

GRAL Director's Report

JANUARY 2023

ADVOCACY

-City of Grand Rapids Preliminary Levy

The Grand Rapids City Council adopted a preliminary levy 9/26 for FY 2023 that includes \$759,331 for the Library (the same as FY 2022). There is a 0% increase in the City Levy. (Grand Rapids City Council adopted a final levy and budget 12/19.)

-Arrowhead Library System Request to Itasca County

The ALS funding request to Itasca County seeking a 2.5% increase over the FY 2022 support amount to \$402,526 was not included in the Preliminary Levy for 2023 adopted 9/27. The Regional Library line item remains at \$392,709. There is a 0% increase in the County Levy. (Itasca County Board adopted a final levy and budget 12/13).

-Minnesota Library Association Legislative Update – 2023 Priorities

The December update is included with this report.

LIBRARY MANAGEMENT

-Snow day

The library was closed 12/15 due to the weather. Library services resumed the next day.

-Annual Report

I am getting organized in advance of the (required) annual report to the state. Arrowhead Library System staff have been very helpful with automated statistical reports for Library Directors. I anticipate bringing the completed annual report to the March Library Board meeting for your review (and approval).

-Book Recycling

Beginning 1/1/23, Itasca Life Options will no longer take discard books for in-house shredding. However, paperback books may be recycled at the Waste Management Bass Lake Road transfer station. ILO has agreed to haul books for recycling in exchange for a consideration from the Friends. We will continue to look for a solution for recycling hardcover books.

FACILITIES MAINTAINANCE / SPACE

-Bid Specs

The City Council approved an agreement with Encompass Engineering Inc. for design and bid phases to repair the Library exterior. The Facilities Maintenance Manager is in contact with Encompass regarding the next steps. We hope to have information for Council in time for the start of 2024 budget planning.

-Snow Removal

The weather has been especially challenging this winter season. I have been in constant touch with the public works department regarding library needs.

END OF REPORT

Minitex Advocacy Series: Minnesota Library Legislative Update

MOLLIE STANFORD, ARROWHEAD LIBRARY SYSTEM

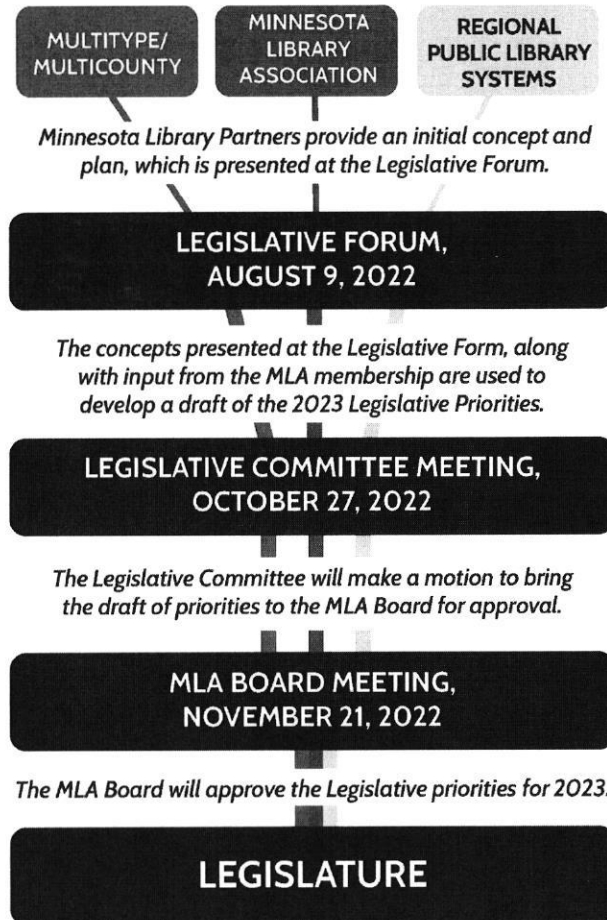
KIM HAUGO, OSSEO PUBLIC SCHOOL DISTRICT/MAPLE GROVE SENIOR HIGH



Today's Session

- Welcome and Introductions
- 2023 MLA Legislative Priorities
- Advocacy Next Steps - How YOU can be part of the action!
- Q&A

MLA LEGISLATIVE PRIORITIES



2023 MLA Legislative Priorities

Support Lifelong Learners by Improving Minnesota's Library and School Services

- ▶ By securing increased funding and a corresponding formula change for Minnesota's 12 regional public library systems to provide the essential and stable support needed by citizens, students, and lifelong learners to reach their educational, personal, and professional goals
- ▶ By defining a school library media center to increase student and classroom teacher access to licensed library media specialists and to improve student academic achievement
- ▶ By securing increased funding for Minnesota's seven multicounty multitype library systems to provide continuous support for school, academic and special library staff
- ▶ By supporting Minnesota Department of Education/State Library Services policy language recommendations contained in the 2022 MDE policy bill.

