

# Library Board Meeting Minutes

City Council Chambers

June 9, 2021 5:00 P.M.

## **Call to Order**

Vice President Martin called meeting to order at 5:00pm.

## **Roll Call**

Present: Blocker, Kee, Martin, Tabbert, Teigland

Absent: Lassen, MacDonell, Richards, Thouin

Staff present: Will Richter, Library Director

## **Approval of Agenda**

Motion to: approve agenda as presented

Mover: Blocker

Secunder: Kee

Result: approved 5-0 on a roll call vote; ayes: Blocker, Kee, Martin, Tabbert, Teigland

## **Public Comment**

No public comment received.

## **Minutes – Approval of May Minutes**

Motion to: approve May minutes as presented

Mover: Blocker

Secunder: Teigland

Result: approved 5-0 on a roll call vote; ayes: Blocker, Kee, Martin, Tabbert, Teigland

## **Communications**

None

Handwritten text at the top of the page, possibly a title or header.

Handwritten text line.

Handwritten text line.

Handwritten text on the right side.

Handwritten text line.

Handwritten text on the right side.

Handwritten text line.

Handwritten text line.

Handwritten text line.

Handwritten text on the right side.

Handwritten text line.

Handwritten text on the right side.

Handwritten text on the right side.

Handwritten text line.

Handwritten text on the right side.

Handwritten text line.

Handwritten text line.

Handwritten text line.

Handwritten text on the right side.

Handwritten text on the right side.

Handwritten text line.

Handwritten text on the right side.

Handwritten text on the right side.

Handwritten text on the right side.

## **Friends & Foundation Updates**

Friends update by Richter:

1. Friends book store has been busy and patrons are donating generously
2. June 24<sup>th</sup> pop up book sale
3. Friends have new work space at the Library

Foundation update by Tabbert:

1. Meeting next week June 17th
2. Children's Librarian Tracy Kampa spoke at our last meeting

## **Financial Report (Roll Call Vote Required)**

Motion to: approve financial reports and payment of bills as listed in Board packet

Mover: Blocker

Secunder: Teigland

Result: approved 5-0 on a roll call vote; ayes: Blocker, Kee, Martin, Tabbert, Teigland

## **Staff Reports**

Library Director provided a summary of staff reports highlighting the following areas:

1. Rotary talk
2. Summer reading started; stay tuned for 8/18/21 celebration event
3. Satellite vaccination clinic was held at the Library; continue to utilize the building as a community resource
4. Early retirement incentive for eligible City employees
5. Thank you Dick for prepping the fishing poles; Library champions volunteer in a variety of ways

## **Old Business**

City email required for Boards and Commissions – Informational

## **New Business**

### **Consent Agenda (Roll Call Vote Required)**

None

## **Regular Agenda**

1. Approve Deb Moebakken, Public Services Clerk I, change to part time status (20-28 hours per week) retroactive to June 1, 2021. (City Council has approved)

Motion to: approve Deb as stated above

Mover: Teigland

Secunder: Blocker

Result: approved 5-0 on a roll call vote; ayes: Blocker, Kee, Martin, Tabbert, Teigland

2. Approve appointing Amanda Watkins to the position of Public Services Clerk I (part time 20-28 hours per week) at a rate of \$17.24 per hour effective June 15, 2021. (Pending City Council approval June 14, 2021)

Motion to: approve Amanda as stated above

Mover: Blocker

Secunder: Kee

Result: approved 5-0 on a roll call vote; ayes: Blocker, Kee, Martin, Tabbert, Teigland

3. Bike rack progress update – Concrete slab was poured.

## **Adjourn**

Motion to: adjourn

Mover: Tabbert

Secunder: Kee

Result: Meeting adjourned at 5:32pm by unanimous roll call vote; ayes: Blocker, Kee, Martin, Tabbert, Teigland

Handwritten text at the top of the page, possibly a header or introductory paragraph.

Second block of handwritten text, continuing the narrative or list.

Third block of handwritten text, appearing as a distinct section.

Fourth block of handwritten text, possibly a concluding paragraph.

A single line of handwritten text, possibly a signature or date.

Final block of handwritten text at the bottom of the page.

Respectfully submitted,

*Lisa Tabbert*

Lisa Tabbert

Library Board Secretary

DATE: 06/02/2021  
 TIME: 13:31:06  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 06/09/2021

VENDOR #	NAME	AMOUNT DUE
-----		
PUBLIC LIBRARY		
0100010	5 STAR PEST CONTROL &	485.00
0113100	AMAZON.COM	259.02
0118100	ARAMARK UNIFORM & CAREER	88.80
0118660	ARROWHEAD LIBRARY SYSTEM	3.90
0201428	BAKER & TAYLOR LLC	1,960.83
0212124	BLACKSTONE PUBLISHING	2.25
0718010	CITY OF GRAND RAPIDS	1,663.64
0718060	GRAND RAPIDS HERALD REVIEW	105.00
0914325	INGRAM ENTERTAINMENT INC.	110.19
1205850	LEXIS NEXIS	299.31
1415377	NORTHERN BUSINESS PRODUCTS INC	330.74
1605665	PERSONNEL DYNAMICS LLC	1,349.02
1901535	SANDSTROM'S INC	82.16
2008551	THOMSON REUTERS - WEST	1,057.00
2209421	VIKING ELECTRIC SUPPLY INC	107.28
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$7,904.14

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	135.15
0605191	FIDELITY SECURITY LIFE	13.80
0718015	GRAND RAPIDS CITY PAYROLL	34,126.94
1209516	LINCOLN NATIONAL LIFE	45.60
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	461.78
1309335	MINNESOTA REVENUE	3.91
1405850	NEXTERA COMMUNICATIONS LLC	150.33
1516220	OPERATING ENGINEERS LOCAL #49	7,635.00
1601750	PAUL BUNYAN COMMUNICATIONS	248.20
1621130	P.U.C.	2,355.52
2114750	UNUM LIFE INSURANCE CO OF AMER	12.90
2209665	VISA	242.51
2301700	WM CORPORATE SERVICES, INC	129.61

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$45,681.68

TOTAL ALL DEPARTMENTS \$53,585.82

2,355.52  
 32.00

