CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 5 PERIODS ENDING MAY 31, 2025

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	830,187.00	0.00	0.00	830,187.00	0
211-00-31-00-0200	DELINQUENT	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	830,187.00	0.00	0.00	830,187.00	0
TOTAL TAXES		0.00	830,187.00	0.00	0.00	830,187.00	0
INTERGOVERNMENTAL							
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	145,000.00	0.00	0.00	145,000.00	0
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	145,000.00	0.00	0.00	145,000.00	0
TOTAL INTERGOVERNMENTAL		0.00	145,000.00	0.00	0.00	145,000.00	0
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	411.16	2,000.00	1,842.03	0.00	157.97	92
211-00-34-00-7975	INTERNET	38.72	2,000.00	434.71	0.00	1,565.29	22
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	0.00	0.00	100.00	0
211-00-34-00-7982	PASSPORT PROCESSING FEE	3,710.00	18,200.00	20,230.00	0.00	(2,030.00)	111
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	63.56	500.00	338.57	0.00	161.43	68
TOTAL		4,223.44	28,081.00	30,890.31	0.00	(2,809.31)	110
TOTAL CHARGES FOR SERVICES		4,223.44	28,081.00	30,890.31	0.00	(2,809.31)	110
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	3.50	0.00	10.50	0.00	(10.50)	100
TOTAL		3.50	0.00	10.50	0.00	(10.50)	100

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL FINES & FORFEITS		3.50	0.00	10.50	0.00	(10.50)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	100.05	1,500.00	13,022.60	0.00	(11,522.60)	868
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,502.88	0.00	(202.88)	116
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	5,814.50	0.00	10,961.40	0.00	(10,961.40)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	149.56	0.00	755.46	0.00	(755.46)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	2,409.95	0.00	590.05	80
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		6,064.11	5,800.00	28,652.29	0.00	(22,852.29)	494
TOTAL MISCELLANEOUS REVENUE		6,064.11	5,800.00	28,652.29	0.00	(22,852.29)	494
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0
TOTAL REVENUES:		10,291.05	1,009,068.00	59,553.10	0.00	949,514.90	6

EXPENSES

GENERAL ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	49,497.01	432,574.00	173,539.73	0.00	259,034.27	40
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	10,330.12	96,799.00	43,651.77	0.00	53,147.23	45
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	536.13	8,510.00	6,630.63	0.00	1,879.37	78
211-00-75-10-1210	PERA	4,487.05	39,305.00	15,754.09	0.00	23,550.91	40
211-00-75-10-1220	FICA	3,640.52	32,821.00	13,236.02	0.00	19,584.98	40
211-00-75-10-1250	MEDICARE	851.37	7,676.00	3,095.40	0.00	4,580.60	40
211-00-75-10-1310	HEALTH INSURANCE	10,632.00	128,370.00	52,080.00	0.00	76,290.00	41
211-00-75-10-1330	LIFE INSURANCE	17.92	232.00	110.08	0.00	121.92	47
211-00-75-10-1347	VISION INSURANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	211.87	2,413.00	1,059.35	0.00	1,353.65	44
TOTAL PERSONNEL		80,203.99	748,700.00	309,157.07	0.00	439,542.93	41
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	2,210.86	8,000.00	2,737.43	0.00	5,262.57	34
211-00-75-20-2020	COPY SUPPLIES	307.54	1,500.00	307.54	0.00	1,192.46	21
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	97.02	0.00	902.98	10
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	256.36	3,000.00	2,632.50	0.00	367.50	88
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	0.00	0.00	2,500.00	0
211-00-75-20-2075	ASSETS BETWEEN $700-$4999	0.00	10,000.00	0.00	0.00	10,000.00	0
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	7,450.66	0.00	(6,450.66)	745
211-00-75-20-2095	PRGM SUP & MATERIALS	0.00	1,000.00	2,808.73	0.00	(1,808.73)	281
211-00-75-20-2100	OPERATING SUPPLIES	2,019.90	2,000.00	2,051.88	0.00	(51.88)	103
211-00-75-20-2110	BOOKS	3,705.44	39,000.00	22,606.83	19.99	16,373.18	58
211-00-75-20-2120	AUDIO/VISUAL	368.16	9,000.00	2,776.19	0.00	6,223.81	31
211-00-75-20-2130	NEWSPAPERS	897.30	2,000.00	1,370.39	0.00	629.61	69
211-00-75-20-2140	PERIODICALS	0.00	7,500.00	47.33	0.00	7,452.67	1
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	213.39	3,000.00	1,366.40	0.00	1,633.60	46
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0

