utilities, I may be required to submit to a pre-employment medical and psychological examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment, if already offered.

With my signature below, I am providing the City of Grand Rapids and/or Grand Rapids Public Utilities authorization to verify all information I provided within this application packet, including contacting current or previous employers. However, I understand that if, in the Employment Experience section I have answered "No" to the question, "May we contact your current employer?," contact with my current employer will not be made without my specific authorization.

I have read the included Applicant Data Practices Advisory, and I further understand that criminal history checks may be conducted (after I have been selected for an interview, in the case of non-public safety positions) and that a conviction of a crime related to this position may result in my being rejected for this job opening. I also understand it is my responsibility to notify the City of Grand Rapids and/or Grand Rapids Public Utilities, in writing, of any changes to information reported in this application for employment.

  
Signature

02/05/2024  
Date

Name and telephone number of person completing this form if other than applicant: \_\_\_\_\_

**IMPORTANT FACTS ABOUT INFORMATION ON YOUR APPLICATION**

This application is to assist in the process of referring you for possible employment. Certain information requested on the application is private; that is, it may be released only to you or to agencies where you may be considered for employment (to comply with M.S. 13.43, Subd 2)

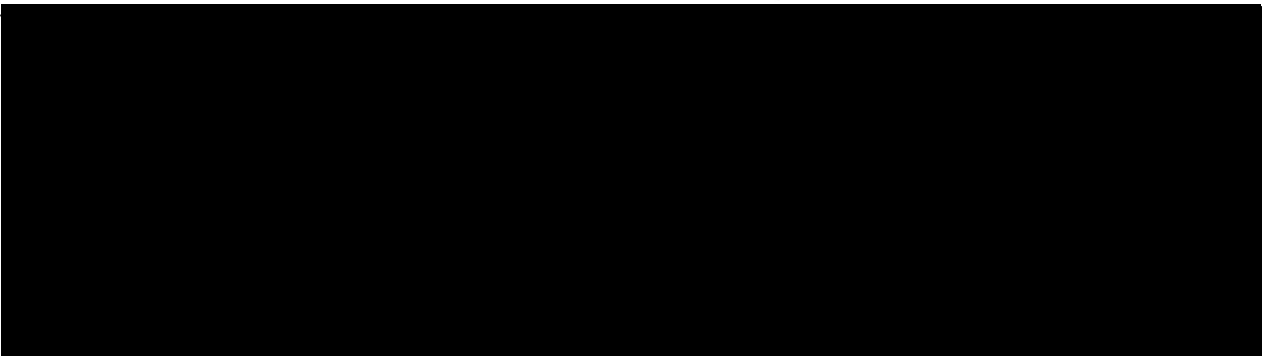
<b>Private Data</b>	<b>Why We Ask For It</b>	<b>Are You Legally Obligated</b>	<b>What May Happen If</b>
		<b>To Provide It?</b>	<b>You Don't Provide It</b>
Name	To distinguish you from all other applicants	Yes	Failure to provide information may be cause for rejecting an application.
Address	To be able to send you notices	Yes	Failure to provide information may be cause for rejecting an application.
Home Telephone	To be able to contact you to determine availability for interview and to notify you when we need you to work on short notice	No	We may not be able to employ you in certain jobs where you may be required to come to work on short notice

**EQUAL EMPLOYMENT OPPORTUNITY INFORMATION**

The information asked of you will be used to evaluate our overall efforts in reaching all segments of the population. The following information is VOLUNTARY and CONFIDENTIAL. This information is NOT A PART of the application file and is REMOVED from the application when received by our office. The City of Grand Rapids and Grand Rapids Public Utilities appreciates your cooperation in our efforts to ensure affirmative action and equal opportunity.

Position(s) for which you are applying: **Police Officer**

Gender:  Male  Female



Disability status, defined as:

- 1) Has a physical or mental condition that substantially or materially limits a major life activity (such as walking, talking, seeing, hearing or learning);
- 2) Has a history of a disability (such as cancer that is in remission);
- 3) Is regarded as having such an impairment.

