



# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, May 11, 2022

5:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, May 11, 2022 at 5:00 PM in the City Council Chambers, 420 N Pokegama Ave, Grand Rapids, Minnesota.

Chair MacDonell called the meeting to order at 5:00 pm.

## CALL OF ROLL:

Present: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Tabbert, Teigland

Absent: Squadroni

## APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Richards

Secunder: Martin

Result: Approved

**PUBLIC COMMENT** (if anyone wishes to address the Board):

None

## APPROVAL OF MINUTES:

1. Consider Approval of 04-13-2022 Library Board Minutes

Motion to: approve minutes as presented

Mover: Blocker

Secunder: Kee

Result: Approved

## COMMUNICATIONS:

2. Email from Jason Langenecker

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Library Financials

Motion to: approve financial reports and payment of bills as listed in Board packet

Mover: Kee

Seconder: Richards

Result: Approved on 8-0 roll call vote

CONSENT AGENDA (Roll Call Vote Required):

3. Consider Resolution 2022-04 Accepting Donations

Motion to: approve consent agenda as presented

Mover: Blocker

Seconder: Martin

Result: Approved on 8-0 roll call vote

REGULAR AGENDA:

4. Music Park Collaboration with KAXE (update)  
Informational
5. Consider the appointment of Christa Roerick to the position of Library Public Services Clerk I at the Grand Rapids Area Library.

Motion to: appoint Christa Roerick to the Public Services Clerk I position, effective June 6, at a rate of \$17.67 per hour.

Mover: Richards

Seconder: Martin

Result: Approved

UPDATES:

Friends

Update by Teigland: annual meeting June 8 – all invited. Ellen is set to become the new Chair!

Foundation

Update by Tabbert: thank you to city staff for all of the work behind the music park. Foundation will pay for Kona Ice at summer celebration!

STAFF REPORTS:

6. Library Statistics and Staff Reports  
Informational

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR June 8, 2022, AT 5:00 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lisa Tabbert". The signature is written in dark ink and has a long horizontal flourish extending to the right.

Lisa Tabbert

Library Board Secretary

RESOLUTION NO. 2022-04  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

**Anonymous**

**\$500.00 – Donation for DVD collection**

**Arrowhead Library System**

**\$4,800.00 - American Rescue Plan Act (ARPA) Sub grant**

**Friends of the Library**

**\$139.79 – Lego Wall in the Young Adult area**

**\$785.35 – Caregiver books for the Children’s Library**

**\$110.70 – Book Club Kit Project (Community Foundation Grant)**

**\$76.01 – Friends Book Store Signage**

**\$295.90 – Book Club Kit Project (Community Foundation Grant)**

**Grand Rapids North Star Women’s Club**

**\$150.00 in remembrance of Cheryl Thueson, Joyce Winston, and Juneth Riste**

**Library Foundation**

**\$1,624.80 – Children’s Endowment reimbursement (discovery kits)**

**\$4,000.00 – Story Time reimbursement**

**Town of Wabana**

**\$1,000.00 - Township Contribution**

Adopted this 11th day of May, 2022



Lisa Tabbert, Secretary



Jean MacDonell, President

DATE: 05/04/2022  
 TIME: 14:49:07  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/11/2022

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0113100	AMAZON.COM	387.62
0118100	ARAMARK UNIFORM SERVICES	44.22
0118660	ARROWHEAD LIBRARY SYSTEM	70.71
0201428	BAKER & TAYLOR LLC	4,167.05
0212124	BLACKSTONE PUBLISHING	926.83
0405500	DEMCO INC	76.01
0718060	GRAND RAPIDS HERALD REVIEW	420.00
0914325	INGRAM ENTERTAINMENT INC.	111.54
0914540	INNOVATIVE OFFICE SOLUTIONS LL	260.85
1605665	PERSONNEL DYNAMICS LLC	3,442.95
1801610	RAPIDS PLUMBING & HEATING INC	1,026.00
1901535	SANDSTROM'S INC	111.82
1915248	SHI INTERNATIONAL CORP	4,025.23
2009470	THE TIMBERJAY INC	54.00
2023352	PIONEER PRESS	230.76

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$15,355.59

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.27
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	40,050.28
1209516	LINCOLN NATIONAL LIFE	78.00
1301146	MARCO TECHNOLOGIES, LLC	182.90
1309199	MINNESOTA ENERGY RESOURCES	579.04
1309335	MINNESOTA REVENUE	51.03
1309375	MINNESOTA UNEMPLOYMENT COMP FD	8,786.96
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	317.37
1621130	P.U.C.	2,550.84
2114750	UNUM LIFE INSURANCE CO OF AMER	15.05
2209665	VISA	949.27
2301700	WM CORPORATE SERVICES, INC	137.47

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$62,921.38

TOTAL ALL DEPARTMENTS \$78,276.97