



GRAND RAPIDS
PUBLIC UTILITIES

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500 SE Fourth Street • Grand Rapids, Minnesota 55744

ADMINISTRATION DEPARTMENT MONTHLY REPORT December 2023 Commission Meeting

GRPU Office Closure

- GRPU offices will be closed on December 25, 2023, in observance of the Christmas holiday
- GRPU offices will be closed on January 1, 2024, in observance of the New Year's Day holiday

Human Resources

- Continued work on the Classification/Compensation Study, anticipated completion now January
- Information Systems (IS) Department development and vacancy posting/advertising
- 2024 Q4 all-employee meeting on December 12, 2023
- The General Manager employment contract ends December 31, 2023. A new contract will be drafted and considered for approval once the classification/compensation study is completed.

Labor Negotiations

- Initial labor negotiations meeting to exchange topics of interest occurred on December 7, 2023
- Also discussed was the current labor contract which ends December 31, 2023. Both parties agreed at the December 7 meeting to continue under the existing contract until the classification/compensation study is completed and economic proposals can be exchanged, and negotiations can begin.

Community Involvement

- Participated in Beneficial Electrification Leadership Summit on December 6, 2023

Governance

- Draft Strategic & Operational Plan Review (Commission work session) - Wed, Dec 13 – 2:30 PM
- Strategic, Operational Plan, & Scorecard Implementation (staff meeting) - Thu, Dec 14 – 9:00 AM
- Joint City Council & GRPU Commissioner meeting – follow-up meeting to be scheduled for April 2024