Do you claim disability status?  Yes  No



N/A

**VETERANS' PREFERENCE**

Complete this form ONLY if you are claiming Veterans' Preference

NOTE: VETERAN'S PREFERENCE POINTS CANNOT BE CONSIDERED WITHOUT SUPPORTING DOCUMENTATION. ATTACH COPY OF "MEMBER COPY 4" VETERAN'S DD214, OR OTHER DOCUMENTATION VERIFYING SERVICES. DOCUMENTATION MUST BE RECEIVED BY THE APPLICATION DEADLINE OF THE POSTING IN ORDER TO BE CONSIDERED. (VETERAN IS DEFINED BY MINN. STAT. §197.447)

**You must submit a PHOTOCOPY of your "Member Copy 4" of your DD214 or other documentation verifying service to substantiate the services information requested on the form. Claims not accompanied by proper documentation will not be processed. For assistance in obtaining a copy of your "Member Copy 4" of your DD214, or other documentation verifying service, contact your County Veterans' Service Office.**

The City of Grand Rapids and Grand Rapids Public Utilities operates under a point preference system, which awards points to qualified veterans to supplement their application. Ten (10) points are granted to non-disabled veterans on open competitive examinations; Fifteen (15) points are awarded if the veteran has a service connected compensable disability as certified by the U.S. Department of Veterans Affairs (USDVA).

To qualify for preference for a **competitive exam**, you must have earned a passing score and been separated under honorable conditions from any branch of the armed forces of the United States after having served on active duty for 181 consecutive days, or by reason of disability incurred while serving on active duty, or after having served the full period called or ordered for federal, active duty and be a United States citizen or resident alien. Veteran's preference may be used by the surviving spouse of a deceased veteran, who died on active duty or as a result of active duty, any by the spouse of a disabled veteran who is unable to qualify because of the disability.

To qualify for preference on a **promotional exam**, a veteran must have earned a passing exam score and received a USDVA active duty service connected disability rating of 50% or more. For a promotional exam, a qualified disabled veteran is entitled to be granted five (5) points. Disabled veterans eligible for such preference may use the five points preference only for the first promotion after securing employment with the City of Grand Rapids or Grand Rapids Public Utilities.

Claims must be made on the form below and submitted with your application by the application deadline of the position for which you are applying. If the "Member Copy 4" DD214, or other documentation verifying service, is submitted to our office separate from this sheet, please attach a note with it indicating the position for which you are applying and your present address.

Name: (Last)	(First)	(MI)	Position for which you applied:	
			Closing Date:	
Address: (Street)	(City)	(State)	(Zip)	Phone Number:
				Are you a US Citizen or Resident Alien?
				<input type="checkbox"/> Yes <input type="checkbox"/> No

**VETERAN (10 POINTS):**

("Member Copy 4" of DD214 or DD215, or other documentation verifying service, must be submitted to receive points)  
Honorably discharged veteran  Yes  No

**DISABLED VETERAN (15 POINTS):**

("Member Copy 4" of DD214, or other documentation verifying service, and USDVA letter of disability rating decision of 10% or more must be submitted to receive points)

Percent of Disability: \_\_\_\_\_%

Have you ever been promoted within the City of Grand Rapids employment:  Yes  No

**SPOUSE OF DECEASED VETERAN (10 points or 15 if the veteran was disabled at time of death):**

("Member Copy 4" of DD214 or DD215, or other documentation verifying service, photocopy of marriage certificate, spouse's death certificate and proof veteran died on or as a result of active duty must be submitted to receive points. You are ineligible to receive points if you have remarried or were divorced from the veteran.)

Date of Death: \_\_\_\_\_

Have you remarried?  Yes  No

**SPOUSE OF DISABLED VETERAN (15 points):**

("Member Copy 4" of DDE214 or DD215, or other documentation verifying service, and USDVAQ letter of disability rating decision of 10% or more must be submitted to receive points).

How does Veteran's disability prevent performance of a stated job "requirement?" Due to the veteran's service-connected disability the veteran is unable to qualify for this position because (be specific):

Thank you for your military service and for your interest in employment with the City of Grand Rapids and Grand Rapids Public Utilities. Please contact Human Resources at 218-326-7606 if you have questions regarding veteran's preference.

