



REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 14, 2025

AGENDA ITEM: Consider request to appoint a student intern at City Hall.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Human Resources has been working with IASC Next Career Pathways Director, Scott Patrow and Grand Rapids High School Business Education Instructor Jim Scherping on a partnership. Through the Business Career Pathway program, a high school student interested in business and local government is placed at the City of Grand Rapids and is provided with hands-on learning. The student gains skills necessary to enter the workforce and they are exposed to real-life business and community-related functions within city government.

With the help of Mr. Scherping, the City has been matched with a high school senior, Ryan Martinson, as our student intern. Ryan stopped by City Hall and met with a few employees, and we feel like she will be a great student intern.

In this partnership, the student intern would typically be an unpaid position. Director Scott Patrow has generously offered to pay the student intern \$15.00 per hour from April 21, 2025, through the end of the school year. The student intern will typically work 2 hours per day, Monday through Thursday. The City of Grand Rapids will pay the wages of the student intern and will be reimbursed from IASC for payroll expenses of the student intern. There is no cost to the City for this partnership.

REQUESTED COUNCIL ACTION:

Make a motion to appoint Ryan Martinson to the position of student intern, beginning April 21, 2025, through May 29, 2025, with a rate of pay of \$15.00 per hour for up to 8 hours per week, with payroll expenses for the student intern to be reimbursed by IASC.