



CITY OF GRAND RAPIDS

Minutes – Final

Public Utilities Commission

Tuesday, August 24, 2021

8:00 AM

Conference Room of Public Utilities
Service Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Special Meeting/Work Session of the Grand Rapids Public Utilities Commission was held on Tuesday, August 24, 2021 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL

Present - 5 - President Tom Stanley, Secretary Kathy Kooda, Commissioner Rick Blake, Commissioner Luke Francisco and Commissioner Rick Smith.

Others present: General Manager Kennedy, Business Services Manager Lane, Electric Department Manager Goodell, Water/Wastewater Department Manager Mattson, and Administrative/HR Assistant Flannigan.

1. Acknowledge proper posting of the special meeting/work session date, time, and purpose.

President Stanley acknowledged the proper posting of the special meeting/work session date, time, and purpose.

2. Consider a motion to approve the verified claims for July/August 2021 in the amount of \$208,632.95 (Computer Check Register \$208,632.95)

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve the verified claims for July/August 2021 in the amount of \$208,632.95. (Computer Check Register \$208,632.95). The motion carried by the following vote:

Aye: President Tom Stanley, Secretary Kathy Kooda, Commissioner Rick Blake, Commissioner Luke Francisco, and Commissioner Rick Smith.

3. Consider a motion to approve the Emergency/Mutual Aid Letter of Agreement with the AFSCME Local 3456 bargaining unit retroactive to July 26, 2021.

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Smith, to approve the Emergency/Mutual Aid Letter of Agreement with the AFSCME Local 3456 bargaining unit retroactive to July 26, 2021. The motion carried by the following vote:

Aye: President Tom Stanley, Secretary Kathy Kooda, Commissioner Rick Blake, Commissioner Luke Francisco, and Commissioner Rick Smith.

4. Minnesota Municipal Utilities Association (MMUA) Annual Conference Recap.

President Stanley and General Manager Kennedy reported on attending the MMUA Annual Summer Conference in Brainerd, MN from August 16-18, 2021. Commissioner Blake and Electric Department Manager Goodell also attended the conference. The MMUA Board of Directors elected General Manager Julie Kennedy as its secretary/treasurer. The MMUA 2021 System Innovation Award was awarded to the Grand Rapids Public Utilities for success in working with others to develop a community solar garden. The project is a collaboration between the GRPUC, Itasca Clean Energy Team, the City of Grand Rapids, Minnesota Power, and US Solar.

5. Governance discussion.

General Manager Kennedy gave an overview of the Municode meeting management software that will be used for publishing meeting notices, agendas and minutes beginning in September. The City Council and all boards and commissions will be using this software.

ADJOURNMENT

The next Regular Meeting of the Commission is Wednesday, September 15, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Special Meeting/Work Session is Tuesday, September 28, 2021 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

By call of the chair, the regular meeting was declared adjourned at 9:10 AM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant

Thomas G. Stanley, President

Attest:

Kathleen M. Kooda, Secretary