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TOTAL SUPPLIES & MATERIALS		9,978.95	90,500.00	46,252.90	19.99	44,227.11	51
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	56.38	0.00	443.62	11
211-00-75-30-3010	ACCOUNTING SERVICES	1,508.75	1,600.00	1,508.75	0.00	91.25	94
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	71.78	1,000.00	355.46	0.00	644.54	36
211-00-75-30-3090	JANITORIAL SERVICES	1,746.67	20,960.00	8,733.35	0.00	12,226.65	42
211-00-75-30-3100	OTHER CONTRACTED SERVICES	150.00	12,000.00	1,150.00	150.00	10,700.00	11
211-00-75-30-3210	TELEPHONE	379.76	6,000.00	1,898.28	0.00	4,101.72	32
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	2,090.00	0.00	1,410.00	60
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	3,000.00	2,440.00	0.00	560.00	81
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	605.80	128.15	1,266.05	37
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	500.00	182.80	0.00	317.20	37
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	1,281.00	1,281.00	(1,962.00)	427
211-00-75-30-3610	GENERAL INSURANCE	2,060.00	26,208.00	10,300.00	0.00	15,908.00	39
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	9,784.81	0.00	25,215.19	28
211-00-75-30-3840	GARBAGE REMOVAL	91.54	2,000.00	674.98	0.00	1,325.02	34
211-00-75-30-3860	HEAT-NATURAL GAS	81.08	8,000.00	3,082.76	81.08	4,836.16	40
211-00-75-30-4000	MAINTENANCE CONTRACTS	0.00	9,500.00	2,317.05	0.00	7,182.95	24
211-00-75-30-4010	BUILDING MAINT/REPAIRS	550.00	15,000.00	5,692.29	0.00	9,307.71	38
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	2,129.84	0.00	6,870.16	24
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,109.50	0.00	1,890.50	37
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	2,153.60	0.00	5,846.40	27
211-00-75-30-4100	EQUIPMENT LEASES	129.21	1,500.00	626.05	129.21	744.74	50
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBCRIPTIONS	0.00	0.00	240.00	0.00	(240.00)	100
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		6,768.79	169,868.00	58,412.70	1,769.44	109,685.86	35

MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 5 PERIODS ENDING MAY 31, 2025

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		96,951.73	1,009,068.00	413,822.67	1,789.43	593,455.90	41
TOTAL EXPENSES:		96,951.73	1,009,068.00	413,822.67	1,789.43	593,455.90	41
TOTAL FUND REVENUES		10,291.05	1,009,068.00	59,553.10	0.00	949,514.90	6
TOTAL FUND EXPENSES		96,951.73	1,009,068.00	413,822.67	1,789.43	593,455.90	41
FUND SURPLUS (DEFICIT)		(86,660.68)	0.00	(354,269.57)			
TOTAL ALL FUND REVENUES		10,291.05	1,009,068.00	59,553.10	0.00	949,514.90	6
TOTAL ALL FUND EXPENSES		96,951.73	1,009,068.00	413,822.67	1,789.43	593,455.90	41
ALL FUND SURPLUS (DEFICIT)		(86,660.68)	0.00	(354,269.57)			