



REQUEST FOR COUNCIL ACTION

AGENDA DATE: August 9, 2021

AGENDA ITEM: Public Works Lead Mechanic and Mechanic positions

PREPARED BY: Lynn DeGrio

BACKGROUND:

With the upcoming retirement of Randy Myhrer from the Lead Mechanic position, we are recommending promoting Charles Bruemmer, Mechanic, to the Lead Mechanic position at a rate of \$28.70 per hour per the union contract effective November 1, 2021.

We would also like to begin the process of filling the vacant Mechanic position. We have reviewed the job descriptions for both positions and have made recommended changes. The timeline to appoint a new mechanic is as follows:

August 10, 2021 – August 31, 2021	Applications accepted
September 1, 2021 – September 10, 2021	Review applications and schedule interviews
September 13, 2021 – September 17, 2021	Interviews
September 27, 2021	Recommendation to City Council
September 28, 2021 – October 29, 2021	Background Check, Drug, Physical, and Psychological testing
November 1, 2021	First date of employment

We will come back to the City Council at a later date with a recommendation for hire.

REQUESTED COUNCIL ACTION:

Make a motion to promote Charles Bruemmer from Mechanic to Lead Mechanic effective November 1, 2021 and authorize City staff to begin the process of filling the vacant Mechanic position.