

DATE: 11/01/2023  
 TIME: 13:52:50  
 ID: GL470004.WOW

CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES  
 FOR 10 PERIODS ENDING OCTOBER 31, 2023

PAGE: 1  
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
<b>REVENUES</b>							
<b>TAXES</b>							
211-00-31-00-0100	CURRENT	0.00	759,331.00	376,332.63	0.00	382,998.37	50
211-00-31-00-0200	DELINQUENT	0.00	0.00	936.93	0.00	(936.93)	100
211-00-31-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	0.00	40,842.39	0.00	(40,842.39)	100
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		0.00	759,331.00	418,111.95	0.00	341,219.05	55
<b>TOTAL TAXES</b>		0.00	759,331.00	418,111.95	0.00	341,219.05	55
<b>INTERGOVERNMENTAL</b>							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	82,720.20	0.00	45,279.80	65
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		0.00	128,000.00	82,720.20	0.00	45,279.80	65
<b>TOTAL INTERGOVERNMENTAL</b>		0.00	128,000.00	82,720.20	0.00	45,279.80	65
<b>CHARGES FOR SERVICES</b>							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	255.29	2,000.00	2,361.71	0.00	(361.71)	118
211-00-34-00-7975	INTERNET	62.36	2,000.00	1,079.40	0.00	920.60	54
211-00-34-00-7980	LIBRARY FEES-PROCTORING	40.00	100.00	80.00	0.00	20.00	80
211-00-34-00-7982	PASSPORT PROCESSING FEE	2,730.00	18,200.00	35,175.00	0.00	(16,975.00)	193
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	47.07	500.00	509.51	0.00	(9.51)	102
<b>TOTAL</b>		3,134.72	28,081.00	47,250.62	0.00	(19,169.62)	168
<b>TOTAL CHARGES FOR SERVICES</b>		3,134.72	28,081.00	47,250.62	0.00	(19,169.62)	168

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<b>REVENUES</b>							
<b>FINES &amp; FORFEITS</b>							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	86.20	0.00	(86.20)	100
<b>TOTAL</b>		0.00	0.00	86.20	0.00	(86.20)	100
<b>TOTAL FINES &amp; FORFEITS</b>		0.00	0.00	86.20	0.00	(86.20)	100
<b>MISCELLANEOUS REVENUE</b>							
211-00-37-00-2310	DONATIONS	0.00	1,500.00	15,912.29	0.00	(14,412.29)	1061
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	0.00	59.63	0.00	(59.63)	100
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,452.61	0.00	(152.61)	112
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	1,308.61	0.00	20,525.09	0.00	(20,525.09)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	357.01	0.00	2,114.83	0.00	(2,114.83)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	1,646.14	3,000.00	3,059.70	0.00	(59.70)	102
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		3,311.76	5,800.00	43,124.15	0.00	(37,324.15)	744
<b>TOTAL MISCELLANEOUS REVENUE</b>		3,311.76	5,800.00	43,124.15	0.00	(37,324.15)	744
<b>OTHER SOURCES</b>							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	4,452.00	4,452.00	0.00	0.00	100
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		0.00	4,452.00	4,452.00	0.00	0.00	100

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TOTAL OTHER SOURCES		0.00	4,452.00	4,452.00	0.00	0.00	100
TOTAL REVENUES:		6,446.48	925,664.00	595,745.12	0.00	329,918.88	64
<b>EXPENSES</b>							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
<b>PERSONNEL</b>							
211-00-75-10-1010	SALARY-FULL TIME	30,806.17	401,430.00	318,769.85	0.00	82,660.15	79
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	6,268.32	86,060.00	65,204.88	0.00	20,855.12	76
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	688.50	8,510.00	940.95	0.00	7,569.05	11
211-00-75-10-1210	PERA	2,780.61	36,429.00	28,488.07	0.00	7,940.93	78
211-00-75-10-1220	FICA	2,273.41	30,224.00	23,465.32	0.00	6,758.68	78
211-00-75-10-1250	MEDICARE	531.69	7,069.00	5,487.93	0.00	1,581.07	78
211-00-75-10-1310	HEALTH INSURANCE	9,612.00	114,444.00	95,220.00	0.00	19,224.00	83
211-00-75-10-1330	LIFE INSURANCE	22.96	232.00	203.01	76.14	(47.15)	120
211-00-75-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1347	VISION INSURANCE	0.52	0.00	2.01	6.90	(8.91)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	252.71	2,548.00	2,557.10	0.00	(9.10)	100
TOTAL PERSONNEL		53,236.89	686,946.00	540,339.12	83.04	146,523.84	79
<b>SUPPLIES &amp; MATERIALS</b>							
211-00-75-20-2010	OFFICE SUPPLIES	95.48	8,000.00	3,568.23	24.50	4,407.27	45
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	877.52	0.00	622.48	59
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	157.29	0.00	842.71	16
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	448.92	3,000.00	3,101.16	0.00	(101.16)	103
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	835.72	0.00	1,664.28	33
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	10,000.00	7,873.39	0.00	2,126.61	79