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**AFFIDAVIT: I hereby claim Veteran's Preference points for this examination and swear/affirm that the information give is true, complete and correct to the best of my knowledge. I hereby acknowledge that I am responsible to obtain the required Veterans' Preference verification documents and submit them to the City of Grand Rapids or Grand Rapids Public Utilities by the required deadline.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Volunteer Work:**

YMCA, Day Care Swimming Instructor, 2004-2015

Itasca Little League, Coach, Farm & Minor League Baseball, 2007-2015

Grand Rapids Amateur Hockey Association, Assist Coach, Beginners, 2008, 2009, 2010 & 2023

Grand Rapids Park and Recreation, Assist Coach, Tee-Ball, 2008, 2009

Hill City 1st Responders 2005-Present

Hill City Fire Department 2006-Present

**Employer:** City of Grand Rapids, Police Department

**Telephone #:** 218-326-3464

**Address:** 420 N Pokegama Ave, Grand Rapids, MN 55744

**Position Title:** Hospital Security Officer, Part Time

**Supervisor:** Kevin Ott

**Job Duties:**

**Length of Employment**

Patrol the grounds of Grand Itasca Hospital and Clinic

**From:** 11-18

Respond to distress calls of staff and patients

**To:** 12-21

Regular door checks of facility

Monitor patients on holds for crisis intervention

Public Relations

**Reason For Leaving:** Inability to assist in filling shifts

**Employer:** Schwartz Redi-Mix

**Telephone #:** 218-245-2165

**Address:** 2482 Glenwood Dr, Grand Rapids, MN 55744

**Position Title:** Redi-Mix Driver, Batcher

**Supervisor:** Bob or Tim Schwartz

**Job Duties:**

**Length of Employment**

Deliver Redi-Mix to assigned customers

**From:** 06-18

Operate Equipment- Loaders

**To:** 09-21

Clean and Maintenance of plant as needed

Perform state gradation tests and paperwork

Batch trucks for delivery

**Reason For Leaving:** Left for year round employment

**Employer:** Hawkinson Redi-Mix  
**Address:** 3000 Rangeline Rd, Grand Rapids, MN 55744  
**Position Title:** Redi-Mix Driver  
**Job Duties:**  
Deliver Redi-Mix to assigned customers  
Operate Equipment- Loaders, Fork Lift, Tele-Handler  
Clean and Maintenance of plant as needed  
Perform state gradation tests and paperwork  
Batch trucks as a fill in Batcher  
**Reason For Leaving:** Company sold to Schwartz

**Telephone #:** 218-326-6681

**Supervisor:** Paul Bernier

**Length of Employment**

**From:** 05-16

**To:** 06-18

**Employer:** City of Hill City, Police Department  
**Address:** 125 Lake Ave. PO Box 160, Hill City, MN 55748  
**Position Title:** Chief of Police, Full-Time  
**Job Duties:**  
Patrol Assigned area/schools  
Enforce Federal State and Local Laws  
Investigative Work  
Assist other Agencies and Officers as Needed  
Public Relations  
**Reason For Leaving:** Personal Reasons, was looking for something different at the time

**Telephone #:** 218-697-8210

**Supervisor:** Larry Baker

**Length of Employment**

**From:** 05-07

**To:** 06-16

**Employer:** Aitkin County, Sheriff's Department  
**Address:** 217 2<sup>nd</sup> St NW, Aitkin, MN 56431  
**Position Title:** Deputy Sheriff, Part-Time  
**Job Duties:**  
Patrol Assigned area/schools  
Enforce Federal State and Local Laws  
Investigative Work  
Assist other Agencies and Officers as Needed  
Public Relations  
**Reason For Leaving:** Sheriff discontinued use of Part-Time Staff with minimal hours worked

