

DEPARTMENTAL FEE SCHEDULE FOR CITY SERVICES

Effective Date: 4/22/24

| CITY WIDE FEES | |
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| Photo copy – material provided by the person making request | \$1.00 1 st page - .10 cents each additional page |
| Data Charges: | |
| Hourly Rate (charged by ¼ hour) | \$20.00 |
| 911 Call Transcript | \$25.00/hour |
| Physical Copies - up to 100 pages | \$0.25/page |
| Physical Copies - 101 pages or more | \$0.10/page |
| CD/DVD | \$5.00/disk |
| Flash Drive (4-8GB) | \$10.00 |
| Flash Drive (16-32GB) | \$15.00 |
| Notary Service | \$1.00 |
| Certification Service | \$5.00/instance |
| 3.5" x 5" Photo Prints | \$10.00 base plus \$0.25/photo |
| 8" x 12" Photo Prints | \$10.00 base plus \$0.25/photo |
| ADMINISTRATION DEPARTMENT | |
| Amusements (theatre) | \$75.00 per screen per year |
| Circus | \$75.00 event |
| Fortune Telling | \$35.00 per day |
| Rollerskating License | \$200.00 per year |
| Intoxicating Liquor | |
| Private On-Sale | |
| Investigation Fee | \$150.00 |
| Annual License Fee | \$2,500.00 |
| Annual On-Sale Wine | \$550.00 |
| Sunday On-Sale | \$200.00 |
| Limited Season On-Sale | \$100.00 For licensees with service of less than thirty (30) days in a seasonal period less than six (6) months in duration. |
| Club On-Sale | |
| Club with under 200 members | \$300.00 |
| 201- 500 members | \$500.00 |
| 501- 1,000 members | \$650.00 |
| 1,001 – 2,000 members | \$800.00 |
| More than 2,000 | \$1,000.00 |
| Sunday On-Sale | \$150.00 |
| Private Off-Sale | \$150.00 |
| Temporary On-Sale | \$20.00 |
| Convention Facilities Transfer On-Sale | |
| City issued on-sale license | \$25.00 |
| Adjacent municipality | \$100.00 |

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| Non-intoxicating malt liquor 3.2 | | |
| Annual on-sale | | \$275.00 |
| Annual off-sale | | \$100.00 |
| Temporary on-sale | | \$25.00 |
| Brewer Taprooms/Brewpubs | | |
| Taproom/Brewpub Annual On-Sale | | \$350.00 includes Sunday sales |
| Brewer Annual Off-sale (Growlers) | | \$200.00 |
| Synthetic Drug Establishments | | \$600.00 annually |
| Sidewalk Café | | \$25.00 |
| Taxicabs | | \$25.00 each vehicle |
| Fireworks | | 350.00 – tents, etc.) 100.00 – retail buildings (in store) |
| Peddlers, Solicitors and Transient Merchant (Resolution No. 06-110) | | \$150.00 per year |
| Permit to keep Chickens | | \$20.00 per year |
| AIRPORT | | |
| Landing Fees | | \$1.00 per 1,000 lbs |
| CENTRAL SCHOOL BUILDING | | |
| Monthly Rental Fees | | |
| Garden Level | | \$Varies by Suite |
| 1 st Floor | | \$12.31 * |
| 2 nd Floor | | \$11.88 * |
| CIVIC CENTER | | |
| Icetime | | \$180.00/per hour |
| | | \$75.00 per hour – Miner’s Pavilion (non-GRAHA) |
| Dryfloor space | East Venue | \$700.00 per day – receptions/parties |
| | | \$1,300.00 per day - commercial |
| | | \$1,850.00 – Wedding Receptions |
| | West Venue | \$600.00 per day – receptions/parties |
| | | \$1,200.00 per day – commercial |
| | Miner’s Pavilion | \$20.00 per hour – sports |
| | | \$100.00 half day event |
| | | \$200.00 full day event |
| Lobby space | | \$30.00 per hour (minimum 2 hours) |
| Tables | | \$9.00 each |
| Chairs | | \$1.00 each |
| Linens | | TBD |
| Staging | | \$20.00 per 4’ x 8’ section |
| Skate Sharpening | | \$5.00 |
| Public Skating | | \$2.00 children & seniors |

