



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 13, 2023

AGENDA ITEM: Consider a motion to ratify the procurement contract with Cogsdale for \$2,100 to provide professional services for end-of-year payroll processes.

PREPARED BY: Jean M. Lane, Business Services Manager

BACKGROUND:

This purchase is in the approved Business Services Department 2023 operations budget and was made with Procurement Policy G.030 being followed.

Certificate of insurance and copy of signed contract on file.

RECOMMENDATION:

Approve a motion to ratify the procurement contract with Cogsdale for \$2,100 to provide professional services for end-of-year payroll processes.