



GRAND RAPIDS
PUBLIC UTILITIES

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

ADMINISTRATION DEPARTMENT MONTHLY REPORT April 2023 Commission Meeting

Staffing

- Ron Guertin, WWTP Operator, began employment with GRPU on April 10, 2023. (see consent agenda)
- Staff activities are planned for Public Employee Appreciation Week, May 7-13.
- Summer intern hiring process beginning in next week. This year we're looking for a Business Intern.
- Part-time special project coordinator hiring process in the works for the Enterprise Resource Planning (ERP) project and the Engineering Advisor project.

Community Involvement

- Unfortunately, we received no applications for the MMUA Tom Bovitz Memorial Scholarship this year.
- Together with City staff and one Councilmember, we are participating in the MPCA-led Gold Leaf Exchange meetings on energy action planning.
- GRPU is participating in the City's No Mow May campaign again this year. (see info online soon)

Governance

- Working on the Commission strategic planning session for later this year and looking to consider having a kickoff session (~1 to 1.5 hrs) on June 29 over the lunch hour, just prior to the Solar plus Storage ribbon-cutting event that afternoon. More details and discussion on the planning process and the ribbon cutting event at the April 26 work session.
- We're looking at revising the May work session date from the morning of May 24 to the afternoon of May 17. Commissioners, please notify Julie with availability for May 17.

Legislative

- Following state legislation with weekly MMUA conference calls and Coalition of Greater Minnesota Cities (CGMC) outreach. Attached are slides from a recent CGMC webinar on "Session Half-Time Report".