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<b>EXPENSES</b>							
<b>GENERAL ADMINISTRATION</b>							
<b>SUPPLIES &amp; MATERIALS</b>							
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	623.94	0.00	376.06	62
211-00-75-20-2095	PRGM SUP & MATERIALS	0.00	718.00	5,848.84	0.00	(5,130.84)	815
211-00-75-20-2100	OPERATING SUPPLIES	368.00	2,000.00	2,838.50	0.00	(838.50)	142
211-00-75-20-2110	BOOKS	4,301.36	39,000.00	42,612.17	3,118.82	(6,730.99)	117
211-00-75-20-2120	AUDIO/VISUAL	272.78	9,000.00	5,971.01	511.96	2,517.03	72
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	1,968.02	0.00	31.98	98
211-00-75-20-2140	PERIODICALS	0.00	7,500.00	44.70	13.18	7,442.12	1
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	275.65	3,000.00	2,558.99	165.41	275.60	91
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>		<b>5,762.19</b>	<b>90,218.00</b>	<b>78,879.48</b>	<b>3,833.87</b>	<b>7,504.65</b>	<b>92</b>
<b>OTHER SERVICES &amp; CHARGES</b>							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,203.10	0.00	296.90	80
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	103.08	1,000.00	682.79	34.36	282.85	72
211-00-75-30-3090	JANITORIAL SERVICES	1,700.00	20,400.00	17,000.00	0.00	3,400.00	83
211-00-75-30-3100	OTHER CONTRACTED SERVICES	100.00	12,000.00	4,325.00	295.00	7,380.00	39
211-00-75-30-3210	TELEPHONE	377.34	6,000.00	3,622.54	0.00	2,377.46	60
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	3,915.10	0.00	(415.10)	112
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	5,249.47	0.00	(5,249.47)	100
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	216.00	0.00	(216.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	862.10	0.00	1,137.90	43
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	254.28	0.00	(254.28)	100
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	2,125.00	9,000.00	21,250.00	0.00	(12,250.00)	236
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	25,072.18	0.00	9,927.82	72
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	1,363.59	0.00	636.41	68
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	1,549.77	0.00	6,450.23	19
211-00-75-30-4000	MAINTENANCE CONTRACTS	150.00	9,500.00	7,117.32	150.00	2,232.68	76
211-00-75-30-4010	BUILDING MAINT/REPAIRS	0.00	15,000.00	7,766.61	59.47	7,173.92	52

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<b>EXPENSES</b>							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	3,683.27	0.00	(2,683.27)	368
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	2,840.00	192.00	5,968.00	34
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,849.00	0.00	1,151.00	62
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	5,741.21	0.00	2,258.79	72
211-00-75-30-4100	EQUIPMENT LEASES	119.08	1,500.00	1,273.90	0.00	226.10	85
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	0.00	30.00	0.00	(30.00)	100
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>		<b>4,674.50</b>	<b>148,500.00</b>	<b>116,867.23</b>	<b>730.83</b>	<b>30,901.94</b>	<b>79</b>
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	7,898.00	0.00	(7,898.00)	100
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0.00</b>	<b>0.00</b>	<b>7,898.00</b>	<b>0.00</b>	<b>(7,898.00)</b>	<b>100</b>
<b>TOTAL GENERAL ADMINISTRATION</b>		<b>63,673.58</b>	<b>925,664.00</b>	<b>743,983.83</b>	<b>4,647.74</b>	<b>177,032.43</b>	<b>81</b>
<b>TOTAL EXPENSES:</b>		<b>63,673.58</b>	<b>925,664.00</b>	<b>743,983.83</b>	<b>4,647.74</b>	<b>177,032.43</b>	<b>81</b>
<b>TOTAL FUND REVENUES</b>		<b>6,446.48</b>	<b>925,664.00</b>	<b>595,745.12</b>	<b>0.00</b>	<b>329,918.88</b>	<b>64</b>
<b>TOTAL FUND EXPENSES</b>		<b>63,673.58</b>	<b>925,664.00</b>	<b>743,983.83</b>	<b>4,647.74</b>	<b>177,032.43</b>	<b>81</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>(57,227.10)</b>	<b>0.00</b>	<b>(148,238.71)</b>			
<b>TOTAL ALL FUND REVENUES</b>		<b>6,446.48</b>	<b>925,664.00</b>	<b>595,745.12</b>	<b>0.00</b>	<b>329,918.88</b>	<b>64</b>
<b>TOTAL ALL FUND EXPENSES</b>		<b>63,673.58</b>	<b>925,664.00</b>	<b>743,983.83</b>	<b>4,647.74</b>	<b>177,032.43</b>	<b>81</b>
<b>ALL FUND SURPLUS (DEFICIT)</b>		<b>(57,227.10)</b>	<b>0.00</b>	<b>(148,238.71)</b>			