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| | \$3.00 adults |
| Open Hockey | \$7.00 |
| Wall Advertising | \$600.00 per year |
| In-Ice Advertising | \$1,250.00 per year |
| Resurfacers Advertising | \$300 - \$1,500.00 per year |
| Dasher Advertising | \$800.00 per year for 1, \$1,200.00 per year for 2 |
| Scoreboard Advertising | \$700.00 per year |
| Banner Advertising | \$750.00 per year |
| Wall Sign & 1 Dasher | \$1,200.00 per year |
| Wall Sign & 2 Dashers | \$1,600.00 per year |
| COMMUNITY DEVELOPMENT | |
| Building Permits | |
| \$1.00 - \$500.00 | \$23.50 * |
| \$501.00 - \$2,000.00 | \$23.75 * for the first \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00 |
| \$2,001.00 - \$25,000.00 | \$70.00 * for the first \$2,000.00 plus \$14.20* for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00 |
| \$25,001.00 to \$50,000.00 | \$391.65* for the first \$25,000.00 plus \$10.20* for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00 |
| \$50,001.00 to 4100,000.00 | \$650.20* for the first \$50,000.00 plus \$7.10* for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00 |
| \$100,001.00 to \$500,000.00 | \$1,003.70* for the first \$100,000.00 plus \$5.66* for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00 |
| \$500,001.00 to \$1,000,000.00 | \$3,266.10* for the first \$500,000.00 plus \$4.80* for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00 |
| \$1,000,001.00 and up | \$5,664.85* for the first \$1,000,000.00 plus \$3.18* for each additional \$1,000.00 or fraction thereof |
| | Projects valued at greater than \$5,000,000.00 the City may, at its own discretion, negotiate this component of the building permit fee with the project owner/developer. |
| Annual building Permit (as per MN Rule 1300.0120, Subparts 2 and 3) | \$505.00* |
| Plan Review Fee | 65% of the Permit fee |
| Plan Review Fee (Similar Plans) | 25% of the Permit fee |
| State Surcharge | (As per MN Statute 16B.70) |
| Other Inspections and Fees: | |
| 1. Outside of normal business hours | \$55.55/hour* |
| 2. Re-inspection fees | \$55.55/hour* |

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| 3. Inspections for which no fee is specifically indicated | \$55.55/hour* | | | |
| 4. Additional plan review required by changes, additions, or revisions to plans | \$55.55/hour* | | | |
| 5. Investigation Fee | \$55.55/hour* | | | |
| 6. Work commencing without building permit. | Investigative Fee/Double building permit fee. (as per MN Rule 1300.0160, Subpart 8). | | | |
| 7. For use of outside consultants for plan checking and inspections or both. | Actual costs, including administrative and overhead | | | |
| 8. Investigating and resolving Property Maintenance Code violations | \$55.55/hour* | | | |
| Flat fees for small Residential projects | Base Permit Fee | Plan Check Fee | State Surcharge Fee | Total Fee |
| Re-roofing | \$60.00 | | \$1.00 | \$61.00 |
| Garage Door | \$40.00 | | \$1.00 | \$41.00 |
| Siding Replacement | \$60.00 | | \$1.00 | \$61.00 |
| All Regulated Signs-requiring structural review. | \$57.88 | \$37.62 | \$1.00 | \$96.50 |
| Detached Steps/Deck over 30" high (non-enclosed) | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Attached Steps/Deck (non-enclosed) | \$79.70 | \$51.80 | \$1.00 | \$132.50 |
| Covered porch (non-enclosed) | \$113.03 | \$73.47 | \$1.00 | \$186.50 |
| Fence over 6 feet in height | \$57.88 | \$37.62 | \$1.00 | \$96.50 |
| Retaining Wall -Over 4 feet in height | \$57.88 | \$37.62 | \$1.00 | \$67.50 |
| Egress Windows (new) | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Residential Window replacement | \$60.00 | | \$1.00 | \$61.00 |
| Furnace-Replacement | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Water Heater/Softener | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Replace sink, toilet, faucet, tub (minor repairs) | \$14.50 | | \$1.00 | \$15.50 |
| Residential & Commercial Demolitions | \$40.00* | | \$1.00 | \$41.00 |
| Fireplaces -& free standing stoves (Gas or Wood) | \$54.85* | \$35.65 | \$1.00 | \$91.50 |
| Emergency Number Sign | \$75.00 each | | | |
| Comprehensive Plan | \$15.15* each | | | |
| Comprehensive Plan Appendix | \$25.25* each | | | |
| Zoning Letter | \$35.35* each | | | |
| Zoning Map | \$15.15*each | | | |
| Zoning Ordinance | \$30.30* each | | | |
| Subdivision Ordinance | \$5.05* each | | | |
| Zoning Permit (Residential) | \$55.55* | | | |
| Zoning Permit (Commercial) | \$65.65*/hour (actual cost) | | | |
| Fill Permit | \$75.75* | | | |
| Sign permit (for signs not requiring structural review) | \$55.55* | | | |