**Telephone #:** 218-927-2138

**Supervisor:** Scott Turner

**Length of Employment**

**From:** 05-07

**To:** 2010(?)

**Employer:** Aitkin County, Sheriff's Department

**Telephone #:** 218-927-2138

**Address:** 217 2<sup>nd</sup> St NW, Aitkin, MN 56431

**Position Title:** Deputy Sheriff, Full-Time

**Supervisor:** Scott Turner

**Job Duties:**

**Length of Employment**

Patrol Assigned area/schools

**From:** 06-04

Enforce Federal State and Local Laws

**To:** 05-07

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

**Reason For Leaving:** To return to the City of Hill City for family reasons

**Employer:** City of Hill City, Police Department

**Telephone #:** 218-697-8210

**Address:** 125 Lake Ave, PO Box 160, Hill City, MN 55748

**Position Title:** Chief of Police, Full-Time

**Supervisor:** Larry Baker

**Job Duties:**

**Length of Employment**

Patrol Assigned area/schools

**From:** 05-03

Enforce Federal State and Local Laws

**To:** 06-04

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

**Reason For Leaving:** To work for Aitkin County

**Employer:** City of Hill City, Police Department

**Telephone #:** 218-697-8210

**Address:** 125 Lake Ave, PO Box 160, Hill City, MN 55748

**Position Title:** Patrol Officer, Full-Time

**Supervisor:** Brian Mattson

**Job Duties:**

**Length of Employment**

Patrol Assigned area/schools

**From:** 09-02

Enforce Federal State and Local Laws

**To:** 05-03

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

**Reason For Leaving:** Promotion

**Employer:** City of Nashwauk, Police Department  
**Address:** 301 Central Ave, Nashwauk, MN 55769  
**Position Title:** Patrol Officer, Part-Time

**Job Duties:**

Patrol Assigned area/schools  
Enforce Federal State and Local Laws  
Investigative Work  
Assist other Agencies and Officers as Needed  
Public Relations

**Reason For Leaving:** To open up part-time position for other candidates, due to full-time employment

**Telephone #:** 218-885-1000

**Supervisor:** Paul Vraa  
**Length of Employment**  
**From:** 07-02  
**To:** 05-06

**Employer:** City of Nashwauk, Police Department  
**Address:** 301 Central Ave, Nashwauk, MN 55769  
**Position Title:** Patrol Officer, Full-Time

**Job Duties:**

Patrol Assigned area/schools  
Enforce Federal State and Local Laws  
Investigative Work  
Assist other Agencies and Officers as Needed  
Public Relations

**Reason For Leaving:** Layoff

**Telephone #:** 218-885-1000

**Supervisor:** Paul Vraa  
**Length of Employment**  
**From:** 06-99  
**To:** 07-02

**Employer:** City of Coleraine, Police Department  
**Address:** PO Box 670, Coleraine, MN 55709  
**Position Title:** School Officer, Part-Time Officer

**Job Duties:**

Patrol Assigned area/schools  
Enforce Federal State and Local Laws  
Investigative Work  
Assist other Agencies and Officers as Needed  
Public Relations