2023 MLA Legislative Priorities

Assist Library Communities in Securing Arts & Cultural Programming and Safe & Accessible Facilities

- ▶ By supporting Arts & Cultural Heritage funding for regional public library systems to ensure arts, arts education, and Minnesota history and cultural heritage access
- ▶ By partnering with the Minnesota Department of Health (MDH) to secure grant funding for libraries to support local telehealth needs
- ▶ By maintaining Local Government Aid (LGA) and County Program Aid to help local governments sustain quality library services
- ▶ By advocating for investment in infrastructure to repair, modernize, and construct library facilities to ensure safe, accessible, and welcoming library spaces
- ▶ By continuing to have open conversations regarding library Maintenance of Effort (MOE) with the League of Minnesota Cities (LMC) and Association of Minnesota Counties (AMC)

2023 MLA Legislative Priorities

Expand Broadband and Digital Equity for All Minnesotans

- ▶ By expanding resources for the Electronic Library of Minnesota and other Open Educational Resources (OER) platforms that enable every resident of the state of Minnesota to have access to the highest quality online resources
- ▶ By maintaining Regional Library Telecommunications Aid (RLTA) funding and exploring new spending guidelines to secure equitable high speed connections for public libraries and K-12 schools
- ▶ By supporting initiatives and investment in broadband to ensure affordable, high-capacity internet access is available to all Minnesotans

2023 MLA Legislative Priorities

Protect Intellectual Freedom and Equitable Access to Resources

- ▶ By monitoring and addressing legislation impacting public and school libraries and by protecting intellectual freedom by opposing library censorship

Budget Session

- ▶ **Set a new biennial budget:**
 - ▶ FY 24-25 (July 1, 2023 – June 30, 2025)
 - ▶ \$17.6 Billion surplus!

Bylaw Changes in 2022: Legislative Chair Term

Expanding the Legislative Chair term from three to four years:

- ▶ Allow the **Legislative Chair Elect** to shadow the **Legislative Chair** through an entire two-year biennium.
- ▶ Allow the same Legislative Chair to carry out legislative priorities through an entire biennium.
- ▶ Provide consistency in communication throughout the biennium amongst legislators, the lobbying firm and the MLA community/stakeholders.
- ▶ Provide an easier transition for the Legislative Chair Elect and the Legislative Chair.

Bylaw Changes in 2022: Create a Formal Legislative Committee

Create a Formal Legislative Committee

- ▶ By creating a formal committee with representatives from MLA divisions, committees, and the MN Library Partner entities, communication will improve, voices will be heard, and MN Library entities will be fairly represented, playing an active role in the legislative priorities and process.
- ▶ The creation of this committee supports the increase in the legislative chair term from 3 years to 4 years by providing support and historical knowledge.

MLA Legislative Committee Structure

Voting Members

- MLA Legislative Chair
- ITEM rep (appointed or elected by the Division)
- PLD rep (appointed or elected by the Division)
- ARLD rep (appointed or elected by the Division)
- CRPLSA rep consolidated (appointed by CRPLSA)*
- CRPLSA rep federated (appointed by CRPLSA)*
- MCMT rep (appointed by MCMT)*

Non Voting Members

- MLA Leg Chair Elect
- MLA President
- MLA President Elect
- Minitex (appointed by Minitex)*
- State Library Services (appointed by State Library Services)*
- ALA Chapter Councilor
- Intellectual Freedom Committee Rep

* Does not need to be an Active, Life, or Affiliate member of the Association

MLA Legislative Committee

Purpose:

The MLA Legislative Committee is charged with the responsibility to coordinate and promote legislative priorities and advocacy initiatives for the MLA membership and the Minnesota library community.

Legislative Committee Duties include:

- ▶ Assist Legislative Chair and Chair-Elect in legislative efforts.
- ▶ Recommend legislative priorities, goals and objectives to the MLA Board for adoption.
- ▶ Implement MLA legislative policy as determined by the MLA Board and membership.
- ▶ Actively participate in communicating legislative priorities with MLA membership and library community.
- ▶ Assist Legislative Chair in selecting and evaluating lobbying services.

Get Involved - Stay Informed!

- ▶ Attend Legislative monthly updates
First Wednesday of the month via Zoom - 10-10:30 a.m.
- ▶ Sign up for MLA Eblasts and the MLA Roundup
- ▶ Attend Library Legislative Day -- Tuesday, February 28, 2023
- ▶ Attend Legislative Forum-- Summer 2023

Advocacy Next Steps!