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| Conditional Use Permit | \$505.00* |
| Conditional Use Permit-General Sales and Service with a building footprint greater than 70,000 s.f. (Res. 07-35) | Total Actual Cost Incurred by the City (\$3,500 deposit required via escrow agreement) |
| Environmental Assessment Worksheet preparation, review and processing | Total Actual Cost Incurred by the City (\$10,000 deposit required via escrow agreement) |
| Subdivision | \$2,525.00* |
| Minor Subdivision (Res: 13-71) | \$1,200.00 |
| Payment in Lieu of Commercial Land Dedication | \$135.00 per Worker |
| Planned Unit Development | \$2,525.00* |
| Rezoning or zoning Text Amendment | \$505.00* |
| Variance | \$252.50* |
| Right-of-Way/Easement | \$505.00* |
| Rental Permit Fees (Annually) | |
| 1 unit residential | \$100.00 |
| Duplex residential (2 units) | \$150.00 |
| Multi-Unit Residential Buildings | |
| 3 – 6 units | \$200.00/building |
| 7 – 10 units | \$300.00/building |
| 11 – 12 units | \$360.00/building |
| 13 – 24 units | \$500.00/building |
| 25 units & up | \$700.00/building |
| Other fees charged when incurred: | |
| Re-inspection fee for 3 rd and each additional inspection require for compliance | \$100.00/each |
| Complaint-based inspection (with validated violation) | \$100.00/each |
| Late Rental Registration Penalty | \$100.00/each |
| Reinstatement Fee of Suspended Rental License | \$500.00/each |
| First-time Rental Registration Fee (Rental Initiation Fee) | \$400.00/each <i>Not including first year registration.</i> |
| Failure to Transfer Ownership of Penalty | \$100.00/each |
| Operating without a License Penalty | \$500.00/each |
| Appeal (Rate applies to each structure involved in the appeal.) | \$200.00/each |
| Failure to Designate a Local Manager | \$100.00/each |
| ENGINEERING DEPARTMENT | |
| Right of Way Improvement permit | \$50.00 |
| After-the-Fact ROW Permit | Two times original permit fee |
| Bench Pad | \$900.00 |
| Small Wireless Facility Fees | |
| Permit Application Fee | \$1,000.00/unit (new structure); \$500 (existing structure) |

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| Co-location Rent | \$175.00 per year per site | | | |
| Monthly Fee for Electrical Service per radio node less than or equal to 100 max watts | \$73.00 per radio node | | | |
| Monthly Fee for Electrical Service per radio node over 100 max watts | \$182.00 per radio node | | | |
| Stormwater Permit Application | | | | |
| Residential | \$25.00 | | | |
| Commercial/Industrial (0 ac – 1 ac) | \$100.00 | | | |
| Commercial/Industrial (1 ac – 3+ ac) | \$175.00 | | | |
| Commercial/Industrial (3+ ac) | \$300.00 | | | |
| Stormwater Pollution Prevention Deposit | | | | |
| Residential | \$500.00 | | | |
| Commercial/Industrial | \$1,000.00/\$100,000 or project cost | | | |
| Stormwater Utility Rates | | As of 5/1/2024 | As of 1/1/2025 | As of 1/1/2026 |
| Single-Family | \$9.25 | \$9.75 | \$10.25 | |
| Multi-Family | \$33.82 | \$35.64 | \$37.46 | |
| Commercial | \$51.78 | \$54.58 | \$57.38 | |
| Industrial | \$51.78 | \$54.58 | \$57.38 | |
| Institutional | \$45.92 | \$48.41 | \$50.89 | |
| City Map | \$10.00 | | | |
| Prints: | | | | |
| 24/24 | \$3.50 each | | | |
| 24/36 | \$5.00 each | | | |
| 36x48 | \$10.00 | | | |
| Aerials contours (hard copies) | \$40.00 first copy - \$5.00 additional copy of same | | | |
| Aerial electronic photos (1 photo 160 acres) | \$150.00 | | | |
| Aerial prints 8 ½ x 11 with property and utility | \$10.00 per parcel | | | |
| GIS Technician | \$32.47/Hour | | | |
| FINANCE DEPARTMENT | | | | |
| Assessment Certificates | \$15.00 | | | |
| Fax | \$2.00 first page (10¢ each additional page) | | | |
| Worthless Check | \$30.00 | | | |
| FIRE DEPARTMENT | | | | |
| Fire report | See City wide fees relative to photo copies | | | |
| Itasca Cty false alarm ordinance – 4 th false alarm and up | \$500.00 | | | |
| Yearly Day Care/Foster Care | \$50.00 | | | |
| Inspection fees | \$50.00 | | | |

