

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, October 08, 2025

5:00 PM

CALL TO ORDER:

Chair Martin called the meeting to order at 5:00pm

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Litchke, Martin, Richards, Squadroni

Absent: King, Teigland

APPROVAL OF AGENDA:

Mover: Richards

Second: Casteel

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 9-10-2025.

Mover: Richards

Second: Dobbs

COMMUNICATIONS:

2. Note from patron.

Informational – no action taken.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Review financial reports and consider a motion authorizing payment of the Library Bill List.

Mover: Dobbs

Seconded: Barr

Result: Approved unanimously by roll call vote.

CONSENT AGENDA (Roll Call Vote Required):

4. Consider a resolution accepting donations.

Mover: Dobbs

Seconded: Litchke

Result: Approved unanimously by roll call vote.

REGULAR AGENDA:

5. Funding 2026.

Informational – no action taken.

6. Addition: Communication of Message.

Informational – no action taken.

UPDATES:

Friends

Foundation

STAFF REPORTS:

7. Review library reports and statistics.

Informational – no action taken.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR November 12, 2025, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 8, 2025

DETAILED REPORT

Due Date	Vendor Name	Invoice #	Amount
10/8/2025	ARROWHEAD LIBRARY SYSTEM	00015340-L	169.75
10/8/2025	BLACKSTONE PUBLISHING	2210420-L	94.00
10/8/2025	INGRAM LIBRARY SERVICES LLC	90518685-L	15.31
10/8/2025	INGRAM LIBRARY SERVICES LLC	90518686-L	23.92
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257342-L	58.02
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257343-L	36.58
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257344-L	33.25
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257345-L	274.12
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257346-L	11.45
10/8/2025	INGRAM LIBRARY SERVICES LLC	90120480-L	124.65
10/8/2025	INGRAM LIBRARY SERVICES LLC	90120481-L	18.91
10/8/2025	INGRAM LIBRARY SERVICES LLC	90120482-L	62.04
10/8/2025	INGRAM LIBRARY SERVICES LLC	90120483-L	16.42
10/8/2025	INGRAM LIBRARY SERVICES LLC	90283580-L	39.13
10/8/2025	INGRAM LIBRARY SERVICES LLC	90283581-L	19.31
10/8/2025	INGRAM LIBRARY SERVICES LLC	90316591-L	22.38
10/8/2025	INGRAM LIBRARY SERVICES LLC	90316592-L	14.24
10/8/2025	INGRAM LIBRARY SERVICES LLC	90621167-L	137.25
10/8/2025	INGRAM LIBRARY SERVICES LLC	90621168-L	8.80
10/8/2025	INGRAM LIBRARY SERVICES LLC	90379934-L	53.56
10/8/2025	INGRAM LIBRARY SERVICES LLC	90379935-L	57.32
10/8/2025	INGRAM LIBRARY SERVICES LLC	90379936-L	34.17
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609986-L	16.91
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609987-L	89.28
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609988-L	28.53
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609989-L	75.46
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609990-L	57.62
10/8/2025	INGRAM LIBRARY SERVICES LLC	90440484-L	42.02
10/8/2025	INGRAM LIBRARY SERVICES LLC	89528483-L	249.84
10/8/2025	INGRAM LIBRARY SERVICES LLC	90308661-L	88.80
10/8/2025	INGRAM LIBRARY SERVICES LLC	90308662-L	15.44
10/8/2025	INGRAM LIBRARY SERVICES LLC	89328171-L	23.00
10/8/2025	INGRAM LIBRARY SERVICES LLC	89328172-L	18.74
10/8/2025	INGRAM LIBRARY SERVICES LLC	89328173-L	125.51
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644126-L	15.71
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644127-L	16.83
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644128-L	1,037.24
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644129-L	14.40
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644130-L	25.23
10/8/2025	INGRAM LIBRARY SERVICES LLC	90652502-L	19.63
10/8/2025	INGRAM LIBRARY SERVICES LLC	90704895-L	115.02
10/8/2025	INGRAM LIBRARY SERVICES LLC	90756638-L	11.44
10/8/2025	INGRAM LIBRARY SERVICES LLC	90756639-L	152.48
10/8/2025	INGRAM LIBRARY SERVICES LLC	90756640-L	22.39
10/8/2025	INGRAM LIBRARY SERVICES LLC	90756641-L	13.14
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724752-L	98.53
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724753-L	21.74
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724754-L	13.26
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724755-L	27.20
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724756-L	14.67
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724757-L	14.79
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724758-L	14.49
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609985-L	90.92
10/8/2025	INNOVATIVE OFFICE SOLUTIONS LL	1N4936424-L	204.67
10/8/2025	INNOVATIVE OFFICE SOLUTIONS LL	1N4936823-L	11.99
10/8/2025	JOHNSON CONTROLS FIRE PROTECTION LP	24940010-L	600.00
10/8/2025	MIDWEST TAPE LLC	507762552-L	78.72
10/8/2025	PERSONNEL DYNAMICS LLC	54976-L	127.65
10/8/2025	PERSONNEL DYNAMICS LLC	54999-L	255.30
10/8/2025	PERSONNEL DYNAMICS LLC	55020-L	255.30