- ▶ Get to know your Legislators
 - ▶ <https://www.gis.lcc.mn.gov/iMaps/districts/>
 - ▶ Newsletters/Social Media
- ▶ Advocacy is ongoing
 - ▶ Invite! Share! Write! Connect!
- ▶ Photos, photos, photos!

Advocacy Next Steps!


- ▶ Identify your Stakeholders
- ▶ Listen and Gather Information
- ▶ Increase Visibility
- ▶ Create a Network of Support
- ▶ Legislative Path
- ▶ Know Your Story



Questions?



Thank you for
attending!



Next Legislative Update:
Wed, January 4, 2023 @ 10:00am

Questions? Comments?

Email us!

mollie.stanford@alslib.info

HaugoK@district279.org

December in Children's

We had a great month to wrap up 2022! We program very little in December, as families are generally crazy busy with holiday programs and preparations. I did decide to go ahead with Lego Club, but we only had a handful of participants. (It was also the week of the storm that shut down the library, so low attendance was also due to storm prep, I'm sure.) Those that were here, however, were quite excited about their sculptures!

We also had a return to a book club for "big kids." I have two very eager participants who have aged out of our pre-covid younger kids book club, Page Turners. (Although Page Turners had no set age, I do appreciate that 12-14-year-olds may not want to read the same books as 8-year-olds.) We started a Big Kids Book Club for these two, and others who might like to join us. We hope to grow participation, albeit slowly. I anticipate a return to Page Turners as well, but not quite yet!

Looking ahead, a big change for us in the new year will be the return of regular class visits. The Cohasset first graders will be visiting once a month, as will Mr. Hannah's third graders from West Elementary. I have a solid third grade curriculum which I am eager to use again, but I am busy creating a first grade curriculum. I am excited to have classes here regularly again, as I love watching them learn and grow throughout their time in the library.

The week after Christmas I started weeding the juvenile fiction, book-in-series, and picture book collections. I hope to finish these in the next few days, and then take a look at non-fiction. Weeding (removing items that are not getting checked out) is a vitally important part of collection development, and one that is, I believe, especially important in the Children's Library. I look at every book that hasn't checked out in a year or more. Some I leave on the shelf, some I pull, some I move to a different section. Not only is this process vital in getting rid of things that aren't being checked out, but it also provides an opportunity to see if books are damaged or missing. It also provides important insight into what kids ARE checking out, and through weeding I can identify trends. (I was surprised to see that kids are back to devouring American Girl books. I anticipated weeding several of them, but, to my shock, only 9 books, out of almost 150, hadn't checked out in 2022, and seven of those had checked out in late 2021. I ended up removing two lone, damaged, books from the collection!) Our young patrons deserve an exciting collection of books that are relevant to them. That's my goal. Happy Reading!

Monthly Report - Overview for Dec 2022

Locations on this report: Grand Rapids Area Library

Checkout

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
1st Time	7122	9235	-23	7244	-2	112298	84689	32
Phone Renewal	332	272	22	345	-4	3523	2371	48
Renewal	132	156	-16	247	-47	2025	2176	-7
Opac Renewal	676	571	18	679	-1	7915	7103	11
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
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Total	8262	10234	-20	8515	-3	125761	96339	30

Checkout Stock Rotation

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0

Dayend Auto Renew	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	0	0	0	0	0	0	0	0

Checkin

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Normal	7265	8263	-13	7453	-3	103529	79648	29
Late	1881	1825	3	1633	15	22363	15253	46
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
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Total	9146	10088	-10	9086	0	125892	94901	32

Requests Placed

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
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Placed	1637	1809	-10	1460	12	22071	26251	-16
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	1637	1809	-10	1460	12	22071	26251	-16

Requests Resolved

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Cancelled	99	82	20	84	17	1067	1370	-23
Filled	2495	3087	-20	2297	8	33188	38605	-15
Expired	5	1	400	3	66	32	67	-53
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Total	2599	3170	-19	2384	9	34287	40042	-15

Holds Resolved

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
Picked Up	1582	1868	-16	1431	10	20048	25693	-22
Cancelled	2	7	-72	2	0	40	47	-15
Expired	120	105	14	112	7	1520	1654	-9
Total	1704	1980	-14	1545	10	21608	27394	-22

Overdues

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
1st Notice	699	423	65	455	53	6078	3529	72
2nd Notice	7	0	100	0	100	27	11	145
3rd Notice	2	0	100	0	100	8	8	0
4th Notice	1	0	100	0	100	5	3	66
5th Notice	1	0	100	0	100	2	0	100
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	186	105	77	255	-28	1877	1057	77
Total	896	528	69	710	26	7997	4608	73