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| Inspection Fees: | |
| First Fire Inspection | .00 |
| Second Inspection only if violation isn't fixed or substantial progress is not made on violations | \$125.00 |
| Each additional inspection | \$100.00 increments up to \$500.00 |
| Complaint based inspections (considered a first inspection) | .00 |
| Requested fire inspection | \$50.00/hour (\$50.00 minimum) |
| Storage of Flammable Liquids: | |
| Bulk storage of flammable liquids | \$150.00/year |
| Bulk storage of liquefied petroleum (LP) | \$150.00/year |
| Each station dispensing liquefied petroleum (LP) | \$50.00/year |
| Above or underground fuel tank installation | \$50.00 |
| Underground tank removal | \$50.00 |
| Hotel Inspection Fees: | |
| Base fire inspection fee (includes one follow-up inspection) | \$435.00 |
| • Up to 35 rooms | \$6.00/room |
| • 36 to 100 rooms | \$7.00/room |
| • 101 or more rooms | \$8.00/room |
| Follow-up inspection fee (if more than one) | \$225.00 |

| ITASCA CALVARY CEMETERY | | |
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| Standard Grave | Resident | Non-Resident |
| Grave Site Purchase | \$350.00 | \$600.00 |
| Casket Burial | | |
| Interment/Grave Excavation | \$600.00 | \$600.00 |
| Interment/Grave (after hours & Saturdays) | \$900.00 | \$900.00 |
| Interment (holidays & Sundays) | \$1,250.00 | \$1,250.00 |
| Disinterment | \$1,500.00 | \$1,500.00 |
| Re-Interment | \$600.00 | \$600.00 |
| Cremaains Burial | | |
| Interment | \$150.00 | \$150.00 |
| Interment (after hours, weekends, holidays) | \$250.00 | \$250.00 |
| Disinterment | \$200.00 | \$200.00 |
| Infant Grave | | |
| ¼ Grave Site Purchase | \$190.00 | \$310.00 |
| Interment | \$170.00 | \$170.00 |
| Interment (after hours, weekends & holidays) | \$270.00 | \$270.00 |
| Disinterment | \$350.00 | \$350.00 |
| Stone Setting Fee | | |
| Single | \$75.00 | \$75.00 |
| Double | \$100.00 | \$100.00 |
| Forms | | |
| 2" Border | \$100.00 | \$150.00 |