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 8, 2025
DETAILED REPORT

Item 3.

10/8/2025	PERSONNEL DYNAMICS LLC	55042-L	127.65
10/8/2025	PLAYAWAY PRODUCTS LLC	510735-L	372.25
10/8/2025	SANDSTROM'S INC	561510-L	74.58
10/8/2025	SANDSTROM'S INC	560711-L	77.61
10/8/2025	SANDSTROM'S INC	559074-L	151.53
10/8/2025	UNIQUE MANAGEMENT SERVICES INC	6141119-L	93.20
10/8/2025	VESTIS GROUP, INC	2630470436-L	75.83
10/8/2025	VESTIS GROUP, INC	2630465498-L	75.83

TOTAL ALL INVOICES: 6,476.95

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 8, 2025
DEPARTMENT SUMMARY REPORT

Item 3.

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	169.75
BLACKSTONE PUBLISHING	94.00
INGRAM LIBRARY SERVICES LLC	3,631.09
INNOVATIVE OFFICE SOLUTIONS LL	216.66
JOHNSON CONTROLS FIRE PROTECTION LP	600.00
MIDWEST TAPE LLC	78.72
PERSONNEL DYNAMICS LLC	765.90
PLAYAWAY PRODUCTS LLC	372.25
SANDSTROM'S INC	303.72
UNIQUE MANAGEMENT SERVICES INC	93.20
VESTIS GROUP, INC	151.66

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 6,476.95

CHECKS ISSUED-PRIOR APPROVAL

Amazon Capital Services	139.32
AT&T 09/25	52.39
Fidelity 09/2025	6.90
Grand Rapids Payroll 8/22/25	19,933.84
Grand Rapids Payroll 9/5/25	19,881.71
Grand Rapids Payroll 9/19/25	20,270.47
Marco 7/25	130.11
Marco 9/25	182.22
Metropolitan Life Insurance 09/2025	78.08
Metropolitan Life Insurance 10/2025	80.64
MN Energy 09/2025	45.00
Operating Engineers 11/2025	10,632.00
Paul Bunyan Communications 7/15/25	248.52
PUC Utilities 08/2025	3,154.27

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 74,835.47

TOTAL ALL DEPARTMENTS: \$ 81,312.42

RESOLUTION NO. 2025-10
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation – \$926.13

Ingram \$57.65

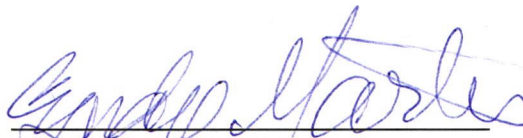
Midwest Tape \$28.49

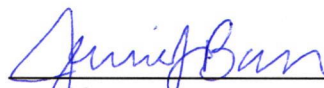
Book Club Leader \$450.00

Burggraf's Ace Hardware \$389.99

Wickman – \$200.00

Adopted this 8th day of October 2025



Cyndy Martin, President

Jennifer Barr, Secretary