**Reason For Leaving:** To open up part-time position for other candidates, due to full-time employment

**Telephone #:** 218-245-1056

**Supervisor:** Jerry Nohr  
**Length of Employment**  
**From:** 02-99  
**To:** 05-06



**Employer:** City of Keewatin, Police Department

**Telephone #:** 218-778-6366

**Address:** PO Box 36, Keewatin, MN 55753

**Position Title:** Patrol Officer, Part-Time

**Supervisor:** Bill King

**Job Duties:**

**Length of Employment**

Patrol Assigned area/schools

**From:** 03-99

Enforce Federal State and Local Laws

**To:** 05-06

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

**Reason For Leaving:** To open up part-time position for other candidates, due to full-time employment

**Employer:** Itasca County Sheriffs Department

**Telephone #:** 218-326-9444

**Address:** 440 1<sup>st</sup> Ave NE, Grand Rapids, MN 55744

**Position Title:** Campground Patrol/Deputy Sheriff

**Supervisor:** Pat Medure

**Job Duties:**

**Length of Employment**

Patrol Assigned Campgrounds

**From:** 05-99 05-02

Enforce Federal State and Local Laws

**To:** 09-00 09-02

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

**Reason For Leaving:** Seasonal Employment

**Employer:** Domino's Pizza

**Telephone #:** 218-326-9444

**Address:** 1006 Pokegama Ave S, Grand Rapids, MN 55744

**Position Title:** Shift-Runner

**Supervisor:** Dan Thompson

**Job Duties:**

**Length of Employment**

Assist Managing Store

**From:** 09-98

Customer Representative

**To:** 02-99

Nightly Paper Work

Make and Deliver Pizzas

Manage Currencies

**Reason For Leaving:** Field Related Position

**Employer:** Department of Natural Resources

**Address:** PO Box 95, Effie, MN 56639

**Position Title:** Campground Security

**Job Duties:**

Patrol Assigned Campgrounds

Pick up Registration Forms and Money

Customer Representative

Enforce State Campground Rules

Maintain Campgrounds

**Reason For Leaving:** Seasonal

**Telephone #:** 218-743-3694

**Supervisor:** Jim Rupert

**Length of Employment**

**From:** 06-98

**To:** 10-98

**Employer:** General Security Service

**Address:** 1610 Maple Grove RD, Duluth, MN 55811

**Position Title:** Security Officer

**Job Duties:**

Traffic Count

Monitor Traffic

Log all Non-Employees Entering

Check for and Issue Gate Passes

Paper Work

**Reason For Leaving:** Field Related Position

**Telephone #:** 218-744-7655

**Supervisor:** Pam Jensen

**Length of Employment**

**From:** 12-97

**To:** 06-98

**Employer:** Domino's Pizza

**Address:** 2508 East Beltline, Hibbing, MN 55746

**Position Title:** Shift-Runner

**Job Duties:**

Assist Managing Store

Customer Representative

Nightly Paper Work

Make and Deliver Pizzas

Manage Currency

**Reason For Leaving:** Field Related Position

**Telephone #:** 218-262-6695

**Supervisor:** Greg Kujala

**Length of Employment**

**From:** 09-96

**To:** 12-97

**Employer:** Domino's Pizza  
**Address:** 121 2<sup>nd</sup> St. Bemidji, MN 56601  
**Position Title:** Manager in Training  
**Job Duties:**  
Assist Managing Store  
Customer Representative  
Nightly Paper Work  
Make and Deliver Pizzas  
Order Supplies  
**Reason For Leaving:** To Return to School

**Telephone #:** 218-828-5096

**Supervisor:** Shawn Carter  
**Length of Employment**  
**From:** 03-96  
**To:** 08-96

**Employer:** Domino's Pizza  
**Address:** 1006 Pokegama Ave S. Grand Rapids, MN 55744  
**Position Title:** Driver  
**Job Duties:**  
Deliver Pizzas  
Customer Representative  
Prepare Products as Needed  
Clean Store Nightly  
Manage Currency  
**Reason For Leaving:** Advancement

**Telephone #:** 218-326-9444

**Supervisor:** John Cogswell  
**Length of Employment**  
**From:** 11-94  
**To:** 03-96

**Employer:** Super America  
**Address:** 1002 Pokegama Ave S. Grand Rapids, MN 55744  
**Position Title:** Night Manager  
**Job Duties:**  
Customer Representative  
Clean Store  
Inventory  
Manage Till  
Rotate and Stock Shelves  
**Reason For Leaving:** Employment Opportunities

**Telephone #:** 218-326-9650

**Supervisor:** Char Kruger  
**Length of Employment**  
**From:** 06-94  
**To:** 12-94

**Employer:** Itasca Oil and U-Haul **Telephone #:** 218-326-2060  
**Address:** Jct. Hwy 2 & Hwy 169 East, Grand Rapids, MN 55744  
**Position Title:** Cashier **Supervisor:** Jerry Ylitalo  
**Job Duties:** **Length of Employment**  
Fill Vehicles with Fuel **From:** 05-94  
Customer Representative **To:** 07-94  
Paper Work for U-Hauls  
Fill Propane Cylinders  
Manage Till  
**Reason For Leaving:** Hours

**Employer:** Circle-C **Telephone #:** 715-646-2665  
**Address:** 305 Hwy 35, Centuria, WI 54824  
**Position Title:** Cashier **Supervisor:** Sundae Thompsen  
**Job Duties:** **Length of Employment**  
Customer Representative **From:** 11-93  
Clean Store **To:** 04-94  
Manage Till  
Rotate and Stock Shelves  
**Reason For Leaving:** To Return to Grand Rapids for College

**Employer:** The Harbor **Telephone #:** 218-326-1756  
**Address:** Hwy 169 South, Grand Rapids, MN 55744  
**Position Title:** Dishwasher, Janitor **Supervisor:** Evvy Terebayza  
**Job Duties:** **Length of Employment**  
Wash Dishes **Unsure of Dates**  
Clean Dinning Rooms and Bar **1992-1993?**  
Package and Rotate Food and Supplies  
Fill Boats with Fuel  
Mow Lawn  
**Reason For Leaving:** Moved

**Employer:** Herald Review **Telephone #:** 218-326-6623  
**Address:** 301 1<sup>st</sup> Ave NW, Grand Rapids, MN 55744  
**Position Title:** Paper Delivery Person **Supervisor:** Unknown  
**Job Duties:** **Length of Employment**  
Deliver News Papers **Unsure of Dates**  
**Reason For Leaving:** Hours **1992**