Borrower Delta

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	44	70	-38	49	-11	1019	636	60

New (Manual)	248	603	-59	397	-38	6015	5261	14
Deleted (Manual)	698	171	308	1112	-38	8069	5780	39
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	946	774	22	1509	-38	14084	11041	27

Acquisitions Activities

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	242	253	-5	182	32	3646	3045	19
Items Rcvd by Ven	259	256	1	192	34	3725	3108	19
Claims	0	0	0	0	0	0	0	0
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Total	501	509	-2	374	33	7371	6153	19

Grand Rapids Area Library

Reference Statistics

December 2022

	December 2022	YTD 2022
Door Count	1622	45186
Reference Questions	173	3137
Computer Help Over 5 Minutes	21	364
Tests Proctored	1	14
Public Computer Use: Sessions	181	3387
Public Computer Use: Hours Used	121	2308
Special Computer Sessions	82	1346
Passports Accepted	97	851

December 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 9 NP C ///	2 2+5 NP C N ///	3
4	5 10 NP C ///	6 10 NP C ///	7 6+10 NP C ///	8 3+8 NP C ///	9 8 NP C 	10
11	12 3+14 NP C ///	13 4+9 NP C ///	14 8 NP C ///	15 NP C CLOSURE	16 NP C ///	17
18	19 1+10 NP C ///	20 12 NP C ///	21 2+7 NP C ///	22 4 NP C ///	23	24
25	26	27 6 NP C 	28 7 NP C 	29 6 NP C ///	30 3 NP C ///	31

December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 18225	2 14331	3 (8)
				7	1	
4	5 18605	6 18798	7 18992	8 19194	9 19286	10
	6	8	1	1	1	(12)
11	12 19535	13 19760	14 19864	15 CLOSED DUE TO WEATHER	16 20006	17 (13)
	4	4	5		0	
18	19 20218	20 20446	21 20607	22 20795	23	24
	6	6	6	10	CLOSED	128
25	26 CLOSED	27 20798 10	28 21012 12	29 21248 7	30 21470 2	31 (31)

Children's Stats

Month Dec

20 22

Book Time

Programs: 2

People: 11

Online Storytime

Programs: 5

Facebook views: 271

YouTube views: 119

Total views: 390

Class visits

Groups/People: 2 / 210

Children's Programs

Programs: 1

People: 11

Artastic ✖

Programs: 0

Facebook views: 1

YouTube views: 1

Total views: 1

Kits handed out: 1

Reference Questions:

184

Reference Questions

2021: 191

✖ NO Artastic in December

December 2022

SUN	MON	TUE	WED	THU	FRI	SAT
				1 12	2 6	3 18
4	5 12	6 8	7 16	8 10	9 5	10 51
11	12 14	13 11	14 5	15 closed	16 3 VAL	17 33
18	19 14	20 4	21 9	22 6	23 CLOSED	24 33
25	26 CLOSED	27 NO CYCL. 10	28 26	29 9	30 4	31 49

GRAND RAPIDS AREA LIBRARY: 2022 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Program Committee		Teen Advisory Board		Friends of the Library		Library Foundation		Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol
January	26	124.75	5	125.25	8	8.00	0	0.00	0	0.00	3	39.00	9	27.00	31
February	23	94.00	7	109.00	9	9.00	0	0.00	0	0.00	8	46.00	2	10.00	30
March	18	112.50	9	128.00	7	7.00	0	0.00	0	0.00	8	60.50	1	4.00	27
April	31	160.00	7	85.25	6	6.00	0	0.00	0	0.00	13	72.50	9	29.00	38
May	25	131.25	8	101.50	8	8.00	0	0.00	0	0.00	12	69.00	2	6.50	33
June	35	224.75	10	112.25	7	7.00	0	0.00	0	0.00	25	156.50	1	5.00	45
July	22	138.50	9	91.00	6	6.00	0	0.00	0	0.00	11	73.00	1	6.00	31
August	33	283.50	9	139.75	8	8.00	0	0.00	0	0.00	11	95.50	1	5.00	42
September	34	195.50	10	101.50	8	8.00	1	3.00	0	0.00	14	114.50	6	20.00	44
October	27	163.00	10	103.00	8	8.00	0	0.00	0	0.00	11	74.50	1	7.00	37
November	41	226.25	10	119.50	9	9.00	0	0.00	0	0.00	18	136.00	7	18.00	51
December	24	134.50	7	85.00	6	6.00	0	0.00	0	0.00	8	50.00	1	3.00	31
Total		1988.50		1301.00		90.00		3.00		0.00		987.00		140.50	*78

*Total volunteers who donated time at the Library this year [calculated at year's end]