



## **REQUEST FOR COUNCIL ACTION**

**AGENDA DATE:** February 10, 2025

**AGENDA ITEM:** Consider accepting the resignation from Anthony Clifton from his position as Custodian with the Grand Rapids Fire Department; and authorize Human Resources to begin the process of filling the internal Custodian vacancy.

**PREPARED BY:** Chery Pierzina, Human Resources Officer

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### **BACKGROUND:**

Anthony Clifton has submitted his letter of resignation from the Custodian position with the Grand Rapids Fire Department, effective February 1, 2025. We are requesting acceptance of his resignation effective February 1, 2025. Anthony will continue working as a Paid On-Call Firefighter.

Human Resources is also requesting authorization to begin the process of filling the internal vacancy by posting and interviewing candidates.

### **REQUESTED COUNCIL ACTION:**

Make a motion to accept the resignation from Anthony Clifton from his position as Custodian with the Grand Rapids Fire Department effective February 1, 2025, and authorize Human Resources to begin the process of filling the internal vacancy by posting and interviewing for the position.