



REQUEST FOR COUNCIL ACTION

AGENDA DATE: August 9, 2021

AGENDA ITEM: Void Lost Accounts Payable Check and Issue a Replacement Check

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #144591 issued to Elite Tinting & Graphics on November 10, 2020 for \$975.00 is lost. A representative from Elite Tinting & Graphics has completed an Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost Accounts Payable check #144591, issue new check and waiving bond requirements for the check issued to Elite Tinting & Graphics in the amount of \$975.00.