



REQUEST FOR GRAND RAPIDS EDA ACTION

AGENDA DATE: October 13, 2022

STATEMENT OF ISSUE: Consider approval of Amendment 1 to the professional services contract with SRF Consulting Group for the development of an updated Downtown Plan.

PREPARED BY: Rob Mattei, Executive Director

BACKGROUND:

In the time since GREDA approved the original contract with SRF Consulting Group this past April, we have explored opportunities to expand the public engagement process beyond the original scope of work. The Blandin Foundation, who has already been supportive of this project with a \$40,000 grant, indicated they would consider a request for additional assistance to support the expanded public engagement activities identified in the SRF proposal labeled Exhibit "A-2".

The activities consist of additional survey outreach and focus group sessions, an additional pop-up event, an additional community charrette and marketing. The proposed not to exceed fee for the additional services, including labor and expenses, is \$13,406.75. The revised contract amount with this amendment is \$101,176.00.

The grant agreement with the Blandin Foundation, also to be considered on this agenda, will fund the entire \$13,406.75 amount of the additional services included in this proposed amendment.

RECOMMENDATION:

REQUIRED ACTION: Adopt a motion approving Amendment 1 to the professional services contract with SRF Consulting Group for the development of an updated Downtown Plan.