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| 4" Border | \$150.00 | \$200.00 |
| Military | VA Designates price | |
| PARKS AND RECREATION | | |
| User Fees (softball, baseball & soccer leagues) | \$10.00 per player | |
| Veteran's Park Pavilions | \$25.00 per day per pavilion (no fee for non-profit) | |
| POLICE DEPARTMENT | | |
| Pound Fee | \$10.00/day | |
| Disposal of Animals: | | |
| Dog | 100% Vet Charges | |
| Cat | 100% Vet Charges | |
| Vehicle Tow Fees | Rate charged by towing company to City | |
| Funeral Escort | \$50.00 | |
| CBD Parking Permits | \$25.00 annually | |
| Golf Cart Permit Fee | \$25.00 annually | |
| False Alarm | N/C 1 st through 3 rd false alarm \$50.00 4 th false alarm \$75.00 5 th false alarm \$100.00 6 th false alarm \$125.00 7 th false alarm \$150.00 8 th false alarm \$175.00 9 th false alarm \$500.00 10 th false alarm \$500.00 all calls after 10 th | |
| POLICE ADMINISTRATIVE PENALTIES | | |
| Alcohol – Consuming Alcohol in unauthorized places | \$60.00 | |
| Animals: | | |
| Vicious animal | \$50.00 | |
| All other animal violations | \$25.00 | |
| Registration of a Dangerous Dog | \$500.00 | |
| Fireworks: | | |
| Illegal Use, Possession | \$250.00 | |
| Miscellaneous: | | |
| Curfew | \$25.00 | |
| Failure to apply for license | \$100.00 | |
| Golf cart and all terrain vehicle violations | \$60.00 | |
| Illegal Dumping | \$50.00 | |
| Noise complaints | \$50.00 | |
| Noise complaints second violation in 12 months | \$100.00 | |
| Park ordinance violations | \$25.00 | |
| Public nuisance | \$100.00 | |

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| Snowmobile Violations | \$60.00 |
| Skateboard violations | \$40.00 |
| Trespassing | \$50.00 |
| Display for sale vehicles (Ord. 23.7-D1) | \$50.00 |
| Parking: | |
| | |
| Fire Lane | \$50.00 |
| Blocking Fire Hydrant | \$50.00 |
| Failure to pay all parking fines after 30 days | 50.00 |
| | |
| Traffic: | |
| Exhibition Driving (Prohibited) | \$60.00 |
| Speed (1-10 mph over posted limit) | \$60.00* (as required by State Statute 5-21-09) |
| Stop Signs Violation | \$60.00* (as required by State Statute 5-21-09) |
| Unreasonable Acceleration | \$60.00* (as required by State Statute 5-21-09) |
| Mufflers 169.69 (Add) Hitching 169.46 (Add) Unsafe Equipment 169.47 Headphones/TV Screen 169.471 Use of Wireless Comm. Device 169.475 Vehicle Lighting 169.48 Headlamps 169.49 Rear lamps 169.50 Clearance & Marker Lamps 169.51 Projecting load; light or flag 169.52 Slow moving vehicle, no sign 169.522 Lights for parked vehicles 169.53 Lights on all vehicles 169.53 Auxiliary lights 169.56 Vehicle Signals 169.57 Identification lamps 169.58 Warning Lights 169.59 Distribution of light 169.60 Composite Beam 169.61 Number of lamps 169.63 Prohibited lights 169.64 Specs for lightning & other devices 169.65 Brakes 169.67 Horn, siren 169.68 Motor vehicle noise limits 169.693 Rear view mirror 169.70 Windshield 169.71 Tire surface; metal studs 169.72 Tires considered unsafe 169.723/169.724 Bumpers, safeguards 169.73 Wheel flaps on truck & trailer 169.733 Automobile fenders 169.734 Safety glass 169.74 Flares, flags or reflectors required 169.75 | \$60.00* (as allowed by State Statute 5-21-09) |

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| Citation Hearing Fee | \$30.00 |
| Weapons: | |
| Discharge of Display of Pellet/Guns | \$50.00 |
| PUBLIC WORKS | |
| Equipment Hourly rates: ** | |
| Pickups | \$25.00 |
| Trucks / Plows | \$45.00 |
| Heavy equipment | \$80.00 |
| Mowing Equipment | \$25.00 |
| Chipper, compressor, steamer | \$25.00 |
| Lawn movers/weed eaters | \$15.00 |
| Ice Resurfacer (Zamboni) | \$175.00 |
| Materials: ** | |
| Cold Mix | \$130.00/ton |
| Sand | \$15.00/yard |
| Straight Salt | \$75.00/yard |
| Treated Salt | \$90.00/yard |
| Paint | \$13.37/gal. |
| Magnesium Chloride | \$1.50/gal. |
| Mailbox installation | \$275.00 (includes post and mailbox) |
| ** Rates apply to contract services provided for Intergovernmental agencies such as Itasca County, MNDOT, ICC, School District 318, and the DNR. Hourly wage and benefits to be included in addition to listed hourly equipment rates. The only exception is the fee for the ice resurfacer | |